



Albuquerque Volunteer Advisory Board Minutes
August 4, 2022
City Hall – 7th floor – DMD Conference Room

I. Call to Order (11:06)

II. Roll Call

- a. Board members present: Hallee Nguyen (Chair), Michelle Montoya (Vice Chair), Vaisu Bronk, Taura Livingston, Nadine Buerger, Erin Hagenow, Dathan Weems, Alex Bazan, Mariah Harrison (staff). Absent: Joseph Sanchez, Patricia Chavez, Adriano Lujan, Wendy Santiesteban, Jude Quintana.

III. Approval of July Minutes

- a. Motion to accept the minutes: Dathan
- b. Second: Erin
- c. All in favor – Motion passes

IV. Public Comment – none

V. Regular Business

a. Board Educational Segment (**Nadine Buerger**)

Nadine shared information about US Eagle/US Eagle Foundation

US Eagle has amazing community benefit programs and grants, including:

Financial literacy

Includes classroom education for students in elementary-high school and some college level

Adult-level education as well

Provide all of the materials needed for these courses

Education

Scholarship program for undergrads, teachers (for classroom)

Connected Academy

Financial Literacy

Other programs

CU SAFE - loan for survivors of domestic violence

NM Gas Company - help with gas bills

Collective Spark Housing Assistance - help with rent and food support (partner w/ Rio Grande Food Project)

Flight Crew

JBOD - Junior Board of Directors for young adults 16-22, includes a stipend, they do financial literacy and other community-based projects, develop leadership and board skills

Reminder of upcoming schedule: September – Jude, October – Michelle, November - Taura

b. **Volunteer of the Month**

- i. Re-review for July and August - Eleanor Martindale and Danielle Schlobohm
- ii. Motion to name Danielle Scholbohm for Volunteer of the Month for August: Taura
 - 1. Second: Nadine
 - 2. All in favor- Motion passes
- iii. Motion to name Eleanor Martindale for Volunteer of the Month for September: Erin
 - 1. Second: Vaisu

2. All in favor -Motion passes
- iv. August recognition with Mayor date TBA.
- v. Please encourage continued monthly nominations - Board members *can* nominate a volunteer/volunteer group but they *cannot* vote on a nomination that you submitted
- vi. Suggestion from Michelle: continue volunteer of the month on social media to increase nominations

IV. Ongoing Business (11:31)

- a. Community of Practice Planning – Taura
 - a. Save the date: Celebrating Volunteers – Tuesday, Sept 13, 12-1 pm. We want to give volunteer coordinators the time to plan celebrations for/before the holidays
 - b. **Request:** If you have any ideas or suggestions for a guest speaker, please contact Taura (tlivingston@cohquo.com)
 - c. Taura will definitely need the subcommittee to support the work of planning, etc. so if you are interested in joining the subcommittee, please let Taura know.
 - d. Relationships and Communication - December date TBA

V. New Business (11:45)

- a. Housekeeping with Hallee - Feedback and ideas from one-on-ones, cont.
 1. Discussion: Next actionable steps, gather members for ad hoc On/Offboarding crew

Ad hoc committee – those interested include Alex, Erin, Vaisu. Dr. Sanchez, Wendy, and Jude will also be invited based on their interest from last meeting. Erin – JA is also formalizing onboarding and recruitment process and would happy to share info from that experience. Buddy system for veteran board members and new board members will be part of this coordination. Hallee will reach out to those who volunteered to set up meeting.
 2. Social event - Hallee would like to host a pot luck at her home at the end of the year - tentative November date. **REQUEST: Hallee will send a Doodle with potential dates. Please complete the Doodle so we can pick a date.**
 3. Suggestion Box
 1. Keep the idea of volunteering together moving. This will help in our connection to our winners and nominees. One example is helping with the Build with Robots team.
 2. Board should/could be having on-site meetings. We would like to host meetings at a member organizations' locations and add a service project if time allows
 3. Nadine will reach out to Rio Grande Food Project for potential volunteer dates in October.
 4. Erin offered JA as the next location for our monthly board meeting
- b. Board Announcements
 1. Nadine: US Eagle hiring for marketing/communications positions

<https://www.paycomdfw.net/v4/ats/web.php/jobs/ViewJobDetails?job=17259&clientkey=C81D9D84850F0E7DEA80B195330A2A97>

<https://www.paycomdfw.net/v4/ats/web.php/jobs/ViewJobDetails?job=17252&clientkey=C81D9D84850F0E7DEA80B195330A2A97>
 2. Vaisu: Just completed a school supply drive with CVC and CABQ and raised a lot of money of supplies! Distributing supplies today/tomorrow. Big shout-out to the City and Mariah for the work! If you know of families in need of items, all they need to do is contact a counselor at their school who can work with the Clothing Bank.

VI. Next Meeting - Thursday, September 1, at 11:00 am

- a. Host: Erin! Junior Achievement of New Mexico, will also provide lunch
Academy & San Mateo, across from Cliff's (**4700 Lincoln Rd NE**, Albuquerque, NM 87109)

VII. Adjourn (12:03pm)

- a. Motion to Adjourn: Erin
- b. Second: Vaisu
- c. All in favor - Motion passes