ISC Meeting Agendum

Date: October 8, 2014   Time: 1:30 p.m.   Location: ITSD - Grand Central

Stephanie Yara **City Council**	**Peter Ambs** **ITSD**	**Dr. Laurie Schatzberg** **UNM**
Dr. Bernard J. Sharum **Capella University**	**Clint Hubbard** **APD**	**Vacant**

WHAT	WHO	TIME	AGENDUM
Housekeeping:			
Call to order	Andre O'Brien		
Roll Call	Ramona		
Review and Approve Agendum	Andre O'Brien	1	
Review and Approve Minutes from Previous ISC Meeting	Andre O'Brien	1	Last meeting held September 10, 2014 ISC Minutes 09-10-14.pdf
Public Comment			
ISC Actions	All	4	• **EMS report writing (David Mowrey) - $260,500.00.** This software will enhance our report writing capabilities. This software will work for both EMS and Fire reporting. Fire runs nearly 80,000 calls for emergency services and each of those calls require documentation. Many reports are requested by other agencies and more accurately track details of an incident that may be used for legal purposes. Maintenance will occur an annual fee. All Field personnel will need minimal amount of training on shift.
Standard Equipment over $25K Approved by the IT Services Manager			• **2014 Server replacement/Virtualization project** - **Stan F. Low, $240,841.16.** Transit will replace this year's and last year's servers (1/5 of the collection each year) with a virtual environment for production and disaster recovery. This year, Transit will migrate to a virtual environment, moving approximately 1/5 of the server farm to a virtual environment. $10,000 of this expenditure is the kickstart service, a mentoring/educational experience. Transit is exploring other training options as well. All of the hardware and software comes with our standard maintenance agreements. These servers will be housed at City Hall. ITSD will provide electricity and A/C and physical security. Transit will manage and maintain the servers. ITSD will provide network connectivity. Details will be forthcoming shortly, but will be essentially movement of what exists at the ATC to City Hall. • **Central and Unser Library 3M RFID Equipment** - **John F. Meier, $120,123.00**. The new Library at Central and Unser will be completed in December 2014 and we need to purchase the 3M RFID equipment to be able to circulate and secure the material collection. This equipment is included Library Automation Hardware and Software commodity standard as part of the 3M Automated Materials Handling and Detection Systems. The Library finished migrating from external barcodes and electromagnetic strips to provide identification and security to RFID technology for its collection of over 1.2 million items two years ago. The new RFID system provides

			better security, reliability, efficiency and improves work flow. This purchase will equip the new Library at Central and Unser with the same 3M RFID devices that's installed at all 17 existing Libraries. Installation and Training are included in the purchase price. After a 15 month warranty period, equipment will be added to the Library's comprehensive maintenance agreement with 3M at $14,930.00 per year. • **SAP Crystal Reports (Timothy R. Espinosa)** - **$156,241.23.** 20-SAP BUSINESS ANALYTICS PROF USER 10-SAP SUP RNW CUSTOM 2-SAP SUP RNW CUSTOM 1-SAP SUP RNW CUSTOM Crystal reports are used daily by several parts of the organization in order to create reports from our data bases to be used by our department for reference.
Review IS Requests over $25K			
Review and Approval of Policies	All	0	
New Business		0	
Large Project Status			
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Action Items		0	
Total Time		6	