TRC Meeting Minutes

Date: March 5, 2015
Time: 10:00 AM
Location: ITSD GRAND CENTRAL, Room 205

Member	Person Representing (print name)
ITSD – Division Manager	N/P Peter Ambs
ITSD – Application Manager	Brian Osterloh
ITSD – Communications Manager	Polo Fierro
ITSD – Infrastructure and Operations Manger	Andre O'Brien
Animal Welfare	Michael Silva
Aviation	N/P Patrick Frias
Cultural Services	N/P Dave Mathews
Cultural Services – Library	John Meier
Environmental Health	Noah Parraz
Family and Community Services	N/P Eddie Andujo
DFAS – ERP	Frank Jennings, proxy for Dennis Pacheco
DFAS – Purchasing	N/P Bernadette Sandoval
DFAS – Risk Management	N/P Alan Gutowski
Fire	Ralph Waddles
Internal Audit (non-voting)	Lew Witz
Municipal Development	N/P Robert Nunez
Parks and Recreation	Matthew Whelan
Planning	Darryn Phillips
Police	Rishma Khimji
Senior Affairs	N/P Gary Anderson
Solid Waste Management	N/P Tony Schupp
Transit	Narong (Joe) Saraphon

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is on March 19, 2015.
Call to order	Andre		The meeting was called to order at 10:06 am.
Roll call	Ramona		There was a quorum.
Approve of the Agendum:	Andre	1	**Motion to approve the Agenda by Brian Osterloh; second by Joe Saraphon. Motion carried unanimously.**
Review Minutes from Previous TRC	Andre	1	January 1, January 15, February 5, and February 19, 2015 meetings were canceled. There was an online vote for one item on the 1/15/15 Agenda. Previous meeting was held on December 18, 2014. TRC 2014-12-18_Minutes.pdf **Motion to approve Minutes for 12/18/14 Meeting by Brian Osterloh. Second by Joe Saraphon. Motion carried unanimously.**
Routine Business:		0	

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Review TRC Request	All	10	• **e-mail filtering (Andre O'Brien)** - **$57,091.82**. Replace the Microsoft FOPE spam filtering with ProofPoint. During trials, Proofpoint was catching viruses that FOPE was not. Maintenance will be about 55k per year. **Motion to commence discussion by Brian Osterloh; second by Joe Saraphon. Andre O'Brien gave a detailed presentation of the purchase request. Call to question/motion to approve purchase by Brian Osterloh. Motion carried unanimously. This item will be heard at the ISC meeting on Wednesday, March 11, 2015.** • **ClearWater Analytics (Christopher Daniel)** – 3rd party investment management application. Note that I put in a $501 amount to get the system to process this request for approval, but it is a no-cost application per negotiations with our pending new fiscal agent, Wells Fargo. Please see attached document and PowerPoint summary. Maintenance provided by Clearwater as part of the annual subscription fee. It is a web-based SAAS application. Clearwater will materially assist with the City's strategy to significantly improve total return on its $600+ million investment portfolio. Clearwater Business Case Analysis (Summary) 02.20.2015.pdf **Per Brian Osterloh, this item does not require a vote since it will not use City funds. Cilia Aglialoro briefly discussed how the application will benefit the Treasury division.**
Review and Approval of Policies, Procedures & Standards	All	0	Policies, Procedures & Standards • New • Revised: • Retired
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Total Time		15	**Motion to adjourn by Brian Osterloh; second by Joe Saraphon. Motion carried unanimously. 10:20 am.**

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