



**Albuquerque Urban Enhancement Program
Cultural Services Department**

**URBAN ENHANCEMENT TRUST FUND COMMITTEE SPECIAL MEETING MINUTES
February 19, 2021 11:30 a.m. – 1:30 p.m.**

Via Zoom

This meeting was recorded and will be saved until these minutes are approved

Members Present

Ashley Richards, Dist. 1
Gabrielle Marie Uballez, Member at
Large, Chair
Stanley Allen, Dist. 6, Vice Chair
Julia Youngs, Dist. 2
Madalena Salazar Dist. 7
George Heckler, Dist. 8
Andrew Lipman, Dist. 9

Nancy Zastudil, Member-at-large

Vacant, Dist. 3
Vacant, Dist. 4

Vacant, Dist. 5

Members Absent

Staff Present

Sherri Brueggemann, Division Manager
Isabelle Zamora, UETF Program
Manager
Nathaniel Perry, Organizational
Management Consultant

Guest

Katherine Chilton

I. Meeting Called to Order: G. Uballez called the meeting to order on Zoom at 11:39 a.m.

II. Approval of Agenda: S. Allen moved to approve as presented; M. Salazar seconded; G. Heckler Abstained, and all else approved.

III. Election of Chair and Vice-Chair: M. Salazar moved to nominate S. Allen as UETF Chair; A. Richards seconded; and all else approved. M. Salazar moved to nominate N. Zastudil as UETF Vice-Chair; A. Lipman seconded; G. Heckler Abstained, and all else approved.

IV. Approval of January 15 minutes: A. Lipman moved to approve as presented; J. Youngs seconded; and all else approved.

V. Approval of February 5, 2021 minutes: M. Salazar moved to approve as presented; G. Uballez seconded; and all else approved.

VI. Public Comment: Katherine Chilton asked for assistance regarding getting a

suitable fiscal agent for her 2022-2023 UETF application. The board discussed the challenges for groups to be “substantially dedicated” to the UETF mission of the arts categories vs. having to find a suitable fiscal agent. The problems illustrate the technical issues that are inherent within the Ordinance and that these need to be address the Ordinance.

VII. Update/Discussion/Reviews/Approval:

A. Adoption of UETF Committee Responsibilities & Expectations: after a thorough review and minor suggested clarifications and updates on dates for the next review cycle, G. Uballez moved to approve as presented; A. Lipman seconded; and all else approved.

B. Adoption of DEIA Statement Act- Tabled

C. Updates on applications and timeline for FY22-23: S. Brueggemann assisted the Board to create an approved upon FY22-23 timeline which was documented within the UETF Committee Responsibilities form.

D. Ordinance discussion-Tabled until after FY22-23 funding.

VIII. Announcements:

S. Brueggemann announced she was sent an email from G. Heckler stating his Zoom meeting video was unstable, and that the mandate of the UETF Committee was not of his skill set, and offered his resignation. The Board discussed the importance of addressing City Council to fill the UETF board vacant seats with individuals that had knowledge of the arts in Districts 3, 4, 5 and now 8. Chair Allen agreed to develop a communication to the City Councilors that now have vacancies. Everyone was encouraged to contact their own City Councilor to share the need for appointments that better represent the diversity of the community.

M. Salazar announced she has taken the position as Executive Director at Working Classroom.

A. Lipman announced he will be running for District 9 City Council.

Next meeting March 19, 2021

IX. Adjournment: A. Lipman, Adjourned at 1:13 p.m.

Respectfully Submitted:
Isabelle Zamora, UETF Coordinator

Approved: *Stanley Allen*
Stanley Allen (Mar 19, 2021 19:54 MDT)
Chair

Mar 19, 2021
Date