



**CITY OF ALBUQUERQUE,
OLD TOWN PORTAL MARKET ADVISORY BOARD
Meeting Agenda**

**Wednesday, August 20, 2025 from 4:00 to 5:00 P.M.
Albuquerque Museum Conference Room**

Marylin Moquino.....Sitting - Vendor Representative
Dee Clary Vendor Representative
Marie Coleman Property Owner Representative
Vacant Merchant Representative
Dana Sherrill Sitting - At-Large Representative
Steven PettingillCity Representative

- **Establish Quorum** (*5 minutes allocated 4 - 4:05 p.m.*)
 - Meeting called to order:
- **Approve Agenda** (*5 minutes allocated 4:05 - 4:10 p.m.*)
- **Approve June 18, 2025 Minutes** (*5 minutes allocated 4:10 - 4:15 p.m.*)
- **Community Event Staff Report:** (*10 minutes allocated 4:15 - 4:25 p.m.*)
 - Vendor Participation Report
 - For the month July
 - Advisory Board Vacancy Update
 - Old Town Portal Applications
 - Reminder of Board Meeting dates 10/15/25, 12/17/25
- **Old Business:** (*15 minutes allocated 4:25 - 4:40 p.m.*)
 - Advisory Board involvement in Vendor Representative nomination
 - Doctors' notes
 - Complaint forms
- **New Business:** (*10 minutes allocated 4:40 - 4:50 p.m.*)
 - Being good neighbors and boundaries
 - Discussion on parking/loading zone
 - Reassignment issues
 - Adding a discussion on nominations and future vacancies
 - Repairs to the sidewalk
 - Discuss items for next Agenda
- **Public Comments** (*5 minutes allocated 4:50- 4:55 p.m.*)
- **Final notes from Board/ meeting dismissed** (*4:55 - 5 p.m.*)
 - Meeting Adjourned:



**CITY OF ALBUQUERQUE,
OLD TOWN PORTAL MARKET ADVISORY BOARD**

Meeting Minutes

Wednesday, June 18, 2025 from 4:00 to 5:00 P.M.

Albuquerque Museum Conference Room

Marylin Moquino.....Sitting - Vendor Representative
Dee Clary Vendor Representative
Marie Coleman Property Owner Representative
Vacant Merchant Representative
Dana Sherrill Sitting - At-Large Representative
Steven PettingillCity Representative

- **Establish Quorum**
 - *Meeting called to order: 4:01 p.m.*
- **Approve Agenda** *approved at 4:01 p.m.*
- **Approve April 16, 2025 Minutes** *approved at 4:02 p.m.*
- **Community Event Staff Report:**
 - Presentation from the Director of Arts & Culture, Dr. Shelle Sanchez
 - Shelle explained the proposed updates to the ordinance.
 - Since ordinances are more difficult to change than the Rules and Regulations, the ordinance will provide the overarching framework, while the Rules and Regulations will be more detailed.
 - Vendor Participation Report
 - A discussion was had on the Vendor Representative Nominations.
 - Five vendors nominated, only two accepted. Voting will be conducted online.
 - Voting will close Wednesday, June 25 at 5 p.m.
 - Reminder of Board Meeting dates 8/20/25, 10/15/25, 12/17/25
- **Old Business:**
 - Advisory Board involvement in Vendor Representative nomination
 - Doctors' notes
 - Complaint forms
 - A discussion was had that the compliant forms are for major issues.
- **At 4:43 p.m. it was agreed to move the 'New Business' to the next board meeting to utilize Shelle, and Cristobal's time with the board.**
 - Being good neighbors and boundaries
 - Discussion on parking/loading zone
 - Reassignment issues
 - Adding a discussion on nominations and future vacancies
 - Discuss items for next Agenda
- **Public Comments**
 - A discussion was had about the ordinance, Shelle said that the proposed ordinance will get sent to the vendors and they will have two weeks to share their feedback.
 - The updated ordinance will help clarify violations and suspensions.
- **Final notes from Board/ meeting dismissed**
 - Meeting Adjourned: 5:02 p.m.

