



**20 NMAC 11.90.II.1: BREAKDOWN,  
ABNORMAL OPERATING CONDITIONS, OR  
SCHEDULED MAINTENANCE  
NOTIFICATION FORM**

**AEHD/Air Quality Division  
P.O. Box 1293  
Albuquerque, NM 87103  
(505)768-1930 Voice/(505)768-1977 Fax**



Directions: Answer all applicable questions. If a question is not applicable, please indicate as such. Use additional sheets, if necessary. This form should be signed by a corporate officer or business owner. If this is not possible, the plant manager or other senior plant manager may sign the form.

As to scheduled maintenance: The occurrence shall be reported **in advance** to the Division Monday through Friday 8:00 a.m. to 5:00 p.m. and such work is performed during periods of non operation and when the Air Pollution Potential Index is under 50.

As to breakdown of equipment or abnormal operating conditions: The occurrence shall be reported to the Division as soon as practicable, but no later than **two (2) hours** after the occurrence. Please call the Notification line at **(505) 224-6977** and leave a recorded message.

You must also fax this form to (505)768-1977 within **twenty-four (24) hours** of the occurrence. To speak with a staff member, call (505)768-1930 Monday through Friday 8:00 a.m. to 5:00 p.m.

DATE/TIME OF OCCURRENCE:		DATE/TIME OF SUBMISSION:	DATE/TIME OF CONDITION CORRECTED:
REPORTING INDIVIDUAL NAME/TITLE:		TELEPHONE NUMBER:	
COMPANY NAME:	PLANT NAME/UNIT:		
DESCRIPTION OF EQUIPMENT INVOLVED:			
NATURE AND CAUSE OF MALFUNCTION:			
CORRECTIVE ACTIONS TAKEN TO REDUCE EMISSIONS:			
ESTIMATED AIR CONTAMINANT EMISSIONS (LBS/HR, LBS/MBTU, TONS, ETC)		BASIS OF ESTIMATE:	ESTIMATED METHOD 9
PARTICULATE: _____ CO: _____ NOX: _____ SOX: _____		_____ TESTING	VALUE
OTHER: (INCLUDE ALL HAZARDOUS AIR POLLUTANTS EMITTED AND VOCs)		_____ CEM	_____ %
		_____ CALCULATION	(OPACITY)
		_____ OPERATING LOGS	

I certify the above information to be true to the best of my knowledge and fully understand that pursuant to the Air Quality Control Act, Section 74-2-14(E) NMSA 1992 Replacement Pamphlet, any false statement, representation or certification by me may result in criminal prosecution, and upon conviction, be punished by a fine of not more than \$15,000 or by imprisonment for not more than six months, or both.

Signature/Title

Date