Albuquerque Museum Board of Trustees Meeting
City of Albuquerque Arts & Culture

Wednesday, February 9, 2022   11:30am – 1:00pm
Albuquerque Museum Ventana Salon
Masks Required

**Board Members Present**

<table>
<thead>
<tr>
<th>Board Member</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alan F. Weitzel</td>
<td>Chair</td>
</tr>
<tr>
<td>Beverly R. Bendicksen</td>
<td>Vice-Chair</td>
</tr>
<tr>
<td>Sherri Burr</td>
<td></td>
</tr>
<tr>
<td>Hilma Chynoweth</td>
<td></td>
</tr>
<tr>
<td>Joni Pierce</td>
<td></td>
</tr>
<tr>
<td>Helen Atkins</td>
<td>Vice-Chair</td>
</tr>
<tr>
<td>Pamela Weese Powell</td>
<td></td>
</tr>
<tr>
<td>Christine Glidden</td>
<td></td>
</tr>
<tr>
<td>Donald Couchman</td>
<td></td>
</tr>
</tbody>
</table>

**Board Members Absent**

<table>
<thead>
<tr>
<th>Board Member</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paul Mondragon</td>
<td>Secretary/Treasurer</td>
</tr>
<tr>
<td>Chris Baca</td>
<td></td>
</tr>
<tr>
<td>Dr. Samorodin-McIlwain</td>
<td></td>
</tr>
<tr>
<td>Joni Pierce</td>
<td></td>
</tr>
<tr>
<td>Hilma Chynoweth</td>
<td></td>
</tr>
<tr>
<td>Beverly R. Bendicksen</td>
<td></td>
</tr>
<tr>
<td>Donald Couchman</td>
<td></td>
</tr>
</tbody>
</table>

**Albuquerque Museum Staff Present**

<table>
<thead>
<tr>
<th>Museum Staff</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew Connors</td>
<td>Associate Director</td>
</tr>
<tr>
<td>Josie Lopez</td>
<td>Curator of Art</td>
</tr>
<tr>
<td>Elizabeth Becker</td>
<td>Curator of Education</td>
</tr>
<tr>
<td>Brandon Gibson</td>
<td>Arts &amp; Culture</td>
</tr>
<tr>
<td>Andrew Rogers</td>
<td>aMF Executive Director</td>
</tr>
<tr>
<td>Claudia Gallardo de Campbell</td>
<td></td>
</tr>
<tr>
<td>Leslie Kim</td>
<td>Curator of History</td>
</tr>
<tr>
<td>Julie Valdez</td>
<td>Administrative Assistant</td>
</tr>
<tr>
<td>Cindy Garcia</td>
<td>Museums Administrator</td>
</tr>
<tr>
<td>Denise Crouse</td>
<td>aMF Museum Preparator</td>
</tr>
</tbody>
</table>

**Request to Record**
Request to record meeting was made by Alan F. Weitzel. Request approved unanimously.

**I Call to Order**
The Board Meeting was called to order by Alan F. Weitzel at 11:36am.

**II Public Comments**
There were no public comments.

**III Approval of Meeting Minutes**
A motion to approve the December 8, 2021, meeting minutes was made by Beverly Bendicksen, Hilma Chynoweth provided a second. Board approved unanimously.

*Augmentation to the Agenda made by Alan F. Weitzel:
Donald Couchman presents a hard copy of the Revised Bylaws of the Albuquerque Museum Board of Trustees

**IV Museum Documents Reviews – Josie Lopez** Updating these Core Documents has been a culmination of a couple of years of work by the Museum Staff. These documents will be used for the Albuquerque
Museum’s consideration of Re-Accreditation by the American Alliance of Museums. The Core Documents are due to the AAM in July of 2022.

Documents Reviewed:
Albuquerque Museum Mission Statement
Albuquerque Museum Code of Ethics
Albuquerque Museum Diversity, Equity, Accessibility and Inclusion Plan-2022
Albuquerque museum Strategic Plan 2020-2022
Albuquerque Museum Collections management Policy
Albuquerque museum Statement of purpose for native American Land Acknowledgement
Albuquerque museum Logic Model
Policies of the Albuquerque Museum – Board of Trustees

A) Upgraded Mission Statement
   - Exhibitions, Programs and Art Collections – Upgrade includes what we do with them for the diverse community we live in.

B) Ethics Policy
   - Diversity, Equity, Accessibility and Inclusion Plan (DEAI) is now referenced in all elements of the Core Documents. DEAI will be imbedded into everything we do.
   - Code of Ethics is a document shared with Museum Staff and Board of Trustees
   - Conflict of Interest Policy simplified by shortening and clarifying by utilizing the industry standard of how we are reporting collections. Changes made to sections 8.5 – 8.17

C) Strategic Plan
   - 10-year Strategic Plan includes:
     o Updated Education Project
     o Looking at Permanent Exhibits / Updating when needed
     o Accomplishable Goals set in this 10-Year Plan
     o Jill Hartke, aM Photo Archivist wrote a Digital Strategic plan that we will continue to work on with her
   - Every two years staff will re-access to evaluate specific dollar amount needs

D) Collections Management Policy
   - Curator’s team is working on the management of all collections and relevance of pieces in collection
   - Final Documents due in July 2022,
   - Site visit will be in late 2022
   - Accreditation schedule set by American Alliance of Museums
   - aM has been accredited for 40 years

E) BOT Policies Revisions
   - 8.5 – 8.17
   - New Mission Statement added
   - Consistency of formatting revisions made throughout all Core Documents

A motion to approve the documents provided made by Sherri Burr, Helen Atkins provided a second. Board approved unanimously.

