Members Present
Ashley Richards, Dist. 1
Meaghan Cavanaugh, Dist. 5 (via telephone)
Stanley Allen, Dist. 6
Carole Sullivan, Dist. 8
Andrew Lipman, Dist. 9
Gabrielle Marie Uballez, Member-at-large
Nancy Zastudil, Member-at-large
Julia Youngs, Dist. 2
Vacant, Dist. 4

Staff Present
Sherri Brueggemann, Division Manager
Matt Carter, Project Coordinator/outgoing UETF Program Manager
Isabelle Zamora, incoming UETF Program Manager
Karen Mazur, Project Coordinator
Madrone Matishak, Intern

Members Absent
Jo C. Martin, Dist. 7
Waylon Chavez, Dist. 3

I. Meeting Called to Order: S. Brueggemann the meeting to order at 12:15 p.m.

II. Approval of the Agenda: Having no Committee Chairperson, S. Brueggemann reviewed the meeting agenda and, without any changes, the Committee proceeded with the agenda as presented.

III. Approval of January 17, 2020 Meeting Minutes: A. Lipman moved to approve the minutes; C. Sullivan seconded and all approved.

IV. Funding Program/Discussion/Reviews/Approval

A. Additional Funding for 2022-23 Cycle: S. Brueggemann reported that the staff fund management team has suggested an additional $50,000.00 could be added to the awards due to the positive interest from the UETF investment account.

B. Funding Presentation: S. Brueggemann presented bar charts and investment documentation from Chris Daniels, the City’s Chief Investment Officer.

C. Suggested Funding for 2022-23 Cycle: S. Brueggemann suggested adding the additional $50,000.00 to the past cycle’s $350,000.00 for a suggested FY 2022-23 cycle total of $400,000.00.
D. **Board’s Recommendation for Future Funding:** S. Brueggemann explained that the past cycle had a cap on the individual grants of $12,000.00. However, it was up to the Board to determine the cap for the 2022-23 cycle. S. Brueggemann requested for the adoption of the funding. C. Sullivan moved to approve; A. Richards seconded and all approved.

V. **Public Comment:** no public comment

VI. **Election of Chair and Vice Chair:** S. Brueggemann asked for nominations of Chair and Vice-Chair; M. Carter described the roles. G. Uballez stated interest in Chair; S. Allen stated interest in Vice-Chair. C. Sullivan nominates G. Uballez Chair and S. Allen for Vice-Chair; A Richards seconded and all approved. As Newly Elected Chair, G. Uballez signed January 17, 2020 Minutes.

VII. **Meeting Dates for 2020 Application Review:**

A. **Suggested Meeting Dates:** S. Brueggemann presented calendar of suggested meeting dates and timeline for applications. M. Carter clarified the process and timing = giving the organizations time to write; and for the Board and City staff to review. He expressed how important it is for Board to attend monthly meetings. S. Brueggemann opened up the discussion of dates.

B. **On Line Workshops:** J. Young suggests online workshops/meetings/applications with Google Hangouts or other forms of on-line applications.

C. **Calendar Approved Dates:** S. Allen suggests approval/adoption of dates. G. Uballez suggest calendar on Outlook. C. Sullivan moves for the adoption of the dates; J. Young and A. Richards seconded and all approved

VIII. **Adjournment:** G. Uballez moves to adjourn; J. Youngs seconds and all approved at 12:44 p.m.

Respectfully Submitted:
Sherri Brueggemann, Public Art Urban Enhancement Division Manager

Approved: ____________________________ 4/28/2020

[Signature]
Chair

[Signature]
Date