



**Albuquerque Urban Enhancement Program
Cultural Services Department**

**URBAN ENHANCEMENT TRUST FUND COMMITTEE MINUTES
March 19, 2021 11:30 a.m. – 1:30 p.m.**

Via Zoom

This meeting was recorded and will be saved until these minutes are approved

Members Present

Stanley Allen, Dist. 6, Chair
Nancy Zastudil, Member-at-large, Vice
Chair
Ashley Richards, Dist. 1
Julia Youngs, Dist. 2
Andrew Lipman, Dist. 9
Nancy Zastudil, Member-at-large, Vice
Chair
Vacant, Dist. 3
Vacant, Dist. 4
Vacant, Dist. 5
Vacant, Dist. 8

Members Absent

Madalena Salazar Dist. 7
Gabrielle Marie Uballez, Member at
Large

Staff Present

Sherri Brueggemann, Division Manager
Isabelle Zamora, UETF Coordinator

I. Native Land Acknowledgement/Called to Order: S. Allen provided a native land acknowledgement statement and then called the meeting to order on Zoom at 11:35 a.m.

S. Allen noted that he has asked other member of the committee to provide the monthly land acknowledgement for future meetings. N. Zastudil has accepted that role for the next meeting. The board discussed adding the land acknowledgement to the meeting agenda so that it is read after the meetings are called to order, everyone agreed.

II. Approval of Agenda: S. Allen asked to add New Business to future agendas. A Lipman moved to approve with amendment; A. Otero seconded; and all else approved.

III. Approval of Minutes: February 19, 2021 minutes: A. Lipman asked to have the minutes amended to reflect that he was in attendance. He then moved approval of the minutes as amended; J. Youngs seconded; and all else approved.

IV. Public Comment: No Public Comment

V. Appointment to UETF Governance Committee: S. Allen reviewed the bylaws that establish the governance committee. He noted that J. Youngs has agreed to serve as the 3rd member. A. Lipman moved to appoint J. Youngs; N. Zastudil seconded; and all else approved.

VI. Update/Discussion/Reviews/Approval:

A. Update on Captioning - S. Brueggemann reported that the closed captioning services for meetings were no longer needed but will be available upon request.

B. Conflict of Interest Notifications - S. Brueggemann reported that M. Salazar reported her conflicts of interest with Working Classroom and Coffee and Creatives via the fiscal agent of SINC/Rio Grande Community Development Corporation. J. Youngs disclosed two conflicts with current applications including IPCC and Downtown ACD. N. Zastudil inquired about a potential conflict she may have but it was determined that there was not a conflict as a subcontractor.

C. Ordinance Discussion/DEIA Statement Act - S. Allen then discussed establishing a joint subcommittee that would address the ordinance and the DEIA statement. While G. Uballez was instrumental in initiating both discussions, but with her not in attendance, the committee suggest that full committee could invite her to be the chair of the joint committees and ask her to respond to the invitation. J. Youngs moved to invite G. Uballez to chair the committee pending her response; S. Lipman seconded; and all else approved.

A. Lipman stated that he had started with the discussion of the ordinance and that he was willing to continue to work on this also. J. Youngs indicated she would also be willing to serve. S. Allen will reach out to G. Uballez.

VII. New Business: S. Brueggemann presented an idea and opportunity to fund 100 individual artists in partnership with their own selected non-profit fiscal agents for a 2021 Resiliency Residency (working title) utilizing approx. \$222,310 of fund balance funds with artist receiving \$2,021 and an available 10% admin fee for the artist selected non-profits. She reported that the administration is in support of this idea and that there would need to be much work to figure out the eligibility and application review. After numerous questions and suggestions. A. Lipman recommended that the staff continue to work on the details of the proposed program and bring that to the board as an agenda item for introduction on March 29th and possible vote by April 2nd. Questions and feedback from this meeting will be integrated into the more refined proposal for the March 29th meeting. S. Brueggemann was asked to provide more detail on the UETF investment and funding accounts for a better understanding of where the proposed artists funds would come from.

VIII. Announcements: S. Allen noted that there was a request to cancel the April 16th 2021 regular meeting. S. Brueggemann noted that the May 2021 meeting would be sufficient for reviewing any final suggested application criteria should an artists' partnership/residency program move forward.

J. Youngs moved to cancel the April 16th meeting; N. Zastudil seconded; and all else approved.

The next regular meeting will be May 21st, 2021.

Next special meeting will be March 29th at 11:30 am for the first review of the UETF FY22-23 applications and April 2nd for the final vote on the UETF Fy22-23 recommendations of awardees.

IX. Adjournment: A. Otero, Adjourned at 1:13 p.m.

Respectfully Submitted:
Isabelle Zamora, UETF Coordinator

Approved: *Stanley Allen*
Stanley Allen (May 21, 2021 12:43 MDT)
Chair

May 21, 2021

Date