

**ISC Meeting Agendum & Minutes**

Date: November 09,2011

Time: 1:30 p.m.

Location: ISD - Grand Central

Y	Jon Zaman City Council	Y	Peter Ambs ITSD	N	Clint Hubbard APD
Y	Dr. Bernard J. Sharum Capella University	Y	Chris Framel Water Utility		

WHAT	WHO	TIME	MINUTES
<b>Housekeeping:</b>			
<b>Call to order</b>	Peter Ambs	1	
<b>Roll Call</b>	Tony	1	
<b>Review and Approve Agendum</b>	Peter Ambs	1	<b>Peter Ambs made motion to approve. Bernard Sharum second the motion. Remaining agreed.</b>
<b>Review and Approve Minutes from Previous ISC Meeting</b>	Peter Ambs	2	Last meeting held 09/14/11 – Minutes available for review at: <a href="http://www.cabq.gov/isd/documents/September142011.pdf">http://www.cabq.gov/isd/documents/September142011.pdf</a> <b>Peter Ambs made motion to approve. Chris Framel second the motion. Remaining agreed.</b>
<b>Public Comment</b>			

<p><b>TRC Actions and Members Present</b></p>		<p>5</p>	<ul style="list-style-type: none"> <li>• <b>DEII VOIP system</b> - \$37,761.00 - Patrick V. Frias - This is an amendment to the Previously approved TRC, we are now including the Cisco devices for long haul fiber to DEII. <b>Clint Hubbard made motion to approve with an agreement. Mark Leech second the motion. Remaining agreed.</b></li> <li>• <b>Sun Port STS</b> - \$1,235,000.00 - Patrick V. Frias - RFQ for Professional services Albuquerque International Sunport (ABQ) is planning to implement a Shared Tenant Service offering for its staff and tenants. The Albuquerque Airport Shared Tenant System (ABQ STS) will deliver a unified and ubiquitous voice and data network service to the Sunport and Double-Eagle II (DE-II). The system will utilize mostly existing excess fiber-optic cable plant to create a campus wide network with fault tolerance. <b>Peter Ambs made motion to approve with provision that Aviation work with ITSD Networking on the design and to ensure that City's interests are met. Danny Nevarez second the motion. Remaining agreed.</b></li> </ul> <p>Date: November 03, 2011 Time: 10:00 AM Location: ISD GRAND CENTRAL</p> <table border="1"> <tr> <td>Y</td> <td>Peter Ambs ITSD</td> <td>N</td> <td>Gary Anderson Senior Affairs</td> <td>N</td> <td>Eddie Andujo FCS</td> <td>N</td> <td>Chris Framel WUA</td> </tr> <tr> <td>Y</td> <td>Patrick Frias AVI</td> <td>Y</td> <td>Andy Garcia (Judith Wong) Parks &amp; Recreation</td> <td>Y</td> <td>Clint Hubbard APD</td> <td>N</td> <td>Dave Mathews CSD</td> </tr> <tr> <td>Y</td> <td>John Meier CSD-Library</td> <td>Y</td> <td>Danny Nevarez EHD</td> <td>Y</td> <td>Robert Nunez DMD</td> <td>Y</td> <td>Brian Osterloh ITSD</td> </tr> <tr> <td>Y</td> <td>Lt. Jeff McDonald APD</td> <td>N</td> <td>Kyle Roth Planning</td> <td>N</td> <td>Joe Saraphon TRANSIT</td> <td>N</td> <td>Vince Quijano ERP</td> </tr> <tr> <td>N</td> <td>Tony Schupp SWD</td> <td>Y</td> <td>Michael Silva Animal Welfare</td> <td>Y</td> <td>Art Montoya (Mark Leech) ITSD</td> <td>Y</td> <td>Andre O'Brian ITSD</td> </tr> </table>	Y	Peter Ambs ITSD	N	Gary Anderson Senior Affairs	N	Eddie Andujo FCS	N	Chris Framel WUA	Y	Patrick Frias AVI	Y	Andy Garcia (Judith Wong) Parks & Recreation	Y	Clint Hubbard APD	N	Dave Mathews CSD	Y	John Meier CSD-Library	Y	Danny Nevarez EHD	Y	Robert Nunez DMD	Y	Brian Osterloh ITSD	Y	Lt. Jeff McDonald APD	N	Kyle Roth Planning	N	Joe Saraphon TRANSIT	N	Vince Quijano ERP	N	Tony Schupp SWD	Y	Michael Silva Animal Welfare	Y	Art Montoya (Mark Leech) ITSD	Y	Andre O'Brian ITSD
