**Transit Advisory Board Meeting, August 8, 2013**

In Attendance: Lucy Birbiglia, Annie Jones Francis, Warren Smith, Bill Richardson, David Kesner, Cristen Conley, David K. Schott and Jayne Frandsen

Public in Attendance: Susan Richards and Brendon Miller

Representative from Transit: Bruce Rizzieri, Director, Transit Department and Amanda Trujillo, Administrative Assistant, Transit Department

Meeting was called to order

**Public Comment:**

Brendan: Brendon Miller said an announcement for Louisiana and Montgomery was removed.

**Acceptance of Agenda:**

Voted to accept

**Minutes from July’s meeting**:

Acceptance of minutes from last meeting was approved.

**Chairperson’s Report:**

Annie talked about a retreat that the board is going to have. It will be at Don Newton Community Center, on September 12, 2013, from 5:30pm to 8:30pm.

David Schott requested to change designation of Chairperson to Chairman.

Voted not to accept.

**Director’s Report:**

Bruce discussed ridership for the 4th of July, monies from Lamar and how the contract works, Northwest Transit Center remodel and the signs on Montgomery (Route#157). Mr. Rizzieri said he will have Maintenance take a look at the signs.

Lucy asked about ordering buses. Bruce said they are in the process and explained how they order buses.

**Advisory Committee on Transit for the Mobility Impaired Report:**

Lucy said they discussed problems with the annunciators in the last meeting and wanted an update. Bruce said someone from his staff would review the wording of the ADA announcement for routes that offer transfer opportunity to a Commuter route.

Bill introduced Jayne Frandesen. Jayne is the new Liaison from ACTMI. ACTMI will be considering a new resolution.

Bruce explained that he is working on drafts of new resolutions for TAB and ACTMI.

Bill asked if the City’s ADA position was vacant. Bruce said yes and that he thinks Mary Scott is temporarily handling those responsibilities.

**Unfinished Business/New Business:**

Annie wants to revise the New Business section of the agenda. She wants to add Action Items to the Agenda. Action Items are items that need more research and/or more discussion. She also wants to add Watch List to Old Business.

Cristen wants a copy of the draft, TAB resolution before the Retreat.

All members were in-favor-of a 20 minute time limit for public comment at the Retreat.

All members were in favor of the Retreat starting at 5:30.

**Next Meeting:**

The next TAB meeting is September 12, 2013.

Meeting adjourned