

**Twinkle Light Parade**  
**Parade Participant Application**  
**Saturday, December 7, 2019 - Nob Hill**

Thank you for your application to participate in the annual Twinkle Light Parade.

Organization: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Day-of Phone: \_\_\_\_\_ Email (required): \_\_\_\_\_

Entry Driver(s) Contact:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name and Theme of Entry: (Be creative! Ex: Snowflake Sensation)

\_\_\_\_\_

**ENTRY**

**Required** – Number of vehicles, walkers, and size (in feet). For example: one truck and trailer (50') with one car (15') and 50 walkers. Make sure to be specific in the type of vehicle- truck & trailer, car, pick-up truck, motorcycle, semi, SUV, etc.

\_\_\_\_\_

\_\_\_\_\_

Provide a **detailed description** of your entry (attach a separate sheet if needed). All entries are required to have a holiday theme and twinkle lights. Entries must be family friendly. Take pride in your entry.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Will your entry have music playing? No \_\_\_ Yes \_\_\_ If yes, describe:

\_\_\_\_\_

Have you participated in the Twinkle Light Parade in the past? No \_\_\_ Yes \_\_\_

**AWARDS**

The top entry overall will be crowned "Best in Show" and will be awarded a cash prize of \$1,000, 2<sup>nd</sup> Place Overall will be awarded \$500, and 3<sup>rd</sup> Place Overall will be awarded \$250. The 1<sup>st</sup> Place entry in each category will receive \$100 (excluding Government Entry).

## Category Descriptions

- Commercial Entry: All business entries including floats, walking, vehicles. Limit of 3 vehicles.
- Non-commercial Entry: All groups, families, community organizations, and clubs. May include riders and walkers.
- Large Walking Group: Walking groups with 20 or more participants without vehicles.
- Small Walking Group: Walking groups with 1-19 participants without vehicles.
- Government Entry: All government and military entries.
- Show Vehicle: 1-2 vehicles for show purposes. No commercial entries.
- Car Club or Motorcycle Club: 3-6 cars or up to 12 motorcycles.

**Entry Fees:**

- \$50 for commercial entries
- \$25 for nonprofits, schools, community entries, single families, and single vehicle entries (non-commercial)
- FREE for all government entries

**Do not pay the entry fee until you have received a confirmation email stating you have been accepted into the parade.  
Space is limited. Submitting an application does not guarantee participation.**

**Please check only one category below. *The City reserves the right to change category selection.***

<input type="checkbox"/>	Car Club or Motorcycle Club	<input type="checkbox"/>	Non-commercial/Community Entry
<input type="checkbox"/>	Commercial Entry	<input type="checkbox"/>	Show Vehicle
<input type="checkbox"/>	Government Entry	<input type="checkbox"/>	Small Walking Group (up to 19 participants)
<input type="checkbox"/>	Large Walking Group (20+ participants)	<input type="checkbox"/>	

**Applications must be received by Wednesday, October 23, 2019  
Late entries will not be accepted.**

## Twinkle Light Parade Rules and Regulations

The parade is meant to be fun for the community; however safety is the number one priority for both parade entrants and spectators.

1. **ENTRIES:** Appropriate entries will be accepted in the parade by a confirmation email. Space is based on size and area available. Parade order requests will be considered but not guaranteed. With the exception of car clubs, entries are limited to 3 vehicles.
2. **SANTA:** As there is only one Santa, there can only be one Santa in the parade, and he is coming by special invitation of the City of Albuquerque.
3. **LIGHTS:** All Entries, including tow-vehicles, walkers and riders, must be decorated with holiday lighting. All entries are required to have as many lights as possible.
4. **CAR CLUBS:** The number of Car/Motorcycle Clubs will be **limited to 10**. Additionally, the number of cars per club is limited to **six**. (Different chapters of the same club will not be accepted.) There is a limit of 12 motorcycles per Motorcycle Club.
5. **SEMI-TRUCK ENTRIES:** The parade will be limited to 5 semi-truck entries. Additionally, a semi-truck entry is limited to **one** vehicle. Each semi-truck application will be reviewed individually and the driver must attend the mandatory meeting.
6. **SOUND:** Holiday music is encouraged at a reasonable volume. The use of sirens and vehicle horns are not permitted during the event. Sound systems may not be used for broadcasting messages or agendas.
7. **RELIGION:** Religious expression is permitted, but please be respectful to all faiths.
8. **SIZE:** Height cannot exceed 14 ft. to fit under the street lights.
9. **SAFETY:** Public safety is of the utmost importance. Participants must follow the direction of event staff at all times.
10. **GAPS AND PACE:** While in parade route, entries should be 15'-20' apart to keep pace. Do not cause gaps.
11. **MATERIALS:** All materials used must be flame retardant. A properly rated, currently tagged fire extinguisher is required for each applicable entry. All wiring must be secured to prevent personal injury and equipment damage. All connections must be made with UL-approved electrical boxes and devices. Portable generators/compressors must be securely mounted, and a minimum distance of one foot from any combustible material. Generators/Compressors must be equipped with firmly attached exhaust systems that terminate into a common exhaust serving the vehicle or in the same manner of vehicle exhaust. Insurance and liability are the sole responsibility of the entrant. Fire Marshal will have final say on all regulations.
12. **HANDOUTS:** Throwing of any items is strictly prohibited. PLEASE DO NOT THROW CANDY. Walking entrants may hand out appropriate holiday items.
13. **MANDATORY MEETING:** All entries must attend **one** mandatory informational meeting: Wednesday, November 13 at 12:30 p.m. **or** at 5:30 p.m. at the Albuquerque Museum (2000 Mountain Rd NW, Albuquerque, NM 87104) If a representative from your entry does not attend the class, your entry fee will be forfeited.

**I have read the attached Rules and Regulations and agree to abide by them. I understand that instructions by Parade Staff must be followed at all times and violations will result in immediate disqualification.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

For more information:

**Call:** 505.768.3556

Submitting Applications:

**Mail to:** Special Events - Twinkle Light Parade, PO Box 1293, Albuquerque, NM, 87103

**Bring to:** Cultural Services Department, City Hall, Suite 605, 400 Marquette NW, Albuquerque, NM 87102

**Email to:** EventVendors@cabq.gov