



City of Albuquerque
Environmental Health Department
Air Quality Division
11850 Sunset Gardens SW
Albuquerque, New Mexico 87121
Telephone: (505) 768-1930 Fax: (505) 768-1977



PLANT RELOCATION NOTICE

Required for each relocation by all portable sand/gravel, rock crushing and asphalt plants, at least thirty days prior to relocation. This form must be accompanied by a detailed plot plan showing the leased/owned property, the area disturbed by the operations, the mining area and haul roads, all other particulate emitting facilities within 1/4 mile of the facility's boundaries. If deemed necessary by the Division, an ambient air quality analysis demonstrating compliance with National Ambient Air Quality Standards and New Mexico Ambient Air Quality Standards shall be submitted, and a 30-day public comment period will be required prior to approval of the relocation. Operation of equipment at a new location shall not commence until the Division has officially approved the new location. Approval shall be made by fax or mail. This form will be returned to you.

RETAIN THE RETURNED FORM FOR YOUR RECORDS

Section 1: GENERAL INFORMATION

1. Today's Date: _____
2. Name of Company: _____
3. Type of Facility:
 Please check one: Sand/Gravel/Rock Crushing Asphalt Batch Plant
 Concrete Batch Plant Other (specify) _____
- Process Description:

4. Permit/Registration number: _____ Date of permit/registration issuance: _____
5. Main Office Address: _____
 Phone #: _____ Fax #: _____
6. Person to Contact: _____ Title: _____

Section 2: RELOCATION INFORMATION

Proposed relocation site and description:

UTM North or Latitude: _____ UTM East or Longitude: _____
 County: _____ Nearest school/offices, etc: _____
 Elevation: _____ feet above mean sea level.

2. Will the new site be permanent? Yes No
3. Date of startup: _____ Anticipated completion date: _____
4. Maximum operating hours at proposed site: _____ am - _____ pm, _____ days per week
5. Is this an increase in operating hours from what is currently permitted/registered? Yes No
 If this is an increase, please describe: _____

6. Owner of land at proposed location: _____ (private, State, Federal, Indian, etc)
7. Size of leased/owned property: _____ Acres, Area of operation: _____ (in acres)
8. Will the leased/owned property upon which the facility is to be located be fenced? Yes No
 Will the area comprising the facility, including any mining or storage pile be fenced? Yes No

Section 3: EQUIPMENT LIST

1. List all pieces of process equipment to be relocated, including portable power generating equipment. Attach additional sheets as needed:

Unit #	Type of Unit	Manufacturer and Model	Serial Number

Section 4: RELOCATION APPLICABILITY

The facility, for purposes of determining the distance to residences, buildings or other facilities, is the perimeter of the property inclusive of all disturbed lands used for this job. The distances are facility boundary to property boundary.

1. Will the facility be located within city limits? Yes No
2. Are there any private residences, offices, occupied structures or schools within 1/4 mile of the proposed facility boundaries? If Yes, Identify: _____ Yes No
3. Provide a plot plan and site plan of the proposed location.

Section 5: CERTIFICATION

I, _____, hereby certify that the information and data submitted in this notice are true and accurate, to the best of my knowledge.

 SIGNATURE TITLE DATE

Section 6: APPROVAL (For Air Quality Division Use Only)

The relocation of this plant has been approved on this _____ day of _____, 20____ based on the information provided in this document.

 Chris P. Albrecht, Supervisor
 Air Quality Division Permitting and Technical Analysis Section
 City of Albuquerque Environmental Health Department