



**CITY OF ALBUQUERQUE**  
**OLD TOWN PORTAL MARKET ADVISORY BOARD**  
**July 21, 2021 - Minutes**

Board Members: Ramona Tafoya, Charlene Kalbfell, Denise Pepin

Public:

City Representative: James de Champlon

Ramona established that there was a quorum and called the meeting to order at 4:12 p.m.

Charlene motioned to approve the Agenda; the motion was seconded and approved unanimously.

Charlene motioned to approve the Minutes from the November 20, 2019 Board meeting; the motion was seconded and approved unanimously.

Denise motioned to approve the Minutes from the June 2, 2021 Board meeting; the motion was seconded and approved unanimously.

Portal Manager's Report: The purchase of the La Placita Dining Rooms is still in process, and otherwise there is nothing new to report.

July 15, the Portal Market returned to 15 spaces. With our current roster of Craft Units at less than 30, and with some vendors getting used to returning to the Portal on a regular basis, we are seeing many unfilled spaces from one day to the next. The question of whether or not we should attempt to spread out the vendors to achieve a more even spread of vendors along the Portal on days when the Portal is not full was entertained. After some discussion the consensus of the Board was that we should not take temporary steps to deal with an issue that may well be taken care of as more and more vendors return to the Portal.

Recently one of the vendors objected to not being able to sweep their space as it hindered the taping down of their cloth. In response to this we acquired a mechanical broom or hospitality broom that vendors are allowed to use at any time during the day, even if they are sweeping next to a neighbor that already has their cloth down. After some discussion the consensus of the Board was that the current policy should be left in place so that vendors could be given a chance to try out the hospitality broom as needed, and to review this issue at the next Board meeting.

New Business: Ramona brought up the fact that there had been changes to the Portal Market Regulations over this past year that the Board had not had an opportunity to discuss. The lack of certain time restraints that had been placed on the vendors over the years and the ability for vendors to do an afternoon reassignment as witnessed by another vendor were among two of the changes that came under discussion. One of the points raised was that afternoon reassignments should only be available on an hourly basis rather than each half hour. The Board generally agreed to monitor the functioning of the Portal and make any additional recommendations for possible rules or regulations changes as they might deem appropriate.

**The next Board meeting will be held at 4 p.m. at the Old Town Police Substation at Rio Grande Blvd. and Central on August 25, 2021.**

**Meeting adjourned at 5:15 p.m.**