TRC Meeting Agendum

Date: September 4, 2014
Time: 10:00 AM
Location: ITSD GRAND CENTRAL, Room 205

Member	Person Representing (print name)
ITSD – Division Manager	
ITSD – Application Manager	
ITSD – Communications Manager	
ITSD – Infrastructure and Operations Manger	
Animal Welfare	
Aviation	
Cultural Services	
Cultural Services – Library	
Environmental Health	
Family and Community Services	
DFAS – ERP	
DFAS – Purchasing	
DFAS – Risk Management	
Fire	
Internal Audit (non-voting)	
Municipal Development	
Parks and Recreation	
Planning	
Police	
Senior Affairs	
Solid Waste Management	
Transit	

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is on September 18, 2014
Call to order	Andre	1	
Roll call	Ramona	1	
Approve of the Agendum:	Andre	1	
Review Minutes from Previous TRC	Andre	4	Last meeting held July 17, 2014 (Minutes for 7/3/14 were not reviewed at that time). August 7th and 21st meetings were both cancelled. TRC 2014-07-03_Minutes.pdf TRC 2014-07-17_Minutes.pdf
Routine Business:		0	

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Review TRC Request	All	25	**HVAC moitoring software upgrade (Stan F. Low) - $15,510.72.** This is to upgrade the software used to remotely monitor and control the HVAC system at the Daytona facility. The current software used to monitor the HVAC system at the Daytona facility is losing support. That software runs on a Windows XP computer. The upgraded version of the software requires Windows 7 to operate. To maintain support for the software (and get off of Windows XP), the software must be upgraded. **Sunport Parking Software (Patrick V. Frias) - $69,910.00.** 3M parking control software includes EFMS Server, Device and Credit card licenses. It will also include lane reporting software. Existing Parking control software is obsolete and was run on windows XP. This software is now non-compliant; the new 3M software will upgrade and enhance Sunport's Parking control abilities. **Sunport Parking Hardware (Patrick V. Frias) - $366,907.75.** 3M Hardware will include gate controllers, power pad's, ticket spitter/readers and ramp controllers for level parking availabilities. Existing Parking control Hardware has exceeded its shelf life and is in need of repair/replacement. **Tech Services Mondo Pad (Timothy R. Espinosa) - $10,910.00.** 1-InFocus 70" Mondo Pad; 1 InFocus Mobile Cart. Tech Services does many conferences over the phone and this display will allow us to upgrade to video conferences as well as having the capabilities of a full desktop computer to use during meetings. **KnoxBox Drug Locker (David Mowrey) - $33,642.20.** Secure medication vault to be placed on our front line units. This will enable only those with access to obtain controlled substances. It will also document the user that accessed the controlled substances. The units will use Wi-Fi to have them programed from a central location for the individual user on the vehicle. The wi-fi access is already installed in all the Fire Stations. Maintenance is minimal as these units will be housed in a controlled environment inside of vehicles. Minimal training is needed for the user, as they will be assigned a PIN number to enter the vault. Some training for minimal number of members to have full access to system.
Review and Approval of Policies, Procedures & Standards	All	0	Policies, Procedures & Standards **New**: **Revised**: **Retired:**
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Total Time		35	