



**Para-Transit Advisory Board
Agenda –Tuesday, May 21, 2019
Alvarado Transportation Center
100 First Street SW, 2nd Floor
10:30 a.m. to 12:00 p.m.
Non-Official Minutes
(Due to no quorum)**

Members Present

Jayne Frandsen, Chairperson, (Car); Jacqueline Smith, (Car); Darlene Fattorusso, (via phone) and Coby Livingstone (UBER).

Members Absence:

Rene Fernandez, Maria Lisa Gonzales, John Standish and Mary Hinda

Staff Members Present:

Stephanie Dominguez, Deputy Director, Transit (Car); Rita Chavez, Executive Assistant, (Car)

Public Attendees:

Ellen Sorenson, (Sun Van); Joe Sorenson, (Sun Van); Diana Marquez, (Fixed Route Bus)

Call to Order:

Jayne Frandsen, Chairperson called meeting to order at 10:44am. There is not a quorum for today's meeting so no voting will take place.

Approval of Agenda:

Cannot be approved by vote, no quorum.

Approval of Minutes:

Cannot be approved by vote, no quorum

Public Comments:

Joe Sorenson got a new Sun Van ID and it was a 5 star process, great service with no waiting.

Diana Marquez had an issue with a recent trip to Spanish Trails Assisted Living Facility. She asked the driver to drop her off at the back entrance where her patient would be waiting for her. The driver did not drop her off at the back entrance, he dropped her off at the front entrance and it was difficult for her to find her way and her patient.

Public Comments (Cont.):

Diana also had an issue when being picked up for a trip to visit her mother's assisted living facility. If Diana is not outside waiting for the Sun Van the driver comes to the door to let her know her Sun Van has arrived. She sometimes does not hear the knock and would like to know if dispatch or the driver can call her. Diana was informed that Sun Van cannot accommodate her request. There are several riders and there is not enough man power to call every person that is waiting for a bus. She was advised to be ready and outside waiting for her ride 5 to 15 minutes before the pick-up time and if she cannot be outside, she can also be looking out for the 5 minute arrival call. Diana can also request that the following be added to her profile, ask driver to honk or use their back-up beeper. Diana received great suggestions on how to make the Sun Van service work best for her.

Announcements:

Darlene Fattorusso resigned from the P-TAB effective today, May 21, 2019. Darlene stated it was a privilege to serve on the Board and she appreciated the opportunity.

A SunVan newsletter was sent out recently, which provided great information and reminders. Jacqueline has a concern, she had a few people let her know that they did not receive the newsletter. Jacqueline asked who receives the newsletter and is it sent to their mailing address on file? ***Rita replied, that all Sun Van riders should have received the newsletter and they are mailed to the mailing address that is in the rider's profile. If you know of someone who did not receive the newsletter ask them to call customer service and request one and make sure there is a correct mailing address on file.***

The new Sun Van ID's are great looking and they look like the new colorful Sun Van's.

Presentations:

There were no presentations.

Chairperson's Report:

Ms. Frandsen stated that she really appreciated the new By-Laws that were sent by Richard Weiner, Consultant. P-TAB members had a brief discussion about the By-Laws. Another discussion and voting will occur when a quorum can be met.

Coby Livingstone had a few questions she would like to get clarification from Mr. Weiner. Coby noted that the term mobility impaired was used and wanted to know why because people do have other impairments other than mobility? The term should not be confused with physical impairment. The term "mobility" is used as an umbrella, which includes physical or intellectual impairment that keeps someone from being mobile in the community. This term is an acceptable term, which does not mean, not able to walk, it means, not able to safely navigate the community.

Can we get clarification as to why the By-Laws document uses the term Para Transit Committee and in other places uses the term Para Transit Advisory Board. It should probably be consistent throughout the document. ***Rita will get clarification on this from Mr. Weiner.***

Chairperson's Report (Cont):

The P-TAB members are required to submit an Annual Report to the Transit Director. The report will be written by the full board and then submitted by the chairperson.

There were questions on how often elections should be held for officers. Are elections held every three years to coincide with the Board term? Should something be written in the By-Laws about elections? *Rita will ask Mr. Weiner how this should be handled.*

Per the P-TAB member's request, Rita read the term limits for all current Board members.

Director's Report:

Stephanie Dominguez, Deputy Transit Director gave the Director's Report in Bernie Toon's absence.

Ridership for March was 21, 993, which is down about 2.9% as compared to last year. *Question: Does the transit department know why the decline? We will get the answer and report back to the P-TAB members.*

A new P-TAB member was approved by the City Council on May 20, 2019. Her name is Keely Frazier and will be at the next meeting. *Question: How long was the process for Keely to be appointed to the P-TAB? Rita will ask Helen Maestas and provide information at the next meeting.*

Coby Livingston has a concern about the safety of the Fixed Route service. She stated that the community's perception is that riding the bus is unsafe. *How can we change the perception about the safety of riding the bus? Stephanie said that transit is looking into changing the narrative about the safety of fixed bus routes.*

Family and Community Services is handling the distribution of the Summer Youth passes and spear heading this initiative. The Summer Youth Passes are being distributed at various community centers and other non-profit organizations around the City. The pass can be used for 100 days and will be activated the first day you ride the bus. The pass will be available for any youth from age 10 to 25. *Question: What is the usage? Stephanie stated there were 1500 passes distributed last year and this year 3000 are being distributed. A suggestion for the future would be to add City libraries as pick-up locations. The website to view Summer Youth Bus Pass distribution locations. <https://www.cabq.gov/summer/summer-youth-bus-pass>.*

Unfinished Business:

None

New Business:

None

Meeting adjourned at 11:26 am.

Next meeting: 10:30 am, July 16, 2019 at the ATC.