



CITY OF ALBUQUERQUE
OLD TOWN PORTAL MARKET ADVISORY BOARD
November 9, 2022 - Minutes

Board Members: Betty Panos, Charlene Kalbfell, Marylin Moquino, Ramona Tafoya, Sylvia Ramos Cruz.

City Representatives: James de Champlon

Ramona established that there was a quorum and called the meeting to order at 4:02 p.m.

Charlene motioned to approve the Agenda; the motion was seconded and approved unanimously.

Sylvia motioned to approve the Minutes from the August 17, 2022 Board meeting; the motion was seconded and approved unanimously.

Portal Manager's Report: The lights on the Portal have been set by the Property Manager to come on at 5:15 p.m. and turn off around 7 p.m., After some discussion it was decided that, now with Daylight Savings Time and the Portal starting to get dark prior to 5 p.m., that we should ask for the lights to come on at 4 p.m., and that further, we might ask for a turn off time of 8 p.m. to help accommodate the occasions where vendors are staying into the evening. The possibility of the vendors offering to help defray the cost of turning on the lights was discussed without coming to any firm consensus among the Board members.

The Portal Market manager recently asked the Property Manager if it would be okay for the vendors to put up garland along with some decorations for the Holiday season, and his response was positive.

Some notes for the coming Holidays:

- Thanksgiving will be observed as a City Holiday on November 24 and 25, both days free for vendors.
- Christmas Day is December 25, and the City observance of Christmas Holiday will be December 26, both days will be free for vendors.
- New Years Day is January 1, and the City observance of New Years Holiday will be January 2, both days will be free for vendors.

Old Business: There was no Old Business discussed.

New Business: Sylvia mentioned that she had walked by the Portal recently and that the Flute player seemed awfully loud. The general consensus among the Board was that though the presence of the Flute player was desirable, the volume did interfere with vendor/customer conversations. The Portal Market manager agreed to monitor the volume of the Flute player and request that he keep the volume set at a more moderate level.

Marylin Moquino brought up the difficulties in working in space 15 given the proximity to the entrance of the new Old Town Café, among her concerns were that space 15 gets effectively blocked from the rest of the Portal when the door to the café is open. The Portal Market program first became aware of this problem when the former owner of the property started to use the door. At that time the Security Shift rule was implemented, this rule is still in effect and allows vendors in far North of the Portal to move down to the lowest available numbered spaces. Even with this rule and availability of spaces vendors often choose to remain on space 15 for the advantages that its relative isolation offers. The Portal Manager will continue to work with the Property Manager to make the door more stable when open.

The Board welcomed Marylin Moquino as the new Vendor Representative on the Board. After a brief discussion the Board nominated a slate of Ramona Tafoya as Chairperson and Charlene Kalbfell as Vice Chairperson, and the slate received unanimous confirmation.

Upcoming Board meeting: 2/15/23, 4/19/23, 6/21/23, from 4 to 5 p.m., at the Albuquerque Museum.

Meeting adjourned at 4:48 p.m.