



**Albuquerque Urban Enhancement Program
Cultural Services Department**

**URBAN ENHANCEMENT TRUST FUND (UETF) MEETING MINUTES
August 20, 2021 11:40 a.m. – 12:58 p.m.**

Virtual Meeting held via Zoom

This meeting was recorded and will be saved until these minutes are approved.

Members Present

Stanley Allen, Dist. 6, Chair
Nancy Zastudil, Member-at-large, Vice
Chair
Ashley Richards, Dist. 1
Julia Youngs, Dist. 2
Madalena Salazar Dist. 7
Andrew Lipman, Dist. 9

Members Absent

Vacant, Dist. 3
Joshua Hoffman, Dist. 4
Vacant, Dist. 5
Vacant, Dist. 8
Gabrielle Marie Uballez, Member at
Large

Staff Present

Sherri Brueggemann, Division Manager
Isabelle Zamora, UETF Coordinator
Madrone Matishak, Special Projects
Nathaniel Perry, Organizational
Management Consultant

I. Native Land Acknowledgement/Called to Order: S. Allen called the meeting to order on Zoom at 11:40 a.m. and provided the Native Land Acknowledgement Statement.

II. Approval of Agenda: M. Salazar moved to approve the agenda as submitted; J. Youngs seconded; and all others approved.

III. Approval of July 16, 2021 Minutes: A. Lipman moved to approve the minutes as submitted; A. Richards seconded; and all else approved.

IV. Public Comment: No public comment

V. Update/Discussion/Reviews/Approval

A. Residency-Updates:

S. Brueggemann reported 13 applications were received. All of them were sent to the committee for review, even though one was questionable, to help facilitate conversation. She announced the combined Board scores and stated that organizations were within a few decimal points of each other in the scoring.

A. Lipman asked for an overview of the money and how much each organization will receive. Sherri reported the five top scoring organizations will get 10K to be fiscal agents for up to 15 artists. The next step will be for a representative to help construct the guidelines and application for the artists.

J. Youngs moved to approve the top five scoring organizations on the list; A. Richards seconded; M. Salazar and A. Lipman abstained; and all others approved.

S. Allen requested volunteers from the Board to work on the next step of the residency guidelines. The Board discussed the residency structure in more detail and after further clarification, inquired if they could reconsider their votes.

S. Allen asked for a vote of reconsideration on the previous motion; M. Salazar abstained; and all others approved.

The board discussed the importance of awarding groups with a diverse organizational reach.

S. Brueggemann advised the Board that it would be in keeping with the regular UETF scoring processes if they would like the opportunity to conduct a second round of scoring the applicants based on their discussion. The Board agreed and welcomed the opportunity.

S. Brueggemann asked to have all scores turned in by noon on Thursday, August 26, 2021. S. Allen called for a special meeting to approve the residency fiscal agent organizations on Friday, August 27, 2021. A. Lipman moved; N. Zastudil seconded; and all others approved.

B. DEIA Statement and Ordinance Committees Updates: A. Lipman gave a quick description of the memo the subcommittee was working on for City Council to accompany the proposed ordinance changes. S. Allen asked if the Board was voting on it or just updating. M. Salazar advised that the memo may not be needed, however the ordinance changes needed discussion and approval of suggested changes and updates. The subcommittee worked to clarify and adjust the ordinance language for final approval and agreed to send it through City administration and Legal prior to presenting it to Council.

A. Lipman moved to approve the final edited version of the proposed ordinance changes and updates, and run it through City administration and legal; M. Salazar seconded; and all others approved.

C. UETF Annual Earnings Report: S. Brueggemann suggested tabling this until the next regular meeting for a more in-depth conversation.

D. Unfunded Applicants Reports: S. Brueggemann suggested also tabling this until the next regular meeting.

VI. Announcements/Ongoing Project Updates

A. Chair’s Announcements: S. Allen asked the Board to place the Board meetings on the third Friday of each month in their calendars because a quorum is needed to vote. He also reminded them to schedule the special meeting next week.

B. Board Announcements: None

C. Project Updates: None

C. Events/Dedications: M. Salazar announced the dedication of a mural project Working Classroom had the previous night and thanked the city.

VII. New Business

M. Salazar asked about the South Broadway Cultural Center show flyer sent through email. S Brueggemann noted that the committee brought up the topic of background checks for various types of applicants for departmental activities, and that the flyer was sent as an example of an open call for artists. This topic can be brought up at a later time.

VIII. Announcements: Next regular meeting September 17, 2021 and special meeting is scheduled for August 27, 2021.

IX. Adjournment N. Zastudil moved to adjourn at 1:15 pm.

Respectfully Submitted:
Isabelle Zamora, UETF Coordinator

Approved: Stanley Allen
Stanley Allen (Aug 27, 2021 12:58 MDT)
Chair

Aug 27, 2021
Date