



EXCESS EMISSION REPORTING FORM

NOTE: All periods of excess emissions, regardless of cause, are violations of the U.S. Clean Air Act and rules promulgated thereunder, New Mexico Air Quality Control Act and rules promulgated thereunder, and applicable permit or other authorization of the air box 20.11.49 NMAC, excess emissions that occur during periods of startup, shutdown, malfunction, or emergency.

Facility Information pursuant to 20.11.49.15 Notification

(4) Current Permit Number:		Company Name:	
Date:		(1) Facility Name:	
(3) Name of Individual Reporting:		Office Phone:	
(3) Title:		Mobile Phone:	
		E-mail address:	

Excess Emission Event Information

(5) Date and Time of Excess Emission:		(5) Duration of Excess Emission (Minutes):	
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(1) Date of Initial Report:		(2) Date of Final Report:	
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(6) Emission Point Source (Include bypass and unit number and name from the permit):

(8) Pollutant Exceeded:		If Opacity, Was a Certified V.E. Method Performed
(7) Applicable Requirements:		METHOD 9 V.E.:
		METHOD 22:

(8) Estimated Emissions (with units):		Method 9 Reading: (give range)	(9) Method of Estimate
Permitted Emissions Limit:		HIGH	<input type="checkbox"/> Compliance Testing
Excess Emissions:		LOW	<input type="checkbox"/> Continuous Emissions M/c
		AVERAGE	<input type="checkbox"/> Engineering Calculation
			<input type="checkbox"/> Operating Logs
			<input type="checkbox"/> Other (explain)

ATTACH SUPPORTING DATA

(10) CAUSE AND NATURE OF EXCESS EMISSIONS:

(11) CORRECTIVE MEASURES TAKEN:

(12) CORRECTIVE ACTIONS TAKEN to ELIMINATE the CAUSE of the EXCESS EMISSION:

(13) MEASURES TAKEN TO PREVENT REOCCURRENCE:

Alternative reporting.



EXCESS EMISSION REPORTING FORM (cont.)
Supplemental Report for an excess emission



Check any of the following that apply:

20.11.49.16 NMAC EXCESS EMISSIONS DURING STARTUP, SHUTDOWN, MALFUNCTION, OR EMERGENCY			
<i>Choose one of the following and follow the directions:</i>			
<input type="checkbox"/> Malfunction	<input type="checkbox"/> Startup Shutdown	<input type="checkbox"/> Emergency	<input type="checkbox"/> Unknown
Please complete SECTION I below.	Please complete SECTION II below.	Please complete SECTION III below.	Do NOT Complete SECTION I, II, or III.

SECTION I – 20.11.49.16A NMAC (1) the excess emission was caused by a malfunction;

If applicable, please state the reason(s) any monitoring systems were not kept in operation.

Check all that apply:

- (2)(a) the excess emissions did not stem from any activity or event that could have been foreseen and avoided, or planned for; and (2)(b) could not have been avoided by better operation and maintenance practices;
- (3) to the maximum extent practicable, the air pollution control equipment or processes were maintained and operated in a manner consistent with good practice for minimizing emissions;
- (4) repairs were made in an expeditious fashion when the operator knew or should have known that applicable emission limitations were being exceeded; off-shift labor and overtime must have been utilized, to the extent practicable, to ensure that such repairs were made as expeditiously as practicable;
- (5) the amount and duration of the excess emissions (including any bypass) were minimized to the maximum extent practicable during periods of such emissions;
- (6) all possible steps were taken to minimize the impact of the excess emissions on ambient air quality;
- (7) all emission monitoring systems were kept in operation, if at all possible;
- (8) the owner or operator's actions, in response to the excess emission, were documented by properly signed contemporaneous operating logs or other relevant evidence.
- (9) the excess emissions were not part of a recurring pattern indicative of inadequate design, operation, or maintenance; and

SECTION II – 20.11.49.16B NMAC (1) the excess emission occurred during a startup or shutdown;

If applicable, please state the reason(s) any monitoring systems were not kept in operation.

Check all that apply:

- (2) the period of excess emissions that occurred during startup and shutdown were short and infrequent and could not have been prevented through careful planning and design;
- (3) the excess emissions were not part of a recurring pattern indicative of inadequate design, operation or maintenance;
- (4) if the excess emissions were caused by a bypass, the bypass (an intentional diversion of control equipment), then the bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
- (5) at all times, the source was operated in a manner consistent with good practices for minimizing emissions;
- (6) the frequency and duration of operation in startup or shutdown mode was minimized to the maximum extent practicable;
- (7) all possible steps were taken to minimize the impact of the excess emission on ambient air quality;
- (8) all emissions monitoring systems were kept in operation if at all possible;
- (9) the owner or operator's actions during the period of excess emissions were documented by properly signed, contemporaneous operating logs, or other relevant evidence; and
- (10) the owner or operator complied with all notification requirements in 20.11.49.15 NMAC.

SECTION III – 20.11.49.16C NMAC (1) an emergency occurred;

If applicable, please state the reason(s) any monitoring systems were not kept in operation.

Check all that apply:

- (2) the excess emission occurred during the emergency;
- (3) the owner or operator has identified the cause of the emergency;
- (4) the excess emission resulted from the emergency;
- (5) the excess emission and resulting emergency could not have been prevented through careful planning and design;
- (6) the excess emission and resulting emergency were not part of a recurring pattern indicative of inadequate design, operation, or maintenance;
- (7) at the time the excess emission and emergency occurred, the source was being properly operated;
- (8) during the period of the excess emission, the owner or operator took all reasonable steps to minimize levels of emissions that exceeded the

<input type="checkbox"/>	applicable standard, regulation, or permit condition; and (9) the owner or operator complied with all notification requirements in 20.11.49.15 NMAC, including a description of the emergency, any steps to mitigate emissions, and corrective actions taken.
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EXCESS EMISSION REPORTING FORM (cont.)

Note:

The Excess Emission Reporting Form is used to help meet the requirements of 20.11.49.15A NMAC. There are two notification requirements, the Report and Final Report. (1). The owner or operator shall file an initial report, no later than the end of the next regular business day after the discovery of an excess emission. The initial report shall include all available information regarding each item required by Subsection B of 20.11 NMAC. (2). No later than 10 days after the end of the excess emission, the owner or operator shall file a final report that contains specific and detailed information for each item required by Subsection B of 20.11.49.15 NMAC. The appropriate supplemental report described in Subsections A, B, or C of 20.1.49.16 NMAC must be submitted to the department no later than after the final excess emissions report submitted pursuant to 20.11.49.15 NMAC.

Signed Certification:

I certify, based on information and belief formed after reasonable inquiry, the statements and information in this document are true, accurate and complete.

SIGNATURE OF PERSON SUBMITTING THE REPORT

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30 days