



**CITY OF ALBUQUERQUE,
OLD TOWN PORTAL MARKET ADVISORY BOARD**

Meeting Minutes

Wednesday, June 18, 2025 from 4:00 to 5:00 P.M.

Albuquerque Museum Conference Room

Marylin Moquino.....Sitting - Vendor Representative
Dee Clary Vendor Representative
Marie Coleman Property Owner Representative
Vacant Merchant Representative
Dana Sherrill Sitting - At-Large Representative
Steven PettingillCity Representative

- **Establish Quorum**
 - *Meeting called to order: 4:01 p.m.*
- **Approve Agenda** *approved at 4:01 p.m.*
- **Approve April 16, 2025 Minutes** *approved at 4:02 p.m.*
- **Community Event Staff Report:**
 - Presentation from the Director of Arts & Culture, Dr. Shelle Sanchez
 - Shelle explained the proposed updates to the ordinance.
 - Since ordinances are more difficult to change than the Rules and Regulations, the ordinance will provide the overarching framework, while the Rules and Regulations will be more detailed.
 - Vendor Participation Report
 - A discussion was had on the Vendor Representative Nominations.
 - Five vendors nominated, only two accepted. Voting will be conducted online.
 - Voting will close Wednesday, June 25 at 5 p.m.
 - Reminder of Board Meeting dates 8/20/25, 10/15/25, 12/17/25
- **Old Business:**
 - Advisory Board involvement in Vendor Representative nomination
 - Doctors' notes
 - Complaint forms
 - A discussion was had that the compliant forms are for major issues.
- **At 4:43 p.m. it was agreed to move the 'New Business' to the next board meeting to utilize Shelle, and Cristobal's time with the board.**
 - Being good neighbors and boundaries
 - Discussion on parking/loading zone
 - Reassignment issues
 - Adding a discussion on nominations and future vacancies
 - Discuss items for next Agenda
- **Public Comments**
 - A discussion was had about the ordinance, Shelle said that the proposed ordinance will get sent to the vendors and they will have two weeks to share their feedback.
 - The updated ordinance will help clarify violations and suspensions.
- **Final notes from Board/ meeting dismissed**
 - Meeting Adjourned: 5:02 p.m.