



**Albuquerque Public Urban Enhancement Division
Cultural Services Department**

URBAN ENHANCEMENT TRUST FUND

Friday, June 8th, 2018 9:00 a.m.

Room 605, 6th Floor, CSD Conference Room
One Civic Plaza, NE
Albuquerque, NM 87103

Members Present

Ashely Otero, Dist. 1
Julia Youngs, Dist. 2
Vacant, Dist. 3
Meaghan Cavanaugh, Dist. 5
Stanley Allen, Dist. 6
Steve Borbas, Dist. 7
Carole Sullivan, Dist. 8
Christopher Couls, Dist. 9
Gabrielle Marie Uballez, Member-at-large
Nancy Zastudil, Member-at-large

Members Absent

John Rockwell, Dist. 4

Staff Present

Sherri Brueggemann, Division Manager
Matt Carter, Project Coord.
Jessica Montoya, Content Contractor

Guests

Dr. Shelle Sanchez, Cultural Services
Director
Hakim Bellamy, Cultural Services Deputy
Director

I. Meeting Called to Order: at 9:04 am by staff.

II. Approval of the Agenda: N/A

III. Review of Committee Status Re: Officers: Currently no board chair or elected officers, just an informational meeting for several new board members. The election of new officers will take place at the next meeting.

IV. Public Comment: None.

V. Introductions:

A. Dr. Shelle Sanchez and Hakim Bellamy: S. Sanchez presented an overview of the Cultural Services Department, which houses the Public Art Urban Enhancement Division. S. Sanchez discussed the importance of contributing to Mayor Keller's

priorities of bringing diversity, inclusion and equity to the arts community via the work that this committee is tasked with. H. Bellamy conveyed his appreciation for the group and their expertise they'll bring to the process. He also expressed the importance of working towards representing and making decisions for the arts community as a collective.

- B. Committee Introductions:** The board members introduced themselves and their backgrounds in art and the art community.

VI. New Business/ Discussions/ Updates:

- A. Review of UETF Program:** S. Brueggemann provided an overview of how the Urban Enhancement Trust Fund was established and how the funds are tracked and allocated. M. Carter presented an overview of the previous UETF application process and program policies. M. Carter provided the board with hardcopies of the UETF application and ordinances. G. Uballez inquired about what criteria the city is mandated to ask of organizations applying for funding vs. what the committee can request. S. Brueggemann stated that the UETF Committee establishes the application submission requirements and review criteria, per the ordinance, however it must be approved by the Administration prior to issuing the call for proposals. Similar to the Arts Board the ordinance states that it is its own procurement policy and is develop and set by the UETF Committee. S. Brueggemann emphasized to the committee that UETF does not fund organization operating expenses, only specific projects. The committee requested past meeting minutes and a list of all previously funded organizations.

VII. Announcements:

VIII. Adjourn: Meeting adjourned at 10:25 a.m. The Committee agreed to meet again July 6th and 13th, from 11a.m. to 1p.m.

Respectfully Submitted:

Sherri Brueggemann, Public Art Urban Enhancement Division Manager

Approved: _____

Chair



Date

7-6-2018