

**Para Transit Advisory Board**

**Alvarado Transportation Center – 2nd Floor**

**Meeting Notes**

**May 17, 2016, 2016**

**Board Members Attendance:**

Jim Copeland, Darlene Fattorusso, John Standish

**Transit Department Attendance:**

Sandra Saiz, Customer Service Supervisor; Phyllis Santillanes Administrative Assistant.

**Public in Attendance:**

Joe Sorenson, Ellen Nolan, Diana Marquez

**Call to Order:**

The meeting was called to order by Jim Copeland at 10:40am.

**Acceptance of the minutes for March 15, 2016:**

Mr. Copeland motioned to accept the minutes Ms. Fattorusso moved and Mr. Standish seconded the motion and the minutes was passed.

**Approval of Agenda for May 17, 2016:**

Mr. Copeland motioned to accept the agenda Mr. Standish moved and Ms. Fattorusso seconded and the agenda was passed.

**Public Comment:**

Mr. Joe Sorenson stated the IVR system was working great, it was flawless and is is great to have it fixed.

Ms. Diana Marquez stated she has experienced some of the seats on Sun Van which feel like they need to be tightned down. Ms. Saiz stated that she will speak with the maintence department and have them check each of the vans.

Ms. Marquez asked if Sun Van will ever go to Rio Rancho? Ms. Saiz explained that Rio Rancho has a program similar to Sun Van so we will not be looking into this anytime soon.

Special note from Ellen Nolan and Joe Sorenson. The wedding date in June the 1st at New Hope Full Gospel Baptist Church.

We wish them all the best.

**Directors Report:**

Ms. Saiz informed the Board about the ridership’s increase of 2.3 percent as compaired to this time FY15. Ms. Saiz also stated that there was a slight drop in ridership in March.

Ms. Saiz explained that there is a shortage of Sun Van drivers in which the department is currently working on filling these positions, so if you see someone out of uniform, they may be a supervisor who is driving, and they do have an ID.

Mr. Copeland wanted to address the issue of the seats not being secure. Mr. Copeland asked if the bolts are checked. Ms. Saiz stated that maintaince is always looking at all points of the Sun Van.

Ms. Nolan brought up her trip on a 1500 where she experienced water dripping on her during her trip. Ms. Saiz thanked her for bringing us this type of information, so we know specific items for the maintaince to check.

**Old Business:**

Mr. Copeland asked if there were any new appications for the Para Transit Advisory Board? Ms. Saiz stated that we have only seen applications for the Transit Advisory Board.

**New Business:**

There was an inquiry about the upcoming News Letter. Ms. Saiz stated that they will be meeting next week to rivise and edit the News Letter.

Ms. Nolan wanted to know if it can be e-mailed? Ms. Saiz stated that it can be sent out in this way. Ms. Saiz also stated that there are other forms of getting this out that are being explored, one being an option to listen to the News Letter on our telephone system.

**Meeting adjourned:**

At 11:00am

**Next meeting:**

10:30am on July 19, 2016 at the Alvarado Transit Center.