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**Transit Advisory Board**

**Meeting Minutes**

**July 10, 2014**

**Board Members:**

In attendance: Cristen Conley, Annie JonesFrancis, David Kesner, Orville Pratt, Willie Richardson, David Schott, Warren Smith, Bob Tilley

**ACTMI Liaison:**

Jayne Frandsen

**Public:**

Brendan Miller, Dr. Susan Richardson, Cheryl Jean

**Transit:**

In Attendance: Dayna Crawford, Deputy Director; Andrew De Garmo, Principal Planner; Amanda Trujillo, Administrative Assistant; Phyllis Santillanes, Administrative Assistant

**Meeting:**

The meeting was called to order by Annie JonesFrancis at 11:45.

**Public Comment:**

Mr. Miller was concerned that the buses on route 157 were leaving about 3-5 minutes early. He also stated that route 5 at San Mateo and Montgomery heading west, is also leaving early. Mr. Miller would like the Transit Department to do something about the drivers leaving early.

Mr. Miller submitted a map of his proposed change to route 16/18.

Mr. Kessner read a letter from Mark Cornet, Director of the Disability Resource Center.

Ms. Jean asked for clarification regarding Sun Van policy for temporary certification.

Dr. Richardson stated that the TAB meeting time should be from 12:00 pm to 1:00 pm to accommodate citizens who work. Ms. JonesFrancis stated that the Board Members already voted and approved the 11:45 to 1:15 meeting time.

**Acceptance of Agenda:**

Mr. Smith moved that the Agenda be approved. Mr. Pratt seconded the motion. The Board Members agreed to approve the Agenda.

**Meeting Minutes from June:**

Mr. Smith moved that the Minutes from June be approved. Mr. Richardson seconded the motion. The Board Members agreed to approve the Minutes on the condition that changes are made regarding the 16/18.

**Chairperson’s Report:**

Board Members held an election for the Chairperson and Co-Chairperson position. Mr. Smith nominated Annie JonesFrancis and David Kesner to continue as Co-Chairpersons, the Board Members voted to approve.

**Director’s Report:**

Ms. Crawford went over the ridership report for June. From July 2013 through June 2014, ridership has topped 13 million, compared to the same time period for Fiscal Year 2013.

Ms. Crawford stated this was in part due to Veterans riding for free and the price of gas going up.

Ms. Crawford reported that a second partition was placed for the safety of the bus drivers.

The issue of Route 3’s sign has been resolved, Ms. Crawford stated that Mr. Bruce Rizzieri went out himself and did not see the issue. Mr. Kesner stated maintenance, placed a “blue strip” to cover up incorrect sign.

Ms. Crawford stated the safety video is in progress

Mr. de Garmo explained what Title VI is about and let the board know there are two Public Meetings: Saturday from 10:00am to 11:00am at the ATC, in the training room and the second on Thursday, July 16th from 6:00pm to 7:00pm at the Cesar Chavez Community Center, 7505 Kathryn SE.

Mr. De Garmo stated the Title VI program is on the website, under “Our Department”. Ms. Jones Francis would like a copy of the power point e-mailed to her, which Mr. De Garmo will send..

Mr. de Garmo addressed concerns about potential Route changes brought up by Mr. Miller.

Mr. Tilley spoke about more Routes in Ventana Ranch and Taylor Ranch and for more Routes to the Airport and other locations of interest.

Ms. Conley spoke about more bus Routes for bike trails and Children’s Court.

Dr. Susan Richardson asked the board if there was a need for a secretary, in which Ms. Jones Francis stated that Amanda Trujillo and Phyllis Santillanes were taking minutes and it was stated in the guild lines, that city is responsible for the minutes.

Mr. Kessner wants to be a liaison for the Board with the Director and wanted Bruce’s direct line.

**Advisory Committee on Transit for the Mobility Impaired**

Ms. Frandesen had concerns, regarding the appeals process; she states the Board Members should not be involved.

The certification process should be conducted by someone who has some knowledge of disabilities.

Ms. Frandesen stated that caregivers were not allowed to be present for the process.

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Ms. Truijllo stated that caregivers are indeed invited to be present during process.

**Next Meeting:**

The next TAB meeting is August 14, 2014

**Adjournment:**

The meeting was adjourned at 1:17pm