

MINUTES

Thursday, June 1, 2023

11:00 am - 12:00 pm

Location: 500 Marquette, 2nd floor conference room & Zoom

1. Call to Order (11:03)

2. Roll Call

- Michelle Montoya – Chair
- Wendy Santiesteban – Vice Chair
- Hallee Nguyen
- Nadine Buerger
- Patricia L. Chavez
- Alex Bazan - Community of Practice acting lead
- David Chené
- Absent: Joseph Sanchez, Dathan Weems, Taura Livingston, Adriano Lujan, Jude Quintana, Erin Hagenow
- **Guest:** Carla Alvarez, Western Sky Marketing and Communications intern
- **AVAB Staff:** Mariah Harrison

3. Approval of May Minutes

- Motion to approve: Patricia
- Second: Wendy
- All in favor
- Motion passes

4. Public Comment

- Guest from Western Sky: Carla Alvarez, Western Sky Marketing and Communications intern - working on Western Sky's volunteer engagement. If you know of any volunteer opportunities, please let Wendy/Carla know.

5. Regular Business (11:02)

- Board Educational Segment – Mariah (11:02-11:07)
 - ABQ Involved <https://www.abqinvolved.org/>
 - Saturday, August 12 - Volunteer service/volunteer celebration after service
 - Celebration of all of their members who have supported ABQ Involved over the years through both volunteerism and grant-giving
 - ABQ Involved allows you to give money monthly which is then distributed to awardees
 - Can use ABQ Involved if you're looking to find volunteers or want to get set up doing a volunteer event
 - All donations go back into our community through the grants awarded through ABQ Involved
 - ABQ Involved mentees (AIMers) - mentor program for high school students that runs all school year
- Volunteer of the Month review
 - June recognition set for June 8 at 10:00 AM in Mayor's Press Room
 - Motion to approve Idalia Lechuga-Tena as the Volunteer of the Month for June - Hallee
 - Second: Patricia
 - All in favor
 - Motion passes

6. Ongoing Business (11:07-11:25)

- Mayor's Day planning – Vaisu & Mariah
 - Updates on awardees, interviews, ticketing, catering, run of show
 - Vendor selected for food - Mi Casa catering
 - Mariah in communication with Mayda regarding logistics, etc.
 - Timeline adjustment
 - Volunteers, NDI, and Coca Cola arrive at 9:30. Doors for awardees open at 10:45 am, food starts at 11:00 am, get folks into space around 11:45 am, program starts at 12:00 pm
 - Mariah working with Achievement Gallery to get awards finalized
 - Sponsorships
 - Still have sponsorships coming through -
 - Delta to sponsor at \$550; send Mariah tax info and fiscal sponsor will send invoice
 - Need to get info on how many attendees from each sponsor will attend
 - Patricia will be reaching out to Coca-Cola for confirmation about seats (offering 5 seats)
 - Sponsors have between 5-10 seats
 - Awardees interviews with GovTV are done
 - Committee members will be reviewing interviews to pick out highlights
 - Ticketing - will likely go live to public on June 5
 - 300 seats total
 - Between performers, sponsors, and winners - we're reserving about 140 tickets
 - Award supplements
 - One Albuquerque shirts, maybe notebooks and stickers, Isotopes magnets
 - If you have any additional ideas, let Mariah know
 - Planning meeting coming up next week - early walk-through at SBCC
 - Volunteer task updates
 - NDI will act as ushers - will also do a short presentation
 - Volunteer start time: tentative 9:30 am (Mariah will confirm once she talks to the caterers)
 - **PLEASE REVIEW AND PROVIDE INPUT, planning docs:** [Mayor's Day planning team notes 2023.docx](#), [Run of Show 2023.docx](#)
- Community of Practice – Alex
 - Update on next event – The State of Volunteering in 2023, Engaging a Hybrid Volunteer Base
 - See your calendar for Save the Date on July 18
 - Session moved to July 18
 - Planning meeting on June 6
 - Info on panelists
 - Vaisu, Big Brothers/Big Sisters, Stephanie Santinallas from United Way

7. New Business (11:30-12:00)

- Board service events
 - Please share events in the community at which Board can be seen (Use shared Google Doc)
 - Will add ABQ Involved event and will likely set something up with one of our awardees after Mayor's Day (Locker #505 or Mandy's Farm)
- Mediocre Minutes Moments with Michelle
 - Suggestion Box

- Michelle has a potential board member who she will likely bring to a future meeting to meet the group and see what we do, etc.
- Board Announcements
 - [Festival Flamenco](#) is kicking off, tickets on sale - keep an eye out for opportunities
 - [Polly's Run](#) (5k) happening this weekend at Tiguex Park - support research for pancreatic cancer

8. Next Meeting - Thursday, July 6, 2023 at 11:00 am at Optum Sunport location (2901 Transport St. SE Fl 1)

9. Adjourn - 11:33 am

- Motion to adjourn - Patricia
- Second: Wendy
- All in favor
- Motion passes