

TRC Meeting Minutes

Date: March 19, 2015

Time: 10:00 AM

Location: ITSD GRAND CENTRAL, Room 205

Member	Person Representing (print name)
ITSD – Division Manager	Peter Ambs
ITSD – Application Manager	Brian Osterloh
ITSD – Communications Manager	N/P Polo Fierro
ITSD – Infrastructure and Operations Manger	Andre O’Brien
Animal Welfare	Michael Silva
Aviation	N/P Patrick Frias
Cultural Services	Dave Mathews
Cultural Services – Library	John Meier
Environmental Health	Noah Parraz
Family and Community Services	N/P Eddie Andujo
DFAS – ERP	Dennis Pacheco
DFAS – Purchasing	Bernadette Sandoval
DFAS – Risk Management	N/P Alan Gutowski
Fire	Ralph Waddles
Internal Audit (non-voting)	Lew Witz
Municipal Development	N/P Robert Nunez
Parks and Recreation	Andrew Sena, proxy for Matthew Whelan
Planning	Darryn Phillips
Police	Rishma Khimji
Senior Affairs	N/P Gary Anderson
Solid Waste Management	N/P Tony Schupp
Transit	Ron Dupuy, proxy for Narong (Joe) Saraphon

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is on April 2, 2015.
Call to order	Andre		The meeting was called to order at 10:07 am.
Roll call	Ramona		There was a quorum.
Approve of the Agendum:	Andre		Motion to approve the Agenda by Dave Mathews; second by Ralph Waddles. Motion carried unanimously.
Review Minutes from Previous TRC	Andre	1	<p>Previous meeting was held on March 5, 2015.</p> <p> TRC 2015-03-05_Minutes.pdf</p> <p>Motion to approve Minutes for 3/5/15 Meeting by Andre O’Brien. Second by Darryn Phillips. Motion carried unanimously.</p>
Routine Business:		0	
Review TRC Request	All	10	<ul style="list-style-type: none"> • (DOJ) Smart911 Application for APD/Comm Cener Emergency Communciations (Rishma Khimji) - \$82,000.00. SMART911 LICENSES – 22; BACKUP POSITION LICENSES – 20; SETUP AND

			<p>CONFIGURATION. The purpose of implementing the Rave Mobile Safety's Smart911 product is to provide the community with enhanced communications with our Emergency Communication Center operators and dispatchers. It is a patented technology that provides call takers, dispatchers and first responders with additional data from the caller in order to increase response times and improve our response effectiveness.</p> <p>Per the DOJ Settlement Agreement, APD must ensure that it engages with the community to "integrate community and problem-oriented policing principles into its management, policies and procedures, recruitment, training, personnel evaluations, resource deployment, tactics, and accountability systems (DOJ Settlement Agreement, p. 79, Paragraph 255). The Settlement Agreement also stipulates that APD will be trained to engage with the community, including establishing "methods and strategies to improve public safety and crime prevention through community engagement" (DOJ Settlement Agreement, p. 79, Paragraph 258a). To ensure there is effective responses to the community, APD must also provide "problem-oriented policing tactics, including a review of the principles behind the problem solving framework developed under the "SARA Model" (Scanning, Analysis, Response, Assessment), which promotes a collaborative, systematic process to address issues of the community, safety, and quality of life" (DOJ Settlement Agreement, p. 79, Paragraph 258d).</p> <p>This product will effectively provide us with a way to fulfill our responsibilities to the Settlement Agreement by partnering with the community and partner agencies such as the Albuquerque Fire Department (AFD). It provides a site where members of the community can create profiles within Smart911 and include critical data about themselves, their family members, their homes and work places, medical conditions and other important information that could help expedite emergency services when they call 9-1-1.</p> <p>Chief and budget have approved this purchase for DOJ. Rave is the only vendor providing such services, so this can be a sole source purchase. YEARLY COST = \$77k, starting in year 2 through year 5. Year one costs = \$82K (including year 1 maintenance + setup).</p> <p>Motion to commence discussion by Ralph Waddles; second by Dave Mathews. Rishma Khimji gave an overview of the purchase request. Call to question/motion to approve purchase by Dave Mathews. Motion carried unanimously. This item will be heard at the ISC meeting on Wednesday, April 8, 2015.</p> <ul style="list-style-type: none"> • <u>KONICA MINOLTA BIZHUB PRINTER - APD/IPRA (Rishma Khimji) - \$13,726.00.</u> 1 BIZHUB C654e PRINTER WITH STAPLING FINISHER, HOLE PUNCHER AND FAX KIT. Required for IPRA unit requests. This will be placed in their new offices in the basement of LEC main.
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			Motion to commence discussion by John Meier; second by Ralph Waddles. Rishma Khimji explained the need for replacing the IPRA printer. There was a brief question and answer session, including a reminder from Paul Chapman about the City Security Policy for network printer/scanner/copiers. Call to question/motion to approve purchase by Peter Ambs. Motion carried unanimously.
Review and Approval of Policies, Procedures & Standards	All	0	Policies, Procedures & Standards <ul style="list-style-type: none"> • New • Revised: • Retired
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Total Time		11	Motion to adjourn by Andre O'Brien; second by Dave Mathews. Motion carried unanimously. 10:18 am.