V aM Foundation 6-30-2021 Financial Report – Andrew Rogers
Andrew Rogers presented a Report on: Assets, Profit & Loss and Functional Expense.
Assets:
- Current Assets have increased by $300K from previous year from cash growth and unrestricted investments
- RBC Cates Team manages investments – aMF has a sub-committee that reviews investments

Profit & Loss:
- Contributions & Support – Donations / Memberships / Contributions
- Revenue - Special Events affected by Pandemic
- Rental Income from Patio Market Location –
  - Building sold for $3.3 Million / Net $3.1 Million / Bulk of net will go into an endowment fund
  - Revenue Line will disappear
  - Museum Support $1.5 Million / Reimbursement Expenses that aM has incurred
  - Property Management / Includes Batten House Property

Functional Expense
- Museum Support Spending
- Staff / Salaries & Wages for Communications Director and Tour Director at Casa San Isidro
- Exhibit Support
- Educations Support
- Publications / Outsourced Grant Writing / Other

VI Appointment of Board of Trustees Officers Nominating Committee
Request for Volunteers made. Board members who volunteered for Committee are:
- Pamela Weese-Powell
- Paul Mondragon (Absent – previously volunteered)
- Christine Glidden

A motion to approve the new Nominating Committee members was made by Donald Couchman, Sherri Burr provided a second. Board approved unanimously.

VII Bylaws Review Committee Update – Donald Couchman
Revised Bylaws Submitted for Review
- Defer action on Bylaws
- Revisions will be sent to the City of Albuquerque for review, then revised as a Board
- No objections

VIII Museum Director’s Report – Andrew Connors
Andrew Connors Reports:
- Andrew extends appreciation for Josie and the aM Staff for the work done on preparing the Core Documents
- The Collections Team is working on de-accessing our collections
- Through the Flower de-accessing presented to the Art Advisory Board:
  - 1977 Objects from Judy Chicago were accepted into collections
  - 2016 returned half of the objects to Judy Chicago
  - Art Advisory Board approves of de-accession
  - Reduced Exhibit to 5 from 300 objects
  - (2) Paintings from Agnes Martin have been added to the Permanent Collection
A motion to approve the de-accession of the Judy Chicago inventory was made by Pamela Weese-Powell, Helen Atkins provided a second. Board approved unanimously.

- Andrew will Cede Remaining Time to Denise Crouse

Presentation by Denise Crouse:
- Digital Assets/Images are made available to Press to be used in their stories
- Handouts for upcoming Exhibits with reference to our Website for additional Information

IX  Curators Report
Leslie Kim, Curator of History:
- Facing the Rising Sun has Opened as a collaboration of City of Albuquerque Department of Arts & Culture, Albuquerque Museum, African American Cultural Center, Electric Playhouse and Guest Curator Rita Powdrell
- We have received more objects from the Chinese American Community

Elizabeth Becker, Curator of Education:
- Digital Resources are in their 2nd year of Virtual School Programing distribution
- Equal, if not more students are being reached virtually vs in person
- 30% of these programs are outside of Albuquerque and NM

Josie Lopez, Curator of Art:
- Wonderful collaborating in-house on indigo and Printers Proof
- We have seen growth in collections of Mexican Art

X  Albuquerque Museum Foundation Report, Andrew Rogers
- Slate St Café will re-open soon
- Museum Store is at 73% of Annual Goal
- Baton House online Estate Sale in Spring
- ArtsThrive will move to spring beginning in 2023. No ArtsThrive in 2022
- Memorial Donation – 7 year old donated his birthday money to the Museum. He will be featured in next month’s magazine
- January 10, 2022 Legislative Breakfast had (4) Legislative Representatives in attendance including (2) that represent the Albuquerque Museum
- Lobbyist Ann Conway Fundraise for Education Center in Santa Fe
  - Targeted 35 Representatives for Hard and Soft commitments
- Gay Betzer Fundraiser Challenge has raised $160K
- Magic Bus Donation of $100K received
- $1 Million Dollar Anonymous Gift Received
- Patron Circle Wall has (4) New Platinum Level Members
- Hired a Freelance Grant Writer – 15-20 grant requests submitted since summer of 2021

X  Adjourn
Next meeting will be April 13, 2022, at 11:30am in person at the Albuquerque Museum
Hilma Chynoweth made a motion to adjourn, Alan Weitzel provided a second. Board approves unanimously. Meeting adjourned at 1:16pm