TRC Meeting Minutes

Date: November 6, 2014
Time: 10:00 AM
Location: ITSD GRAND CENTRAL, Room 205

Member	Person Representing (print name)
ITSD – Division Manager	Peter Ambs
ITSD – Application Manager	Brian Osterloh
ITSD – Communications Manager	Garrett Quintana, proxy for Polo Fierro
ITSD – Infrastructure and Operations Manger	Andre O'Brien
Animal Welfare	N/P Michael Silva
Aviation	N/P Pat Frias
Cultural Services	Dave Mathews
Cultural Services – Library	John Meier
Environmental Health	Noah Parraz, proxy for Danny Nevarez
Family and Community Services	N/P Eddie Andujo
DFAS – ERP	N/P Dennis Pacheco
DFAS – Purchasing	Cheryl Vigil
DFAS – Risk Management	N/P Alan Gutowski
Fire	Ralph Waddles
Internal Audit (non-voting)	N/P Lew Witz
Municipal Development	Paul Crickard, proxy for Robert Nunez
Parks and Recreation	N/P Tim Martinez
Planning	Darryn Phillips
Police	Rishma Khimji
Senior Affairs	N/P Gary Anderson
Solid Waste Management	N/P Tony Schupp
Transit	N/P Joe Saraphon

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is on November 20, 2014
Call to order	Andre	0	The meeting was called to order at 10:02 am.
Roll call	Ramona	0	There was a quorum.
Approve of the Agendum:	Andre	1	**Motion to approve the Agenda by Peter Ambs; second by Andre O'Brien. Motion carried unanimously.**
Review Minutes from Previous TRC	Andre	0	Last meeting held October 2, 2014. October 16, 2014 Meeting was cancelled. TRC 2014-10-02_Minutes. **This item of business was inadvertently skipped. It will be added to the Agenda of the following meeting for vote.**
Routine Business:		0	
Review TRC Request	All	8	• **Pulse Point (David Mowrey)** -David Mowery, $10,500.00. Pulse Point is an application that will allow citizens to respond to list of emergencies in close area to assist. The

citizens will only get information for public places. This will help persons who may need CPR in a public place and get assistance faster. Mayor Berry has seen this and would like it in Albuquerque.

- **Pulse Point (David Mowrey)** – David Mowery, $12,500.00. 2nd piece to add to Pulse Point. Provide CPR in public locations prior to EMS arrival at these locations. This will work in concurrence with OnScene that is in another request.

Motion by Brian Osterloh to commence discussion with the understanding that the two Pulse Point items be considered as one complete purchase request with a total purchase price of $23,000.00. Second by Andre O'Brien. David Mowery presented the purchase item. He explained that the requests were in two separate parts because one item is for the software and the other is for the hardware. Brian Osterloh advised that the requesting department consider and reconcile the public record/liability aspects as they relate to the application. David Mowery expressed that the department is consulting with City Legal regarding this matter. Brian Osterloh requested a status update in 6 and 12 months. Call to question/motion to approve purchase by Peter Ambs. Motion carried unanimously.

- **EHD/UBD - Sentinel Larvaciding/Adulticiding GIS Software (Noah I. Parraz)** – Noah Parraz, $15,880.00.
Sentinel GIS Larviciding Software Application
Includes Office and Field Software to Support:
- Identifying and Mapping Mosquito Breeding Sources
- Recording Larval Surveillance Inspections
- Recording Pesticide Applications
- Reviewing Historical Inspection & Treatment Records
- Managing Pesticide Products
- Generating Activity and Chemical Use Reports

Sentinel GIS Adulticiding Software Application
Includes Office and Field Software to Support:
- Managing ULV Fogger Assignments
- Identifying No-Spray Areas & Defining Spray Routes
- Recording Pesticide Use (Flow Rates) & Pump Status
- Generating Activity & Pesticide Use Reports
- Calculating Acres Treated & Total A.I. Per Acre
- Esri ArcSDE Support

DataLink GIS Software
Desktop software for automated transfer of files from multiple field devices, synchronization of data, post-processing of GPS data and merging of shape-files. One desktop PC license for unlimited use with multiple mobile devices

3 - ArcPad 10.2 licenses

Will be used by the Environmental Health Urban Biology Division to accompany the Pro Mist Dura sprayer for maintenance of spray data for compliance with federal and state regulations. Application is able to track mosquito spray routes as well as identify "no spray" points.

Motion to begin discussion by Andre O'Brien; second by

			Dave Mathews. Discussion of purchase request by Noah Parraz. Mark Leech requested that the department look into adding this to the public data website. Call to question/motion to approve purchase by Peter Ambs. Motion carried unanimously. • **Geocortex Essentials for Internal GIS Web (Michelle A Gricius)** – Michelle Gricius, $17,787.00. Geocortex Essentials Standard Edition from Latitude Geographics. For use for internal GIS web applications. The City currently has one license for Geocortex Essentials. This serves both the public and internal City users. The internal use depends on data layers that should not be public. To both separate the public from non-public uses and to balance the increasingly heavy load of users it would be most efficient to have an internal installation of Geocortex Essentials as well as the current public installation. One Year Complimentary Maintenance. **Motion to begin discussion by Brian Osterloh, including a request to add this item to the City Standard Commodities; second by Andre O'Brien. Mike Rock gave a brief description of the purchase request item. Call to question/motion to approve purchase item and include it as a City Standard Commodity by Peter Ambs. Motion carried unanimously.**
Review and Approval of Policies, Procedures & Standards	All	0	Policies, Procedures & Standards • New: **Geocortex Essentials for Internal GIS Web (Michelle A Gricius)**; see above. • Revised • Retired
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Total Time		9	**Motion to adjourn by Andre O'Brien; second by Brian Osterloh. Motion carried unanimously. 10:11 am.**