



ALBUQUERQUE HOUSING AUTHORITY

"Improving quality of life through housing opportunities"

Minutes of the AHA Board of Housing Commissioners

Special Meeting

Wednesday, September 5, 2012 (MDT)

Manuel Cordova Conference Room

1840 University Blvd SE

Albuquerque, NM 87106

1. Call to Order

The meeting was called to order by Chairperson Stephen J. Vogel at 12:06 p.m. with four members present. A quorum was present to conduct business.

2. Roll Call

AHABHC MEMBERS PRESENT

Mr. Stephen J. Vogel (Chairperson)

Ms. Janet M. McHard, Certified Public Accountant (Member)

Mr. Tom Growney (Vice Chairperson)

Ms. Rebecca Chavez (Resident Commissioner)

AHABHC MEMBERS ABSENT

Ms. Roxanne Rivera-Wiest (Member), Excused

STAFF PRESENT

Ms. Robin Dozier Otten, Interim Executive Director, Albuquerque Housing Authority

Mr. Andrew Estocin, Associate Director, Albuquerque Housing Authority

Mr. Brian Eagan, Assistant City Attorney, COA Legal Dept

Ms. Janice Wright, Housing Paralegal, COA Legal Dept.

Ms. Evett Birdsong, Executive Assistant to the Executive Director, AHA

3. Old Business

Report on the process for hiring the next Albuquerque Housing Authority Executive Director.

Chairperson Vogel announced that a list of candidates was created by Evett Birdsong to facilitate the Board's search. Member McHard, Chairperson Vogel and Associate Director Andrew Estocin met to review the applications and are now ready to discuss and review with the entire board to start the selection process.

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53 **4. Closed Session**
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56 Chairperson Vogel announced that the Board is going into a Closed
57 Session under §10-15-1(H)(2) NMSA 1978 to discuss limited personnel
58 matters regarding the hiring of the AHA Executive Director.
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60 At 12:09 p.m., Vice Chairperson Grownney moved that the Board should
61 proceed into Closed Session, seconded by Member Chavez, and the motion
62 was carried by a vote of 4-0.
63

64 The Board was going into a Closed Session under §10-15-1(H)(2) NMSA
65 1978 to discuss a limited personnel matter regarding the hiring of the
66 Executive Director.
67

68 "Limited personnel matters" exception" If a public policy-making
69 body desires to meet in executive session to discuss an individual
70 employee's dismissal, promotion, resignation, complaint or
71 shortcomings, then such a meeting could properly be closed
72 pursuant to the "limited personnel matters" exception set forth in
73 Subsection H(2). 1990 Op. Att'y Gen. No. 90-28.
74

75 The Board members moved to a closed session into the small conference
76 room across the hallway. The only people allowed in the Closed Session were
77 Robin Dozier Otten, Andrew Estocin and Brian Eagan.
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80 **5. Re-Convene in Open Session**
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82 The Open Session re-convened at 1:07 p.m. in the Manuel Cordova
83 Conference Room, and Chairperson Vogel, certified that the Board only
84 discussed a limited personnel matter during the closed session, and no other
85 business, and that no voting occurred during the closed session.
86

87 Chairperson Vogel discussed canceling the Regular Meeting set for
88 September 19, 2012 and reschedule a Special Meeting on September 26, 2012
89 to discuss the interview process for the Executive Director job.
90

91 A) Vice Chairperson Grownney then moved to cancel the September 19, 2012
92 Regular Meeting and hold a Special Meeting on September 26, 2012. The
93 motion was seconded by Member Chavez, and the motion was carried by
94 a vote of 4-0.

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97 B) Member Chavez moved that the board delegate the task of sending out
98 five questions in a narrative format to the job applicants of the AHA
99 Executive Director. The task of sending out the questions was delegated
100 to Interim Executive Director Robin Otten and Associate Director Andrew
101 Estocin. Questions would be sent out by Friday, September 7, 2012 at 5
102 pm mountain time and a response will be requested by September 14,
103 2012. The motion was seconded by Vice Chairperson Growney, and the
104 motion was carried by a vote of 4-0.
105

106 C) Member McHard moved that copies of the written responses received by
107 AHA from the applicants for Executive Director be provided to the Board,
108 so they can be discussed during the next Special Meeting. The motion was
109 seconded by Member Chavez, and the motion was carried by a vote of 4-
110 0.
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112 D) Member McHard moved that the Regular Agenda items for a Regular
113 Meeting of the Board be added to the Special Meeting Agenda on
114 September 26, 2012. The motion was seconded by Vice Chairperson
115 Growney, and the motion was carried by a vote of 4-0.
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118 **6. Approval of Minutes**
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120 Minutes from the Regular Meeting on August 15, 2012 and the minutes from
121 the Special Meeting on September 5, 2012 will be reviewed and voted on
122 during the next Special Meeting, on September 26, 2012.
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125 **7. Public Comment**
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127 There was no public comment.
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130 **8. Consent Agenda**
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132 There was no consent agenda.
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135 **9. New Business**
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137 There was no new business.
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140 **10. Other Business**
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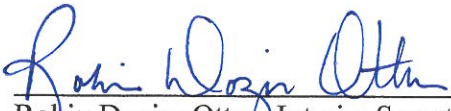
142 The next Regular Meeting of the Board will not be held on Wednesday,
143 September 19, 2012, since that meeting has now been cancelled.

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146 A Special Meeting has been called on September 26, 2012 at 12 Noon in the
147 AHA office building, in the Manuel Cordova Conference Room, at 1840
148 University Blvd SE, Albuquerque, New Mexico 87106. Possible Topics
149 include, but are not limited to: hiring of a new Executive. The agenda items of
150 the meeting might change in the future.
151

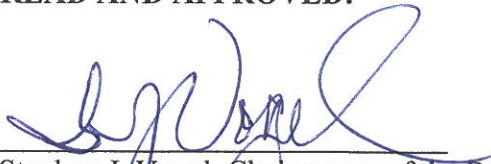
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153 **11. Adjournment**
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155 There being no further business to be brought before the Board, a motion was
156 made by Member McHard to adjourn the meeting at 1:16 p.m. The motion
157 was seconded by Vice Chairperson Grownney and carried by a vote of 4-0.
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161 **SUBMITTED:**
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166 Robin Dozier Otten, Interim Secretary
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161 **READ AND APPROVED:**

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165 Stephen J. Vogel, Chairperson of the Board
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170 Date: September 26, 2012
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