

KiMo Theatre Equipment / Labor Request form

commercial

Event Name _____ Event Date(s) _____

Renter / Producer name _____

Return this completed form not less than 1 month prior to your event.

You may provide equipment instead of or in addition to, that provided from the KiMo's inventory. However, its operation and compatibility with KiMo equipment cannot be assured.

Lighting Categories

select one

In-House light plot

Stage lights are rented 'as is', and included with the rental of the KiMo.
121 fixtures total, includes 35 specials that may be adjusted for your event.
The 86 'House' light plot fixtures may NOT be adjusted.

A minimum of 1 lighting operator is required.

If any stage lights are adjusted, at least 1 assistant is required.

Scheduling adequate time for adjustments and the creation of lighting
'pictures' is the responsibility of the renter.

Independent lighting design

additional fixtures are available (see below)

The KiMo **does not** provide Lighting Designers.

A minimum of 1 operator and at least 2 assistants are required.

The amount of work proposed directly affects the amount of building rental time and labor required. Consult directly with your Lighting Designer.

How many lighting persons will your event require? (see above)

Will you provide these persons,

or will you require an outside vendor to provide them for you?

Additional Lighting Equipment.

rental charges are per fixture/item

quantity requested

Standard Theatrical Fixtures(\$15/week. no PAR cans).....

Martin 918(\$100/day, \$200/week. 4 only).....

Follow spot(\$25/day. 2 only).....

Electrical power tie-in (80A, 220v)(\$75).....

Electrical power tie-in (200A, 3 phase)(\$150).....

Scene Machine(\$40/ 1st day, \$20 each additional day. 1 only).....

Sound System, Equipment Packages.

select one

P. A.(price included in building rental)..... _____
first 6 input devices, ie. wired microphone or DI box – CD player.
12ch. FOH mixing console - 4ch. graphic EQ. - SPX 90-II reverb
auditorium speakers (stereo) – 1 ch. of stage monitor w/ 2 speakers

A minimum of 1 sound operator is required.

If on-stage equipment is moved during the event an assistant may be required.

Sound Reinforcement(\$200/d, \$400/wk)..... _____
first 9 input devices, ie. wired microphone or DI box – CD player.
32ch. Mackie SR-32 mixer **or** 32ch. Soundcraft Series II mixer -
2 Yamaha SPX 2000's - 4ch. stage monitor w/ graphic EQ
& 6 monitor speakers

1 operator and a minimum of 1 assistant is required.

Concert Sound.....(\$450/d,\$800/wk)..... _____
9 or more input devices, ie. wired microphone or DI box – CD player.
32ch. Mackie SR-32 FOH mixer **and** 32ch. Soundcraft Series II monitor mixer
2 Yamaha SPX 2000's – PreSonus ACP 88, 8ch. compressor –
6ch. stage monitor w/ graphic EQ & 8 JBL monitor speakers

2 operators and at least 1 assistant are required.

During set-up and load-out, or if on-stage equipment is moved during the event, additional assistance is usually required due to the size or weight of some of the equipment.

How many sound persons will your event require? (see above) _____

Will you provide these persons, or will you require an outside vendor to provide them for you?
Explain.

Scheduling adequate time for set-up, sound check, rehearsal, performance & load-out/restore/clean-up is the responsibility of the Renter/Producer. Overtime fees will apply.

your initials _____

Sound Equipment - added to an existing 'package'. Rental charges are per item, per day.

Unless noted, Weekly rate = Daily Rate times 4 (for unchanged set-up only)

>> **Quantities are limited by our current / existing inventory.** <<

	quantity requested
Microphones or Direct boxes(\$10).....	_____
Hand-held Wireless Microphones(\$25, 2 only).....	_____
Mixing Boards, 32 ch(\$150/d, \$500/wk.).....	_____
Sound Snake, 32 ch(\$75/d, \$150/wk.).....	_____
Monitor Speakers(\$20/d, \$60/wk.).....	_____
Monitor Mix (EQ & amp)(\$20/d, \$60/wk.).....	_____
Reverb/Efx. Unit(s)(\$30/d, 90/wk.).....	_____
Recording/Broadcasting line feed(\$50, min.).....	_____
Set-up of "PA" mixer outside the booth(\$50).....	_____
Adding 'Surround Sound' to the "PA" package (\$50 1 st day, \$20 additional days).....	_____

Projection Equipment. (includes Surround Sound, if the source is 'surround' formatted)

Video Projector(\$100 each 4 hrs.).....	_____
VCR/DVD player(\$20/\$50 day).....	_____
Movie Projectors, 16mm / 35mm(\$75 / \$150 each 4 hrs.).....	_____

How many projection operators will your event require? _____

Will you provide these persons,
or will you require an outside vendor to provide them for you? _____

Miscellaneous Equipment.

7' Grand Piano ...(\$150/ 1 st day, \$75 additional days, tuning not included).....	_____
Upright Piano(\$50/ 1 st day, \$10 additional days, tuning not included).....	_____
Dance Floor(\$75/ day, labor & tape not included).....	_____

your initials _____

Stage Labor

All rental of KiMo lighting, sound and additional equipment does **NOT** include labor for; set-up, operation and load-out/restore. Your backstage staff / crew must be at least 18 years old and should consist of at least 3 persons; 1 each for lighting, sound and stage.

Renter provided.

Any personnel provided by you must have prior training and be qualified to perform their assigned duties. Your use of the KiMo may be cancelled or postponed if you do not provide sufficient qualified personnel to safely present your event.

KiMo Contracted Vendor provided. Approx. \$22 per hour, per person.

List any other stage personnel not noted above, that you are requesting the KiMo’s labor Vendor to provide for you. All events require backstage/onstage security personnel.

Requests for the KiMo labor Vendor to provide labor for your event **cannot** be guaranteed with less than 2 weeks notice. Requests for crews larger than 3 persons will require at least 3 weeks notice.

* * * *

If any backstage items and equipment that you provide for the presentation of your event arrive before or leave after the times listed in your KiMo rental contract you will be billed for “Unscheduled” (overtime) use of the building.

All KiMo lighting, sound or additional equipment set up specifically for your event must be returned to its original location and/or function prior to the conclusion of your use of the building. Extra fees will apply.

* * * *

Renter / Producer signature _____

Date _____

For any information about stage labor or equipment for your event please contact,

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