



ALBUQUERQUE HOUSING AUTHORITY

"Improving quality of life through housing opportunities"

Minutes of the AHA Board of Housing Commissioners

Regular Meeting

February 29, 2012

12:00 Noon (MST)

Manuel Cordova Conference Room

1840 University Blvd SE

Albuquerque, NM 87106

1. **Call to Order**

The meeting was called to order by Chairperson Stephen J. Vogel at 12:02 p.m. with three of four members present. One seat on the Board is vacant currently. A quorum of Board members was present to conduct business.

2. **Roll Call**

AHABHC MEMBERS PRESENT

Ms. Rebecca Chavez (Resident Commissioner)

Mr. Tom Growney (Vice Chairperson)

Mr. Stephen Vogel (Chairperson)

ABSENT

Ms. Roxanne Rivera-Wiest (Member at Large)

STAFF PRESENT

Ms. Dolly Newman, Executive Director, Board Secretary, AHA

Mr. Brian Eagan, Assistant City Attorney, COA Legal Dept.

Ms. Evett Birdsong, Executive Assistant

Mr. Tom Portillo, Building Maintenance Coordinator, AHA

Mr. Sam Vivian, Deputy Director, AHA

Ms. Janice Wright, Housing Paralegal, COA Legal Dept.

3. **Approval of Minutes for January 18, 2012**

Chairperson Stephen J. Vogel offered a minor amendment to the minutes, to add his two verbal comments (about deadlines and the amount city can charge AHA for services) on the text of the Memorandum of Understanding (MOU) between AHA and the City of Albuquerque.

A motion was made to approve the January 18, 2012 meeting minutes, as amended, by Vice Chairperson Growney, seconded by Resident Commissioner Chavez and the motion was approved by a vote of 3-0.

4. **Public Comment**

None

5. **Consent Agenda**

None

6. Resolution and Communications

a) Report of Secretary

Discussion: Please see the attached "February 29, 2012 Board Secretary Report".

Vice Chairperson Growney moved to accept receipt of the "Board Secretary Report" from Dolly Newman, seconded by Resident Commissioner Chavez, and was carried by a vote of 3-0.

Compliance Inspection Supervisor Tom Portillo then presented a power point slide presentation about the Albuquerque Housing Authority Building Maintenance Division, and addressed questions about Building Maintenance issues from Board members.

7. Old Business

There was no old business.

8. New Business

There was no new business.

8. Other Business

Board Members requested a tour of the AHA Public Housing site properties. Board Members discussed what dates would be acceptable for them. Mr. Eagan advised the Board that if 3 or more of the Board members are gathered in one place, then by state law (Open Meetings Act), a Special Meeting of the Board needs to be called, and that advance written notice to the Public of the Special Meeting will need to be provided at least 3 days in advance. Any scheduled tour of a Public Housing site by a group of 3 or more Board Members must be conducted as a Special Meeting, open to the Public. Board members suggested that future dates for the Special Meeting to tour sites be on a Saturday, since most Board Members have to be working at their day jobs, Monday to Friday, 8 to 5. Vice Chair Growney asked for a few weeks advance notice of the tour dates.

If hard copies of any AHA records are needed, please ask Ms. Dolly Newman, Executive Director, and Board Secretary, AHA.

9. Finally, a motion was made to adjourn the meeting, by Resident Commissioner Chavez, seconded by Vice Chairperson Growney and the motion was carried by a vote of 3-0.

10. The meeting adjourned at 1:08 p.m.

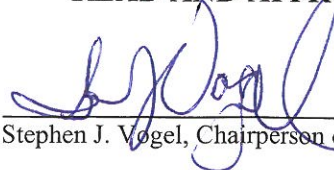
SUBMITTED:



Dolly A. Newman, Secretary

Date

READ AND APPROVED:



Stephen J. Vogel, Chairperson of the Board

Date