



**Albuquerque Urban Enhancement Program  
Cultural Services Department**

**URBAN ENHANCEMENT TRUST FUND COMMITTEE SPECIAL MEETING MINUTES  
November 20, 2020, 11:30 – 1:00 p.m.**

Via Zoom Meeting

This meeting was recorded and will be saved until these minutes are approved

**Members Present**

Gabrielle Marie Uballez, Member at Large, Chair  
Stanley Allen, Dist. 6, Vice Chair  
Ashley Richards, Dist. 1  
Julia Youngs, Dist. 2  
George Heckler, Dist. 8  
Andrew Lipman, Dist. 9  
Nancy Zastudil, Member-at-large

**Members Absent**

Waylon Chavez, Dist. 3  
Meaghan Cavanaugh, Dist. 5

Vacant, Dist. 4

Vacant, Dist. 7

**Staff Present**

Sherri Brueggemann, Division Manager  
Isabelle Zamora, incoming UETF Program Manager  
Madrone Matishak, Senior Admin Assistant  
Matt Carter, Project Manager  
Karen Mazur, Assoc. Project Coord.  
Nathaniel Perry, Intern  
Katniss Xu, Interns

**I. Meeting Called to Order:** G. Uballez called the meeting to order on Zoom at 11:38 a.m.

**II. Approval of Agenda:** A. Richards moved to approve as written; J. Youngs seconded, George abstained, and all else approved.

**III. Approval of the November 6, 2020 Minutes:** S. Allen moved to approve as written, A. Lipman seconded, George abstained, and all else approved.

**IV. Announcements/Ongoing Project Updates:**

**A.** S. Brueggemann- Second Round Recovery and Updated Application– S. Brueggemann reported that another \$200k in CARES funding has been approved for UETF to issue 40 organizations with \$5k planning grants. The CARES fiscal team noted that the application needed more emphasis on what organizations impacted by the pandemic will be providing, and that the planning services must be in direct response to the pandemic. After reviewing the suggested application edits, the budget table was removed, keeping the budget narrative.

G. Uballez, asked if the funds will come from the next cycle of UETF money, instead of CARES Funds if we do not receive what we need from applicants by the December 31st deadline. S. Brueggemann assured that there is backup money in place in the department and that UETF funds would be least impacted if needed at all. The committee proceeded to review the comments made by legal regarding including adding the wording of “non-arts organizations eligible to receive funding.” J. Youngs felt that the interpretation from legal is going against our commitment to diversity, equity, inclusion, and accessibility. N. Zastudil agreed, commenting that many cultural organizations fall within the broad interpretation of the ordinance. G. Uballez stated the language is broad, subjective, and prioritizes arts organizations, but there are so many arts projects and programs that are based in culture not being produced by non-arts organizations. The inclusion of non-arts organizations is meant to be a change on a systemic level—that we can fund cultural organizations doing arts programming. A. Lipman stated he understood the legal opinion and that this does not have an effect on our DEIA goals since we can continue with our efforts and try to fund small organizations, then later look at the ordinance and try to broaden it to include non-arts organizations. G. Uballez stated this seems like cherry-picking with the ordinance, pointing out that there is no cultural plan, which the ordinance requires they adhere to. Lipman stated once they ask legal for an opinion, they are going to give it. We have set a precedence by previously funding non-arts organizations, but now legal has the opinion that we cannot. G. Uballez suggested asking legal “how can we do this?” instead of “can we do this?” and called on the City for more partnership in helping to achieve a broadened ordinance. S. Brueggemann stated there has been precedence for funding general organizations, and it was the specific wording of “non-arts” organizations that became the defining language in opposition with the ordinance. It was always written as “arts and cultural” organizations, which is why they asked for clarification. S. Brueggemann suggested in the next cycle emphasize that we want partnerships—prioritize projects that are in partnership with arts organizations as the lead partner, and then we can define partnerships as including non-arts organizations. Discussion of fiscal sponsors and the definition of arts and culture when talking about fiscal sponsorship then ensued. The ordinance’s reference to a non-existent cultural plan was discussed, with some backstory reported from S. Brueggemann. G. Uballez expressed frustrations with the discrepancies between the ordinance and what the committee can fund. After this discussion, the committee moved ahead on the proposed changes to the application:

J. Youngs moved to approve, A. Lipman seconded, George abstained, and all approved.

S. Brueggemann presented the proposed timeline for processing the CARES applications. The proposal is for a December 4<sup>th</sup> deadline and December 11<sup>th</sup> meeting for approval of the scores.

S. Allen moved with the submission deadline dated of December 4<sup>th</sup>, 2020, A. Lipman seconded, George abstained, and all approved.

G. Uballez suggested going on with the regular application sub-committee work, asking if all the language discussed be added into the regular

application? J. Youngs responded in favor, saying that we cannot assume that people will have the knowledge that they can use a fiscal sponsor. A. Richards agreed and added that we don't want people to self-select that they are not an arts organization, when they can get this money. G. Uballez suggested making this the only agenda item for the December 18<sup>th</sup> meeting and addressing it then.

**B.** G. Uballez stated she sent a written comment to Council. She sent the Council Resolutions on Vacancies asking for their consideration of filling them with Individuals from minority groups. S. Brueggemann announced new member Madalena Salazar filling the District 7 seat.

**V. New Business** – No new business

A special meeting was scheduled for December 11<sup>th</sup> from 11:30am-1:30pm for review and approval of the CARES applications.

**VI. Next Regular Meeting** – December 18, 2020

**VII. Adjournment** – G. Uballez moved to adjourn at 1:01p.m.

Respectfully Submitted:

Sherri Brueggemann, Public Art Urban Enhancement Division Manager

Approved: Gabrielle Uballez  
Chair

Jan 13, 2021

\_\_\_\_\_  
Date

Signature: Gabrielle Uballez  
Gabrielle Uballez (Jan 13, 2021 15:40 MST)

Email: [gabrielle.uballez@gmail.com](mailto:gabrielle.uballez@gmail.com)