ALBUQUERQUE HOUSING AUTHORITY
"Improving quality of life through housing opportunities"

Minutes of the AHA Board of Housing Commissioners
Regular Meeting
Wednesday, March 20, 2013 (MST)
Carnis Salisbury Building
1840 University Blvd. SE
Albuquerque, NM 87106

1. **Call to Order**
The meeting was called to order at 12:00 p.m. on March 20, 2013. Chairperson Janet McHard presided.

2. **Roll Call**
AHABHC MEMBERS PRESENT
Ms. Janet McHard
Mr. Stephen J. Vogel
Ms. Roxanne Rivera-Wiest
Mr. D. Todd Clarke

AHABHC MEMBERS ABSENT
Ms. Rebecca Chavez (Member), Excused
A quorum was present.

STAFF PRESENT
Ms. Loretta Baca, Compliance Inspector, AHA
Ms. Mundy Boen, Executive Assistant, AHA
Ms. Linda Bridge, Executive Director, AHA
Ms. Barbara D'Onofrio, Fiscal Officer, AHA
Mr. Brian Eagan, Assistant City Attorney, COA Legal Dept
Mr. Andrew Estocin, Associate Director, AHA
Mr. Daryl Grimm, Warehouse Manager, AHA
Mr. Christopher Krupar, Information System Manager, AHA
Mr. Tom Portillo, Maintenance Manager, AHA
Mr. Vicente Quevedo, Section 8 Housing Supervisor, AHA
Mr. Christopher Sena, Intake Technician, AHA
Ms. Judy Siglin, Public Housing Coordinator/Supervisor, AHA
Mr. James Tacosa, Senior Capitol Projects Coordinator, AHA
Ms. Janice Wright, Housing Paralegal, COA Legal Dept

3. **Announcements**
City of Albuquerque, Executive Communication 2013-367, Mr. D. Todd Clarke has been appointed to the AHA Board of Housing Commissioners by Mayor Richard J. Berry to serve a full 5 year term. On March 18, 2013 the Albuquerque City Council voted to confirm his nomination to the Board.

4. **Administration of the Oath of Office**
Oath of Office was administered by Mr. Eagan; Mr. D. Todd Clarke recited the Oath of Office. His first term of office ends on December 1, 2017.

5. **Approval of Minutes**
Board of Housing Commissioners regular meeting February 20, 2013

Chairperson McHard moved to approve the minutes; seconded by Member Rivera-Wiest. The motion carried by a 4-0 vote.

6. **Public Comment**
No one signed up to offer comments. None were offered.

7. **Consent Agenda**
There were no Consent Agenda Items.

8. **Resolutions and Communications**

a) Report of the Secretary (Executive Director, Linda Bridge & Associate Director, Andrew Estocin)

Ms. Bridge and Mr. Estocin presented the attached February/March 2013 Report of the Secretary and answered questions about the Report from Members of the Board. Please see the attached Report. In addition, Mr. Estocin answered Board questions regarding the draft Annual Plan.

Member Clarke moved to accept receipt of the Report; seconded by Member Vogel. The motion carried by a 4-0 vote.

b) Resolution 2013-07 – Keeping the Waiting Lists Open to New Applications, Repeal of Resolution 2013-06 – (Associate Director, Andrew Estocin)

Chairperson McHard introduced AHA Resolution 2013-07 - Keeping the Waiting Lists Open to New Applications, Repeal of Resolution 2013-06.

Member Vogel moved to approve "AHA Resolution 2013-07 - Keeping the Waiting Lists Open to New Applications, Repeal of Resolution 2013-06"; seconded by Member Rivera-Wiest. The motion carried by a 4-0 vote.

c) Resolution 2013-08 – Banking and Treasury Signatory and Authorizations (Executive Director, Linda Bridge)

Ms. Bridge presented AHA Resolution 2013-08 – Banking and Treasury Signatory and Authorizations. Ms. Bridge, Mr. Eagan and Ms. D'Onofrio all answered questions about the Resolution from Members of the Board. Member Vogel moved to approve "2013-08 – Banking and Treasury Signatory and Authorizations", seconded by Member Rivera-Wiest.

Member Vogel moved to amend the Resolution by fully deleting lines 27 to 30 (the "Be It Further Resolved" paragraph). The amendment was seconded by Member Clarke. The amendment was discussed by the Board. The motion carried by a 4-0 vote.

Member Clarke moved to amend the Resolution to add language to approve the signing of the State of New Mexico, Local Government Investment Pool (LGIP), "NewMexiGROW" Certification of Authorized Persons form by the current AHA Board Chairperson and Executive Director. The amendment was seconded by Member Vogel. The amendment was discussed by the Board. The motion carried by a 4-0 vote.

Member Vogel then moved to approve the amended version of "AHA Resolution 2013-08 – Banking and Treasury Signatory and Authorizations"; seconded by Member Clarke. The motion carried by a 4-0 vote.

9. **Old Business**

There was no Old Business.

10. **New Business**

There was no New Business.

11. **Other Business**

The next Regular Meeting of the Board will be on Wednesday, April 17, 2013 at 12 noon in the Manuel Cordova Conference Room, at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM.

12. **Adjournment**

There being no further business to be brought before the Board, Member Clarke moved to adjourn the meeting at 12:56 p.m.; seconded by Member Vogel. The motion carried by a 4-0 vote.

SUBMITTED:	**READ AND APPROVED:**
Linda Bridge	Ms. Roxanne Rivera-Wiest
Secretary to the Board	Vice Chairperson of the Board

Date: April 23, 2013