



**Albuquerque Urban Enhancement Program
Cultural Services Department**

**URBAN ENHANCEMENT TRUST FUND COMMITTEE SPECIAL MEETING MINUTES
April 2, 2021 11:30 a.m. – 1:06 p.m.**

Via Zoom

This meeting was recorded and will be saved until these minutes are approved

Members Present

Stanley Allen, Dist. 6, Chair
Nancy Zastudil, Member-at-large, Vice
Chair
Ashley Richards, Dist. 1
Julia Youngs, Dist. 2
Madalena Salazar Dist. 7
Andrew Lipman, Dist. 9
Gabrielle Marie Uballez, Member at
Large

Vacant, Dist. 3
Vacant, Dist. 4
Vacant, Dist. 5
Vacant, Dist. 8

Staff Present

Sherri Brueggemann, Division Manager
Isabelle Zamora, UETF Coordinator
Madrone Matishak, Special Projects
Nathaniel Perry, Organizational
Management Consultant

Members Absent

none

I. Native Land Acknowledgement/Called to Order: S. Allen called the meeting to order on Zoom at 11:36 a.m.; N Zastudil seconded; and all else approved.

S. Allen provided the Native Land Acknowledgement Statement.

II. Approval of Agenda: A. Richards moved to approve the agenda as submitted; A. Lipman seconded; and all else approved.

III. Public Comment: No Public Comment

IV. UETF 2022-23 Applications Final Approval for Recommendation:

S. Brueggemann shared the spreadsheet of the updated Board scores.

G. Uballez began a discussion by pointing out an outlier organization score. She called attention to the organization and explained that the majority of Board member scored it high. However, due to a total score of 10 by one member the organization will not receive an award. Further discussion determined an attentional score of 10 is more detrimental to the total score than a zero because of the denominator calculation. M.

Salazar suggested changing the total score to zero and reducing the number of reviewers or the denominator. S. Brueggemann shifted the spreadsheet accordingly which meant 33 organizations were awarded. G. Uballez expresses concern that how we learn from the outlier for the future and pointed out that the consensus of the Board should not be determined by one person.

S. Allen requested the UETF Committee consider funding for additional organizations from the \$285,000.00 reverted back from the CARES reimbursement or the fund balance in order to be able to fund all organizations that scored 75 points and above for a bigger impact in the community. Upon recalculating the total amount of funds needed, (\$638,400) staff recommended that the additional amount be utilized from the fund balance and to reserve the CARES Reimbursement funds for the artist residency program.

S. Brueggemann explained the City of Albuquerque's accounting and the available fund balance. She explained there was enough available to cover additional organizations in the 2022 -23 cycle and still leave over \$500,000.00 in reserve. In addition there was potentially up to \$265,000.00 of CARES reimbursements for the residency project available.

A. Lipman moved to add additional funds to the 2022-23 cycle in order to fund additional organizations who scores were 75 and above and to consider the artist residency; G. Uballez seconded; and all else approved.

S. Allen called for a five minute break.

V. Approval: Artist Residency Discussion:

S. Brueggemann presented the draft residency language to be included in the recommended resolution as follows:

WHEREAS, the UETF Committee has worked hard to shore up resources for non-profit arts organizations and sponsored art and cultural projects through the Recovery and C.A.R.E.S funding cycles; and

WHEREAS, individual, sole proprietor and non-affiliated Albuquerque artists and culture bearers have been impacted dramatically by the COVID-19 pandemic; and,

WHEREAS, people who actively engage with the community through: music, dance, creative writing, visual art, performance art, installations, theatre, film; and by being teaching artists, arts educators and culturally-based craft workers and makers, are being left out of numerous stimulus opportunities due to their gig-economy status,

NOW THEREFORE, \$285,000 funds shall be appropriated for the use of artists, through appropriate and mutually beneficial non-profit arts and cultural fiscal sponsors, and

The UETF Committee shall work with the Arts and Culture Department to develop the artist and fiscal funding criteria, application and final award amount to each artist, in a manner that furthers the diversity, equity, inclusion and access initiative undertaken within the UETF funding framework, as part of the FY22-23 regular funding cycle.

V. Approval: Artist Residency Discussion:

M. Salazar motioned to approve the language presented; A. Lipman seconded; and all else approved.

S. Allen called for volunteers to serve on the subcommittee for the residency funding program. The subcommittee volunteers include M. Salazar, G. Uballez, J. Youngs, and S. Allen.

VI. New Business: No new business.

Next Regular Meeting May 21, 2021

VIII. Adjournment: S. Allen adjourned the meeting at 1:06 p.m.

Respectfully Submitted:
Isabelle Zamora, UETF Coordinator

Approved: *Stanley Allen*
Stanley Allen (May 21, 2021 12:45 MDT)
Chair

May 21, 2021

Date