TRC Meeting Agendum

Date: February 4, 2016
Time: 10:00 AM
Location: DTI GRAND CENTRAL, Room 205

Member	Person Representing (print name)
DTI – Director/CIO	
DTI – Application Manager	
DTI – Communications Manager	
DTI – Infrastructure and Operations Manager	
DTI – ERP	
DTI – APD	
AFD	
Animal Welfare	
Aviation	
Cultural Services	
Cultural Services - Library	
Environmental Health	
Family and Community Services	
DFAS – Purchasing	
DFAS – Risk Management	
Internal Audit	
Municipal Development	
Parks and Recreation	
Planning	
Senior Affairs	
Solid Waste Management	
Transit	

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is on February 18, 2016.
Call to order	Andre	0	
Roll call	Sylvia	0	
Approve of the Agendum:	Andre		
Review Minutes from Previous TRC	Andre	1	Last meeting was held on January 21, 2016.
Routine Business:		0	
Review TRC Request	All	5	• **Balloon Museum - Ideum Interactives (Dave Mathews)**, $105,525.00. Creative development, software and hardware of two (2) touch screen computer interactive exhibits for the Balloon Museum's STEM-based initiative, The Weather Lab. The interactives are being designed by Ideum, a Corrales-based company that has sole source rights to the product. Ideum specializes in high-end computer-based museum exhibits, writes the software and builds the hardware for these exhibits. The quote is broken down by the two interactives. There are some in-kind costs being provided by the museum, which are listed within the quote document and reflected in

			the overall project cost. The Weather Lab is a STEM-based initiative that will serve as part of an overall strategy toward gaining accreditation for the Balloon Museum. The interactives are a major component of the entire exhibit, and will provide high-quality, hands-on experiences for visitors to The Weather Lab, which will be opened within the next 12 months.

Review and Approval of Policies, Procedures & Standards	All	0	Policies, Procedures & Standards
			• New:
			• Revised:
			    o Policies
			        o **Security**
			        o **General**
			        o **Hardware/Software**
			    o Standards
			        o **General**
			
			• Retired:

Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Total Time			