

ALBUQUERQUE HOUSING AUTHORITY

"Improving quality of life through housing opportunities"

Dear Applicant:

Welcome to the Albuquerque Housing Authority (AHA) Housing Assistance Programs. We are now accepting pre-applications for the waiting list for the Public Housing and Section 8 Housing Choice Voucher Programs. **Pre-applications are accepted in accordance with federal program regulations and AHA policies**.

Enclosed you will find a complete set of instructions, including a checklist of all pre-application requirements. Please follow the instructions and checklist carefully, any missing information could delay the acceptance and processing of your pre-application. It is important that you complete all requested information and provide <u>PHOTOCOPIES</u> of all required verification documents (Refer to blue form "A").

The completed pre-application packet **must** contain all the information needed to determine your eligibility for our waiting list. Please be advised that if your pre-application is <u>incomplete or not signed</u>, or does <u>not contain all the required documentation</u>, it **will not** be accepted. **NO EXCEPTIONS.**

Do Not Fax the Pre-Application Packet. Faxed pre-applications will not be accepted.

<u>Pre - Application packets are reviewed every Monday, Wednesday, & Friday from 8:30 AM - 11:30 AM and 1:00 PM - 4:00 PM.</u>

Please be reminded that it is your responsibility to update our office if you are eligible for one of our local preferences, and/or if your contact information changes at any time.

In addition, please visit our website for a complete listing of housing assistance alternatives. You may contact these agencies directly for more information regarding their programs.

If you need assistance with your pre-application, wish to request reasonable accommodation, or require additional information please call our office at 764-3975.

Thank you.

Albuquerque Housing Authority



