



**Albuquerque Volunteer Advisory Board Minutes
May 5, 2022**

1. Call to Order (11:05 am)

2. Roll Call

- a. In attendance: Vaisu Bronk, Michelle Montoya, Hallee Nguyen, Patricia Chavez, Jude Quintana, Adriano Lujan; CABQ Staff: Mariah Harrison, Marcus Holguin
- b. Absent: Erin Hagenow, Wendy Santiesteban, Dathan Weems, Nadine Buerger, Joseph Sanchez

3. Approval of March Minutes

- a. Motion to approve the April minutes: Patricia
 - i. Change requested
- b. Second: Vaisu
- c. All in favor
- d. Motion passes with change included

4. Public Comment

- a. Dionna Arellano, Constituent services rep in Mayor's office
 - i. Attended to get to know the board and get update on Mayor's Event

5. Regular Business (11:09)

- a. Board Educational Segment: Marcus Holguin, CABQ AmeriCorps VISTA
 - i. Computer Engineering, interest in corporate world
 - ii. 3/2 program at UNM (MBA while finishing undergrad)
 - iii. Pivot to marketing, new interest in farming and nontraditional environments
 - iv. 1 year service SeedCorps AmeriCorps – Seed part of Roadrunner Food Bank's Seed, Feed, Lead mission (connecting clients at food pantries with resources)
 - v. Nutrition education work and resource distribution at the New Mexico Veterans Integration Centers pantry
 - vi. Pandemic - Emergency Food Box builds for weekly distributions and how to keep pantries open in response to need and volunteers
 - vii. Year break before joining as One Albuquerque VISTA with Office of Civic Engagement, supporting Nonprofit and Philanthropy coordinator, data, social media
 - viii. Last week of VISTA service - beginning of July
- a. Planning for 6th Annual Mayor's Day (June 23, 2022 * 12:00 -1:30PM) – Mariah, Patricia, and Adriano (11:23am)
 - i. Patricia: she has been sending out a lot of nominations cabq.gov/nominate, sponsorship packages submitted to Coca Cola and SW Beverages, what marketing communications have taken place or are planned for the event.

- ii. Adriano: Requested tax certificate for sponsorship requests
- iii. Mariah: Cleared up inaccurate response issues for the nomination, received 56 nominations (will need to verify for errors), Slate street will provide catering, high price associated with quote, will reduce a little bit, menu details being worked out. Did walk through with Diego from gov TV and it went well, needs volunteers to help with the day of activities. Isotopes will host nomination review on May 17th 12-4 in person if possible, food will be served.
- iv. Hallee: We need sponsorships and nominations. Nominations should ideally be diverse across the city.
- v. Adriano: Asked Mariah to send the list of nominations as soon as they close and send them out for prep prior to the May 17th selection event.
- vi. Marcus: marketing thus far has been focused on nominations, scaling up ticketing marketing after nominations close.
- vii. Nominations are open through May 13
- viii. Mariah is working with Mayor's staff to set up ticketing
- b. Volunteer of the Month
 - i. Discussion – Reviewed June nominations
 - a. Motion to nominate the Public Arts Board for the June award: Taura
 - b. Second: Michelle
 - c. All in favor
 - d. Motion passes
 - ii. May award meeting with Mayor will be May 18th at 10:30am in person and Zoom (subject to change)

6. Ongoing Business (11:45am)

- a. Community of Practice Planning - Taura
 - i. Next topic will be DEI & Belonging - Recognizing ALL that Volunteers Contribute (June 7, 12-1 PM). Speaker will be Eduardo Esquivel, from the NM Dream Team
 - ii. Taura is working on creating an actionable form/recommendations for this event for subcommittee to review
 - iii. Event walk-through will be week of June 23rd. Meeting details will be coordinated via email.

7. New Business

- a. Housekeeping with Hallee
 - i. Recognition of Nadine for her 40 Under 40 award
 - ii. Meetings with Hallee – please sign up before July meeting
 - iii. Be in touch with Mariah if you'd like to volunteer for June meeting note-taking.
- b. Announcements
 - i. Michelle encourages the board to attend baseball events for Science and Art Nights (Aug 14 and 16). They are looking for related organizations to join so please share any recommendations with Michelle.

- ii. Mariah: ABQ Involved needs volunteers for 13th (GGG) 14th (Annual bowling Benefit 7pm) 15th (Ronald McDonald House Yale location)- June with Rio Grande food project. She also encouraged folks to look out for the APS School Drive information
 - iii. Patricia shared Festival Flamenco information in June
- 8. **Next Meeting** - Thursday, June 2, 2022 at 11:00 AM (in person location TBD)
- 9. **Adjourn – 11:59 am**
 - a. Motion to adjourn: Patricia
 - b. Second: Adriano
 - c. All in favor, motion passes.