TRC Meeting Agendum & Minutes

Date: March 03, 2011   Time: 10:00 AM Canceled   Location: ISD GRAND CENTRAL

Clint Hubbard APD	Diane Schaller ISD	Eddie Andujo FCS
Dane VanPelt ISD	Brian Osterloh ISD	Patrick Frias AVI
Robert Nunez DMD	Lt. Jeff Remington APD	Tony Schupp SWD
Joe Saraphon TRANSIT	Chris Framel WUA	Danny Nevarez EHD
Dave Mathews CSD	Gary Anderson Senior Affairs	Kyle Roth Planning
John Meier CSD-Library	Michael Silva Animal Welfare	Andy Garcia Parks & Recreation

WHAT	WHO	TIME	MINUTES
Housekeeping:			Next TRC Meeting is on March 17, 2011
Call to order	Diane	1	
Roll call	Lydia	1	Canceled
Approval of the Agendum:	Diane	1	
Review Minutes from previous TRC	All	2	**Previous TRC 02-17-11:** http://www.cabq.gov/isd/documents/trc_meeting_agendum_minutes_feb._17_2011.pdf
Unfinished Business:	All	0	
Routine Business:	All	0	
Review TRC Request	All	0	• None

Review and Approval of Policies, Procedures & Standards	All	10	**New** • **Software Licenses (New)** **Hardware/software policy:** **Revised** • **None** **Review** • **Electronic Document Retention (Review)** **Deprecated** • **None** **Discussion** •
New Business	Various	10	• Update on Active Directory – (Mark Leech)
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	**Discussion of the following issues :**
Action Items:		0	**Brian Osterloh: Look into having resolution attached to Help Desk call closure emails and notifying the user if he/she needs to take any action.**
		25	

11/30/2011
9:48:38 AM