



**ALBUQUERQUE HOUSING AUTHORITY**  
*"Improving quality of life through housing opportunities"*

Albuquerque Housing Authority Board of Housing Commissioners Meeting  
1840 University Blvd. SE  
Albuquerque, NM 87106

1. Call to Order

The meeting was called to order on August 17, 2011 at 12:07 pm by Stephen J. Vogel, Chairman.

2. Roll Call

Present: Stephen Vogel, Tom Growney, Roxanne Rivera-Wiest, Rebecca Chavez

Absent: Brandi Riddle

Staff: Dolly Newman, Sam Vivian, Leona Martinez, Brian Eagan, Annette Gomez, Janice Wright

3. Approval of Minutes

Motion made by Commissioner Growney for approval of minutes, Commissioner Chavez seconded. Minutes approved by all Commissioners present.

4. Bills and Communications

a) Report of Secretary, Dolly Newman, Executive Director

b) Leona Martinez, Fiscal Director provided a Power Point Presentation

In the Public Housing we have 953 units with 19 vacancies that equals 98% occupied. There are 1,936 on the waiting list. Three households were terminated, one for non-compliance of the lease, one non-compliance for re-exam, and one for non payment of rent.

The amount of vouchers leased up in Section 8 are 3,964 with a 95% utilized 3,813 families are on the waiting list. For the month of July there were 61 move-ins and 16 terminations. 9 relinquished their vouchers, 3 terminated for cause, and 1 terminated by the landlord.

The amount of cash in the bank is \$14,442,104 and in the investment fund \$8,038,370.

Current events: August 2, 2011 several employees including Brian Eagan met at the Barelas property to speak about crime awareness in celebration of National Night out. August 4, 2011 the New Mexico NAHRO Board had a meeting in Elephant butte to discuss the agenda for training on September 18<sup>th</sup> through the 21<sup>st</sup>.

August 11<sup>th</sup>, 2011 Dolly Newman met with Commissioners Steve Vogel and Roxanne Wiest to review and edit the Procurement Policy and Procedures.



August 15, 2011 AHA received word that we were approved for our request for additional funding to cover the Section 8 port outs. AHS received \$161,000 in additional subsidy to cover the section 8 vouchers to other parts of the country where the market rents are higher than the City of Albuquerque.

Also Dolly Newman met with 4 members of the Albuquerque Police Department to plan a strategy on capturing suspect of child exploitation by using AHA vacant units as a meeting place.

September 6<sup>th</sup> through the 9<sup>th</sup> AHA will be visited by the Labor Relations specialist to review Federal Labor Standards.

Leona Martinez gave a Power Point Presentation on the Public Housing Program, Operating Subsidy, Section 8 Program and the Capital Fund Program. Members of the Board had discussion on the presentation.

5. Old Business
  - a) Rules and Regulations for the AHA Board of Housing Commissioners  
Brian Eagan will present the process of approval of Rules.

Brian Eagan, Assistant City Attorney presented the process of approval for procedural requirements for rulemaking in regard to the Rules and Regulations of the Housing Board of Commissioners - notice of the public board, posting of notices, notice and hearing. Members of the Board had discussion on the presentation.

6. New Business (No new business)
7. Approval of Consent Agenda
  - a) Resolution 2011-10 Uncollectible debt F/Y 2011

Question was asked by Chairman Vogel for explanation of Resolution 2011-10 Dolly Newman explained the reasons for the resolution.

Motion made by Commissioner Growney, Commissioner Wiest second Resolution 2011-10 was passed unanimously by board.

8. Other Business (No other business)
9. Adjournment

Motion to adjourn made by Commissioner Rivera-Wiest, Commissioner Chavez seconded the motion. Meeting adjourned at 1:12 pm.

**SUBMITTED:**

  
Dolly A. Newman, Secretary

**READ AND APPROVED:**

  
Stephen J. Vogel, Chairman of the Board