Old Town Portal Market Advisory Board

Vendor Representative Election Report

June 1, 2025 – June 1, 2026

NOMINATION PHASE

On June 5, 2025 an official call for nominations was issued to all craft units participating in FY26. Vendors were invited to nominate candidates for the Vendor Representative position by June 13, 2025 by emailing portalvendors@cabq.gov

Nominated Candidates:

- Angel Davis
- Delores Lee
- Denise Pepin
- Jacqueline Platero
- Marilyn Moquino

Following nomination, each candidate was contacted by Community Events staff to confirm acceptance. Two candidates formally accepted and issued campaign statements:

Candidate: **Denise Pepin** “I am interested in becoming the vendor representative to help rebuild and strengthen the program. This is a valuable initiative that both the City and the Old Town community should take pride in, regardless of interpersonal differences. I aim to serve as a neutral and ethical voice for all vendors.”

Candidate: **Marilyn Moquino** “I, Marilyn Moquino, accept the nomination for vendor representative. I wish to serve a second term due to the ongoing challenges we face. I believe in seeing through the work I’ve started, and I am committed to resolving the issues at hand. My goal is to ensure the program continues to thrive for future generations.”

VOTING PHASE

Voting Period: June 18–25, 2025 All eligible vendors were provided access to an online voting platform *Wufoo*. The election was conducted via confidential ballot, with voting closing at 5 p.m. on June 25.

<https://coacommunityevents.wufoo.com/forms/otpm-advisory-board-vendor-representative/>

26 Votes were casted and the final results are as follows:

- Denise Pepin 17 Votes - 65.4%
- Marilyn Moquino 9 Votes - 34.6%

THE RESULTS

Timestamp	IP Address	Voted For
June 18, 2025 – 3:05 PM	172.59.0.156	Denise Pepin
June 18, 2025 – 3:11 PM	108.147.172.92	Denise Pepin
June 18, 2025 – 3:11 PM	98.249.117.126	Marilyn Moquino
June 18, 2025 – 3:11 PM	73.127.151.46	Denise Pepin
June 18, 2025 – 3:13 PM	172.56.84.200	Denise Pepin
June 18, 2025 – 3:18 PM	98.60.59.93	Denise Pepin
June 18, 2025 – 3:24 PM	75.161.148.188	Denise Pepin
June 18, 2025 – 3:25 PM	174.205.227.84	Denise Pepin
June 18, 2025 – 3:56 PM	172.59.1.92	Marilyn Moquino
June 18, 2025 – 3:58 PM	172.59.1.56	Denise Pepin
June 18, 2025 – 4:01 PM	172.59.0.23	Denise Pepin
June 18, 2025 – 4:16 PM	75.233.170.232	Denise Pepin
June 18, 2025 – 6:36 PM	67.0.58.93	Denise Pepin
June 18, 2025 – 8:11 PM	172.56.20.119	Marilyn Moquino
June 18, 2025 – 9:08 PM	172.59.230.92	Denise Pepin
June 18, 2025 – 10:22 PM	146.75.203.1	Marilyn Moquino
June 19, 2025 – 10:09 AM	174.240.160.120	Denise Pepin
June 19, 2025 – 12:43 PM	149.248.70.28	Denise Pepin
June 19, 2025 – 2:14 PM	172.59.1.106	Marilyn Moquino
June 19, 2025 – 5:54 PM	174.205.162.11	Denise Pepin
June 19, 2025 – 10:40 PM	98.60.240.233	Marilyn Moquino
June 20, 2025 – 10:43 AM	67.0.216.149	Marilyn Moquino
June 20, 2025 – 3:38 PM	172.59.1.23	Marilyn Moquino
June 20, 2025 – 4:47 PM	75.161.193.241	Denise Pepin
June 23, 2025 – 1:41 PM	174.240.18.226	Marilyn Moquino
June 25, 2025 – 10:53 AM	174.240.177.207	Denise Pepin

POST-ELECTED PROCEDURES

On June 26, 2025, Ms. Pepin was formally notified of the election outcome. Ms. Pepin was directed to complete the City Board application process, including submission of a resume or relevant work experience.