



**Albuquerque Urban Enhancement Program
Cultural Services Department**

**URBAN ENHANCEMENT TRUST FUND (UETF) MEETING MINUTES
October 15, 2021 11:37 a.m. – 12:49 p.m.**

Virtual Meeting held via Zoom

This meeting was recorded and will be saved until these minutes are approved.

Members Present

Stanley Allen, Dist. 6, Chair
Nancy Zastudil, Member-at-large, Vice
Chair
Ashley Richards, Dist. 1
Julia Youngs, Dist. 2
Joshua Hoffman, Dist. 4
Madalena Salazar Dist. 7
Andrew Lipman, Dist. 9

Members Absent

John Garrity, Dist. 8
Gabrielle Marie Uballez, Member at
Large

Vacant

Vacant, Dist. 3
Vacant, Dist. 5

Staff Present

Sherri Brueggemann, Division Manager
Isabelle Zamora, UETF Coordinator
Robyne Robinson, Public Art Planner
Nathaniel Perry, Division Contractor

Guests

Dennis Gromelski - FUSION
Loida Maritza Perez - Dellsly Group
Annie D'Orazio - National Institute of
Flamenco

I. Native Land Acknowledgement/Called to Order: S. Allen called the meeting to order on Zoom at 11:37 a.m. and M. Salazar provided the Native Land Acknowledgement statement.

II. Approval of Agenda: S. Brueggemann asked to add to item to the agenda to all for the introduction of the new staff member, Robyne Robinson. J. Youngs moved to approve the agenda with the new item; A. Lipman seconded; and all others approved.

III. Welcome new Board member John Garrity and new Public Art staff member Robyne Robinson: J. Garrity was not in attendance. S. Brueggemann introduced R. Robinson with a brief overview of her background and role with the division. R. Robinson introduced herself and the Board members in attendance each introduced themselves.

III. Approval of August 27, 2021 Special Meeting Minutes: N. Zastudil moved to approve the minutes as submitted; M. Salazar seconded; motion was approved.

IV. Public Comment: No public comment

V. Update/Discussion/Reviews/Approval

A. Residency-Updates:

S. Brueggemann shared the draft landing page for review and recommendations from the Board. The application was worked on by the review committee that was comprised of five non-profits and members of the committee. The landing page highlighted the following areas:

- Purpose & Goals
- Eligibility
- Deliverables
- Statement of Cultural Diversity, Equity & Inclusion
- Helpful tips for applying to the Resiliency Residency Program
- Link to Wufoo application

Review and recommendations were given by all in attendance and the application was adjusted accordingly.

S. Brueggemann then shared the Wufoo application which highlighted the following areas:

- Overview
- Applicant info (address, numbers)
- Demographic Information
- Acknowledgement

Review and recommendations were given by all in attendance and the application was adjusted accordingly, specifically with clarification about using funds for other residencies.

A. Lipman moved to accept application concept with the minor edits in language recommended by the committee; M. Salazar seconded; and all others approved.

B. DEIA Statement and Ordinance Committees Updates:

S. Brueggemann reported that the Department Director reviewed the changes the subcommittee worked on and there is agreement with the language and changes. The division is hoping to have the ordinance edits prepared for executive communication in late November.

A. Final Reports Discussion: S. Brueggemann suggested that the committee could provide guidance going forward on what they would like to see in the recipients awarded organization's final reports. A. Lipman suggested sharing what the City has sent out and the committee could review it and make any recommendations they felt were sufficient at a future meeting.

VI. Announcements/Ongoing Project Updates

A. Chair's Announcements: N/A

B. Board Announcements: M. Salazar invited the members to join her at 6:00 pm on October 15th for an event at OFFLomas featuring a guest artist. She invited the members to join *Muertos y Marigolds* in conjunction with Gutierrez Hubbell House Alliance on November 7th from 2:00 to 7:00pm. Also, she announced that Working Classroom is seeking board membership and encouraged members to get the word out.

C. Project Updates: N/A

VII. New Business: N/A

VIII. Announcements: Next regular meeting November 19, 2021.

IX. Adjournment S. Allen moved to adjourn at 12:49 pm.

Respectfully Submitted:
Isabelle Zamora, UETF Coordinator

Approved: *Stanley Allen*
Stanley Allen (Nov 29, 2021 09:22 MST)
Chair

Nov 29, 2021

Date