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<p><b>Standard Equipment over \$25K Approved by the IT Services Manager</b></p>		10	<ul style="list-style-type: none"> <li>• <a href="#"><b>Desktops and productivity software for Purchasing Division</b></a> - \$30,633.00 - Brian A. Osterloh - Purchase new desktops and office productivity software (MS Office 2010 Pro, Adobe Acrobat X Pro, Visio 2010 Pro) for Purchasing Division staff.</li> <li>• <a href="#"><b>Public Access Catalog Computers</b></a> - \$89,160.55 - John Meier - Acer PC's to replace Thin Clients used to access Public Library Catalog. Acer Veriton 1.8Ghz, 2GB RAM, Windows 7.</li> <li>• <a href="#"><b>Sierra Services Platform Migration</b></a> - \$89,975.00 – John Meier - Innovative Interfaces, Inc. “Innovative” is introducing a new integrated library system architecture called Sierra Services Platform or “Sierra”. Sierra is built on a powerful, relational database that will allow for more openness, flexibility and interoperability than is possible with the Millennium system. The Sierra Services Platform migration will be a technology uplift from the library's current Millennium system.</li> </ul>
<p><b>New Business</b></p>		0	
<p><b>Review IS Requests over \$25K</b></p>	All	20	<ul style="list-style-type: none"> <li>• <a href="#"><b>DEII VOIP system</b></a> - \$37,761.00 – Patrick Frias - Shoretel 230 VOIP system Xtreme Summit series switches Amendment: Cisco 2950 and 3750 <b>Chris Framel made motion to approve. Jon Zaman second the motion. Remaining agreed.</b></li> <li>• <a href="#"><b>Sunport STS</b></a> - \$1,235,000.00 – Patrick Frias - RFQ for Professional services. Albuquerque International Sunport (ABQ) is planning to implement a Shared Tenant Service offering for its staff and tenants. The Albuquerque Airport Shared Tenant System (ABQ STS) will deliver a unified and ubiquitous voice and data network service to the Sunport and Double-Eagle II (DE-II). The system will utilize mostly existing excess fiber-optic cable plant to create a campus wide network with fault tolerance. <b>Peter Ambs made motion to approve. Chris Framel second the motion. Remaining agreed.</b></li> </ul>
<p><b>Review and Approval of Policies</b></p>	All	10	<ul style="list-style-type: none"> <li>• <a href="#"><b>Technical Review Committee - Revised</b></a> <b>Chris Framel made motion to approve. Clint Hubbard second the motion. Remaining agreed.</b></li> </ul>

			<ul style="list-style-type: none"> <li>• <a href="#">IT Services Manager Approval Authority (Revised CIO Approval Authority)</a> Peter Ambs made motion to approve. Chris Framel second the motion. Remaining agreed with Jon Zaman noting his vote is an endorsement of the technology and not of the policy. .</li> <li>• <a href="#">Information Technology Procurement</a> Clint Hubbard made motion to approve. Bernard Sharum second the motion. Remaining agreed.</li> </ul>
<b>Other New Business</b>			
<b>Large Project Status</b>			
<b>Unfinished Business</b>			
<b>Problems, Warnings, Situational Awareness, Saved Rounds?</b>	All	0	
<b>Action Items</b>		0	
<b>Total Time</b>		40	