ISC Meeting Minutes

Date: March 12, 2014   Time: 1:30 p.m.   Location: ITSD - Grand Central

P	Stephanie Yara City Council	P	Peter Ambs ITSD	P	Dr. Laurie Schatzberg UNM
P	Dr. Bernard J. Sharum Capella University	P	Clint Hubbard APD	A	Davis Lee ITUptown

P – Present; A – Absent

WHAT	WHO	TIME	AGENDUM
Housekeeping:			
Call to order	Andre O'Brien	1	**Meeting was called to order at 1:34 pm.**
Roll Call	Ramona	1	
Review and Approve Agendum	Andre O'Brien	1	**Clint Hubbard made a motion to approve the Agendum; second by Bernard Sharum. Motion carried unanimously.**
Review and Approve Minutes from Previous ISC Meeting	All	2	ISC Minutes 01-08-14.pdf Last meeting held January 8, 2014 February 12, 2014 meeting cancelled. **Clint Hubbard made a motion to approve the Agendum; second by Laurie Schatzberg. Motion carried unanimously.**
Public Comment		0	
ISC Actions	All	15	• **Enterprise Patch Management** – Andre O'Brien - $75,000.00 - Software to manage the desktop and server patches. There are a lot of different applications across the COA environment. This application creates patch images (without the add-on applications). It integrates with current Microsoft technologies. This is a three year commitment; no additional maintenance costs will occur in the first three years. Negotiation will take place on whether we continue using the service at the end of the three years. **Motion to commence discussion by Clint Hubbard; second by Laurie Schatzberg. Andre O'Brien discussed the purpose of the purchase, including the vendor selection process. Peter Ambs explained how this purchase is part of the overall Desktop Management initiative that was outlined in the 2014 City of Albuquerque IT Plan. Call to question by Peter Ambs, second by Laurie Schatzberg; motion to approve the purchase carried unanimously.**

Standard Equipment over $25K Approved by the IT Services Manager	All	0	**FAC Laptop upgrade** – Timothy R. Espinosa - $65,088.00 **-** 48 Panasonic Toughbook CF53s, 48 Port replicator for CF-53, 48 adapters. The Detectives that work for the Violent Crimes division are on an on call status which requires them to be out in the field at all hours of the day and night. They must return to their office before they can start writing up their cases. By outfitting them with these computers they will be able to be connected through their laptop and have access to the databases they need while out in the field **FAC computer upgrade** – Timothy R. Espinosa - $47,445.20 **-** 22 PNY GEforce video cards, 44 planar monitors 70 Microsoft office licenses, 22 HP SB 600 computers. The Family Advocacy Center is in need of upgrading several computers. They are working with computers that are several years old and are outdated. These will allow them to keep up with the current technology. **fire station access points** – Cedric O. Dalton - $43,565.12 - wireless access points for all AFD -fire stations to replace aging equipment already in place and installs in new stations. This will improve mobility xe connection status, with units using moble.com. To provide wireless access points to employees. **Zetron interface** – Timothy R. Espinosa - $29,925.00 - This is an interface that combines APD with the Albuquerque Fire Department. It is part of the Tiburon VMP. **Teletime –** Andre O'Brien - $37,000.00 **-** Professional services for Teletime implementation for the Kronos project. Kronos is the "time clock" application for the City of Albuquerque **Biopark and Compass Core Equipment** – Kristen L. Woodard - $71,934.25 **-** We are continuing to connect more city facilities via 10 gig fiber. We are currently in need of connecting additional 10 gig fiber and also upgrading our 1 gig connections to 10 gig at both Compass Bank and the Biopark. This equipment is necessary as we are unable to support 10 gig capabilities at these two locations. Connecting via 10 gig fiber will increase the bandwidth available to our sites, reduce reoccurring telecom fees for rented circuits, and add redundancy and reliability to the City's network. **Wireless Controllers** – Kristen L. Woodard - $49,374.16 **-** Our three primary wireless controllers have reached their end of life. The newest wireless access points are no longer supported on these wireless controllers. 2 of these devices will be able to support the amount of APs being handled by the three end of life devices. We will place one of these controllers at Pino Yards for DR, and the other will remain at City Hall. This will allow us to continue updating our technology to give

				the best experience possible to the end user and also ensure our network security.
				• **Palo Alto Web Filtering** – Kristen L. Woodard - $36,249.47 - Currently the public wifi is completely unfiltered. This device will allow for filtering to prevent the viewing and downloading of illegal material. Due to security reasons, we require a completely separate appliance for filtering the public wifi connection.
				• **Planning Copiers** – Vanessa C. Jaramillo - $39,900.00 - Lease expiration on existing copiers. Receiving new equipment to replace expired, leased equipment.
				• **Zoo networking and wireless** – Robert D. Henderson - $30,129.70 - Project to add networking to buildings at the Zoo that do not have networking and will add wireless to cover most areas of the zoo. Several buildings at the zoo still are not networked, making it more difficult to preform daily tasks.
				• **Museum Network Upgrade** – Dave Mathews - $36,282.80 - Cisco 10G network switches, modules, ports. - Upgrading the Albuquerque Museum's data network from 1G to 10G to provide faster, more robust service for staff and visitors.
				• **Professional Standard Division computers** – Timothy R. Espinosa - $43,333.66 - 31 HP desktop computers; 31 PNY GEforce video cards; 62 Planar monitors; 31 Microsoft office pro licenses. Professional Standards Division is a relatively new division within the Albuquerque Police Department. In order for them to be fully functional, computers will be needed. The employees that currently have computers are using old models and need to be upgraded.
				• **standard computer replacements** – Cedric O. Dalton – $199,911.50 - 170 computers to replace antiquated XP machines in the Fire Dept. XP is no longer supported. Machines are past warrantee and unable to upgrade anymore. Office 2010 included in pricing and quote.
				• **EdgeSoft Web-based Geospatial Permitting** – Robert A. Nunez - $101,250.00 - DMD is requesting permission to replace KIVA with a geo-spatially enabled, web-based permitting system that is compatible with, and complements our existing VueWorks work-order implementation. Currently DMD utilized a highly modified, customized and configured KIVA system to manage construction permitting and inspections. KIVA in its current form is an obsolete, unsupported product. Despite all the customization, it has never been able to fulfill all the business needs of the department. To that end DMD, is excited to expand the VueWorks implementation to include the permitting module. $20,250.00 (annual maintenance); training included in cost. Implementing this new geo-spatial permitting system is

			projected to substantially reduce the human resources currently required to manage data related to the permitting process. In addition, this system will dramatically simplify the entire workflow related to the permitting process. Lastly, this system is expected to integrate with ERP as it relates to the revenue transactions related to permitting.
New Business		0	
Review IS Requests over $25K	All		
Review and Approval of Policies	All	0	
Other New Business		0	
Large Project Status			
Unfinished Business			
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Action Items		0	
Total Time		20	**Motion to adjourn by Clint Hubbard; second by Stephanie Yara. Motion carried unanimously.**