



**Albuquerque Public Art Program  
Cultural Services Department**

**URBAN ENHANCEMENT TRUST FUND COMMITTEE MEETING**  
**Thursday, January 17, 2019, 5:30 p.m. - 6:30 p.m.**  
Cultural Services, Rm 605 Conference Room  
Albuquerque, NM 87103

**Members Present**

Julia Youngs, Dist. 2  
Stanley Allen, Dist. 6  
Steve Borbas, Dist. 7  
Carole Sullivan, Dist. 8  
Nancy Zastudil, Member-at-large  
Christopher Couls, Dist. 9

**Staff Present**

Sherru Brueggemann, Division Manager  
Matt Carter, UETF Program Coordinator

**Members Absent**

Ashley Otero, Dist. 1  
Meaghan Cavanaugh, Dist. 5  
Gabrielle Marie Uballez, Member-at-large  
Vacant, Dist. 3  
John Rockwell, Dist. 4

**I. Meeting Called to Order:** at 5:36 p.m. by staff.

**II. Approval of the Agenda:** Agenda approved as submitted.  
C. Sullivan moved, C. Couls 2<sup>nd</sup>, All approved

**III. Approval of Minutes:**

- December 13, 2018 Minutes- C. Sullivan moved, C. Couls 2<sup>nd</sup> All approved

**IV. Public Comment:** None.

**V. Discussion/Reviews/Approval**

**A. Review of Final scores-** S. Brueggemann went over the final scores and ranking of the organizations taking time to explain each option that was presented using the formula that was used to calculate the funding. M. Carter explained each option presented in the spreadsheet. Staff recommended option 3 for funding in order to achieve the most equitable distribution of the funds and to impact the most organizations. This option would award funding to 43 organizations instead of 41.

**B. Discussion and Approval of Funding-** Discussions about the multiplier and the differences between each option occurred. The UETF committee reviewed each option with staff

and agreed with Staff regarding using option 3 for funding. C. Couls moved to approve Option 3 of the funding formula, C. Cullivan 2<sup>nd</sup> ; All approved.

**C. Approval of Recommended FY 20-21 UETF Program-** Prior to approving the committee's recommendation for funding additional discussion occurred regarding the next step in the process. Staff stated that once the UETF committee approves the recommendation for funding, a Executive Communication (EC) will be forwarded to the administration for review and approval. Once the administration approves the EC, it will be forwarded onto City Council for final approval.

C. Sullivan moves to recommend the FY 20-21 UETF funding cycle that awards funding to 43 organizations for a total of \$345,100 dollars. C. Couls 2<sup>nd</sup> All approved.

Staff thanked the UETF committee for its work. S. Brueggemann stated that funds for the FY 20-21 cycle will become available on July 1, 2019 based on an executed contract.

**VI. Adjourn:** Staff adjourned meeting at 6:15 pm. Next TBA,

Respectfully Submitted:  
Sherri Brueggemann, Public Art Urban Enhancement Division Manager