

**Albuquerque Museum Board of Trustees Meeting**  
City of Albuquerque Cultural Services

Wednesday, February 10, 2021 11:30am – 1:00pm  
Via Zoom Videoconference

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**Board Members Present**

Beverly R. Bendicksen, Chair  
Helen Atkins, Secretary/Treasurer  
Judith N. Suiter  
Paul M. Mondragon

Alan F. Weitzel, Vice Chair  
Pamela Weese Powell  
Sherri Burr  
Joni Pierce

**Board Members Absent**

Wayne Chew

**Albuquerque Museum Staff Present**

Andrew Connors, Associate Director  
Leslie Kim, History Curator  
Julie Valdez, Administrative Assistant

Cynthia Garcia, Assistant Director  
Elizabeth Becker, Education Curator

Hakim Bellamy, Deputy Director Cultural Services  
Denise Crouse, aMF Communications Manager

**Request to Record**

Request to record meeting was made by Julie Valdez.  
Request approved unanimously.

**I Call to Order**

The Board Meeting was called to order by Beverly Bendicksen at 11:33am.

**II Approval of December 9, 2020 Minutes**

A motion to approve the December 9, 2020, meeting minutes was made by Alan Weitzel, Paul Mondragon provided a second. Board approved unanimously.

**III Public Comments**

There were no public comments

**IV Board Orientation Process**

Beverly Bendicksen:

- In preparation for Board growth an orientation process for new Trustees has been established
- Designed with input from Beverly Bendicksen, Paul Mondragon, Sherri Burr and Andrew Connors
  - Behind the Scenes Tour with Andrew Connors for new and current Trustees
  - Bios and a photo have been requested from the Trustees
  - A BOT Digital Handbook and a physical Handbook are made available for all Trustees

## **V Update of Board of Trustee Policies**

Beverly Bendicksen:

- A. Status of Policy Revisions
  - Policy Document Working Group has been updating policies to be available for review by all Trustees by April 2021
- B. Board of Trustee Disclosure
  - Annual Conflict of Interest Disclosure form presented to Board of Trustees for signature

## **VI Financial Presentations**

Beverly Bendicksen and Joni Pierce:

- A. 2020 Foundation Audit & Museum Support
  - A summary of aMF 2020 Audited Financials was presented to Trustees along with an overview of financial support provided by the Foundation to the Museum
  - ArtsThrive and Shaken Not Stirred are two fundraisers that had to be presented virtually due to COVID-19
  - Foundation received a PPP Loan last year and will apply for a PPP Loan again this year

Cyndi Garcia:

- B. Museum Budget
  - Overview of Museum budget for current year presented to Trustees
  - 12/31/2020 CARES Funding ended

## **VII Museum Director Report**

Andrew Connors:

- Presented an email from staff member Keith Lee, Preparator, noting his pleasure and respect for working within such a talented Museum team from the beginning point of contract to Exhibit materials shipping out to their next location.
- The City of Albuquerque Department of Cultural Services will be changing its name to the City of Albuquerque Department of Arts and Culture

## **VIII Curator of Education Report**

Elizabeth Becker:

- Provided an overview of the plans for a new Education Center at the Museum
- Shared a video presentation about this Education Center project

## **IX Foundation Report**

Joni Pierce:

- A candidate for Executive Director will be presented to the Foundation Board at next week's meeting
- Foundation has an open Development position that the new Executive Director will fill
- Governance Committee is working hard to expand the Foundation Board of Directors by (4)

## **X New Business**

No New Business

## **XI Adjourn**

Next regular meeting will be April 14, 2021, at 11:30am

Sherri Burr made a motion to adjourn, Judith Suiter provided a second. Board approved unanimously. Meeting adjourned at 1:01pm