

TRC Meeting Minutes

Date: September 5, 2013

Time: 10:00 AM

Location: ITSD GRAND CENTRAL, Room 205

Member	Person Representing (print name)
ITSD – Division Manager	Peter Ambs
ITSD – Application Manager	Brian Osterloh
ITSD – Communications Manager	Paul Chapman (proxy for Polo Fierro)
ITSD – Infrastructure and Operations Manger	Andre O’Brien
Animal Welfare	Michael Silva
Aviation	N/P (Pat Frias)
Cultural Services	Dave Mathews
Cultural Services – Library	John Meier
Environmental Health	N/P (Danny Nevarez)
Family and Community Services	N/P (Eddie Andujo)
DFAS – ERP	Vince Quijano
DFAS – Purchasing	Bernadette Sandoval, Cheryl Vigil (non-voting)
DFAS – Risk Management	N/P (Alan Gutowski)
Internal Audit (non-voting)	Lew Witz
Municipal Development	Robert Nunez
Parks and Recreation	N/P (Tim Martinez)
Planning	Tim Skelton
Police	Tim Espinosa
Senior Affairs	N/P (Gary Anderson)
Solid Waste Management	N/P (Tony Schupp)
Transit	Joe Saraphon, Stan Low (non-voting)
Fire	N/P (Cedric Dalton)

WHAT	WHO	TIME	MINUTES
Housekeeping:			Next TRC Meeting is on September 19, 2013
Call to order	Andre	1	
Rollcall	Ramona	2	There was a quorum.
Approve of the Agendum:	Andre	2	Brian Osterloh made a motion to approve the agenda upon amending the second item for review (TASER Axon Flex Cameras) to a commodity request. Second by Dave Mathews. Motion carried unanimously.
Review Minutes from Previous TRC	Andre	2	<div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  TRC 2013-08-15_Minutes.pdf </div> <div style="text-align: center;">  TRC Minutes 2013-08-01.pdf </div> </div> <div style="margin-top: 10px;">  TRC Meeting & Agenda 2013-06-20.1 </div> <p>Dave Mathews made a motion to approve the Minutes for June 20, August 1, and August 15. Second by Joe Saraphon. Motion carried unanimously.</p>

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Unfinished Business:		0	
Routine Business:		0	
Review TRC Request	All	10	<ul style="list-style-type: none"> • Colorful Choices Cloud Software (Anthony J. Ortiz) - \$26,639.79 - Online Nutrition Improvement Program; The Insurance and Benefits Division is proposing a contract with Health Enhancement Systems, Inc. to provide Colorful Choices, an online nutrition initiative for employees and family members. After researching employee programs that focus on increasing fruit and vegetable consumption, Colorful Choices was identified as the most experienced program to help employees eat better. The online nutrition program is simple and requires minimal time and effort for employees to participate. Health Enhancement Systems is an industry leader that follows scientific best practices to improve a variety of health behaviors. Colorful Choices has been available to businesses for 12 years. Eighty-two percent of Colorful Choices participants say they're eating healthier as a result of the campaign. Seventy-nine percent of participants average five or more produce choices a day upon completing a 6, 8, or 12 week campaign. Eligible program participants include 10,500 employees from the City of Albuquerque and 16 Government Entities listed below, and over 4,800 spouses and domestic partners. Lisa McNichol-Gatan, Health and Wellness Program Coordinator, Insurance & Benefits, Human Resources, discussed the purpose for the online Program. She added that H/R will require assistance from ITSD to unblock email notices and allow website access. The cost is for an annual (fiscal year) license; they will offer a 6-week program in November, and an 8-week in 2014. A motion to approve the purchase was made by Brian Osterloh; second by Andre O'Brien; motion carried unanimously. This item will move for review by ISC.
Review and Approval of Policies, Procedures & Standards	All	15	Policies, Procedures & Standards <ul style="list-style-type: none"> • New: Add as a commodity item- TASER Axon Flex Cameras - Robert W. Drager - \$345,725.00 - Expansion of the TASER Axon Flex body worn camera for all uniformed APD officers. The limitations of the current body worn camera at APD are increasingly evident, causing lost/missed data,

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			<p>and increasing costs. Piloting of the Axon Flex camera has been positive and, while more expensive up front, the improved device will lead to better functionality and lower costs in the long run. "Train the trainer" is included and this is a five year commitment to Evidence.com for storage of data and distribution of video. This will ease the burden at APD Evidence, once the transition is complete. Evidence.com is a cloud solution.</p> <p>Sgt. Robert Drager and Chris Whigham, APD, and Andrew Grayson (TASER) discussed the benefits of the Axon Flex compared to what is currently being used by APD officers. There is a 60-month contract which includes a guarantee on the hardware. A call to question was made by Dave Mathews; the motion carried unanimously.</p> <ul style="list-style-type: none"> Revised: <ul style="list-style-type: none"> Technical Review Committee - Modify TRC membership to omit Water Authority <p>Motion was made by Brian Osterloh; second by Dave Mathews; motion carried unanimously.</p> <ul style="list-style-type: none"> Retired
Problems, Warnings, Situational Awareness, Saved Rounds?	All	1	Peter Ambs informed he is working on the annual I/T plan, and he will be sending it out in the near future to the Committee for its review and feedback.
Total Time		33	