ALBUQUERQUE HOUSING AUTHORITY

"Improving quality of life through housing opportunities"

Minutes of the AHA Board of Housing Commissioners

Regular Meeting
Wednesday, February 20, 2013 (MST)
Carnis Salisbury Building
1840 University Blvd. SE
Albuquerque, NM 87106

1. **Call to Order**

   The meeting was called to order at 12:00 p.m. on February 20, 2013. Chairperson Janet McHard presided.

2. **Roll Call**

   AHABHC MEMBERS PRESENT

   Ms. Janet McHard
   Mr. Stephen J. Vogel
   Ms. Rebecca Chavez

   AHABHC MEMBERS ABSENT

   Ms. Roxanne Rivera-Wiest (Member), Excused
   A quorum was present.

   STAFF PRESENT

   Mr. Matt Bailon, Compliance Inspector Supervisor, AHA
   Ms. Mundy Boen, Executive Assistant, AHA
   Ms. Linda Bridge, Executive Director, AHA
   Ms. Barbara D'Onofrio, Fiscal Officer, AHA
   Mr. Andrew Estocin, Associate Director, AHA
   Mr. Daryl Grimm, Warehouse Manager, AHA
   Mr. Ivan Hernandez, Associate Project Coordinator, AHA
   Ms. Jenica Jacobi, Assistant City Attorney, COA Legal Dept
   Mr. Christopher Krupar, Information System Manager, AHA
   Mr. Tom Portillo, Maintenance Manager, AHA
   Mr. Vicente Quevedo, Section 8 Housing Supervisor, AHA
   Mr. Christopher Sena, Intake Technician, AHA
   Ms. Judy Siglin, Public Housing Coordinator/Supervisor, AHA
   Mr. James Tacosa, Senior Capitol Projects Coordinator, AHA
   Ms. Janice Wright, Housing Paralegal, COA Legal Dept

   VISITORS PRESENT

   Tom Prettyman, NM Legal Aid

3. **Approval of Minutes**
Board of Housing Commissioners regular meeting January 16, 2013

Chairperson McHard amended the minutes by adding her name under the ROLL CALL, AHABHC MEMBERS PRESENT section, because she appeared by telephone starting at 12:17 p.m. Member Vogel also amended the minutes by adding the motion, second, and the vote to adjourn the meeting in the minutes Member Vogel moved to approve the amended minutes; seconded by Member Chavez. The motion carried by a 3-0 vote.

4. **Public Comment**
NM Legal Aid Attorney Tom Prettyman, presented the attached letter to Ms. Bridge regarding legality of terminating a Section 8 voucher before tenant has had a hearing.

5. **Consent Agenda**
There were no Consent Agenda Items.

6. **Resolutions and Communications**

a) Report of the Secretary (Linda Bridge, Executive Director & Andrew Estocin, Associate Director)

Ms. Bridge and Mr. Estocin presented the attached January/February 2013 Report of the Secretary and answered questions about the Report from Members of the Board. Please see the attached Report.

Member Vogel moved to accept receipt of the Report; seconded by Member Chavez. The motion carried by a 3-0 vote.

Member Vogel moved to change the agenda order to place item c) Closure of AHA Waiting Lists for 2013 before item b) Memorandum of Understanding (MOU) between the City of Rio Rancho and AHA; seconded by Member Chavez. The motion carried by a 3-0 vote.

c) Closure of AHA Waiting Lists for 2013 – Resolution 2013-06 (Andrew Estocin)

Mr. Estocin presented Closure of AHA Waiting Lists for 2013 – Resolution 2013-06 and addressed questions from the Board.

Member Chavez moved to consider "AHA Resolution 2013-06 - Closure of AHA Waiting Lists for 2013"; seconded by Member Vogel. There was no vote. The motion died.

After discussion, Member Vogel moved to adopt "AHA Resolution 2013-06 - Closure of AHA Waiting Lists for 2013"; seconded by Member Chavez. The motion carried by a 3-0 vote.

b) Memorandum of Understanding (MOU) between the City of Rio Rancho and AHA – Executive Communication (EC) 2013-02 (Linda Bridge)

Ms. Bridge presented the attached Memorandum of Understanding (MOU) between the City of Rio Rancho and AHA. It was decided to remove "~~Except for the limited functions set out below~~," on page 1, paragraph 2, item A, i of the MOU.

Member Vogel moved to approve the MOU as amended; seconded by Member Chavez. The motion carried by a 3-0 vote.

7. Old Business

There was no Old Business.

8. New Business

Distribution of a 2013 revised draft edition of Admission and Continued Occupancy Policy (ACOP) (Andrew Estocin) – For Information Only. Mr Estocin distributed the report and answered questions from the board regarding the process.

9. Other Business

The next Regular Meeting of the Board will be on Wednesday, March 20, 2013 at 12 noon in the Manuel Cordova Conference Room, at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM.

10. Adjournment

There being no further business to be brought before the Board, Member Vogel moved to adjourn the meeting at 1:02 p.m.; seconded by Member Chavez. The motion carried by a 3-0 vote.

SUBMITTED:

Linda Bridge, Secretary to the Board

Date: March 20, 2013

READ AND APPROVED:

Ms. Janet McHard,
Chairperson of the Board