



**CITY OF ALBUQUERQUE,
OLD TOWN PORTAL MARKET ADVISORY BOARD
Meeting Agenda
Wednesday, April 16, 2025 from 4:00 to 5:00 P.M.
Albuquerque Museum Conference Room**

Marylin Moquino.....Vendor Representative
Dee TownsendVendor Representative
Marie ColemanProperty Owner Representative
VacantMerchant Representative
Dana SherrillAt-Large Representative
Steven PettingillCity Representative

- **Establish Quorum** (*5 minutes allocated 4 - 4:05 p.m.*)
 - Meeting called to order:
- **Approve Agenda** (*5 minutes allocated 4:05 - 4:10 p.m.*)
- **Approve February 19, 2025 Minutes** (*5 minutes allocated 4:10 - 4:15 p.m.*)
- **Community Event Staff Report:** (*10 minutes allocated 4:15 - 4:25 p.m.*)
 - Presentation from the Director of Arts & Culture, Dr. Shelle Sanchez
 - Vendor Participation Report
 - For the months of January – March, an average of three vendors participated in the program daily.
 - Advisory Board Vacancy Update – Welcome Marie Coleman replacing Sylvia Ramos.
 - Old Town Portal Applications open Tuesday, April 15, 2025
 - Reminder of Board Meeting dates 6/18/25, 8/20/25, 10/15/25, 12/17/25
- **Old Business:** (*15 minutes allocated 4:25 - 4:40 p.m.*)
 - Casting pieces/charms guidelines discussion continued
 - Public Safety discussion continued
 - Showing permits at reassignment discussion continued
 - Reopening reassignment procedure to discuss times
- **New Business:** (*10 minutes allocated 4:40 - 4:50 p.m.*)
 - Advisory Board involvement in Vendor Representative nomination
 - Automatic Lottery Entry
 - Doctors' notes
 - Complaint forms
 - Discuss items for next Agenda
- **Public Comments** (*5 minutes allocated 4:50- 4:55 p.m.*)
- **Final notes from Board/ meeting dismissed** (*4:55 - 5 p.m.*)
 - Meeting Adjourned: