

TRC Meeting Agendum & Minutes

Date: July 7, 2011 Time: 10:00 AM

Location: ISD GRAND CENTRAL

Y	Peter Ambs ITSD	N	Gary Anderson Senior Affairs	Y	Eddie Andujo FCS	N	Chris Framel WUA
Y	Patrick Frias AVI	N	Andy Garcia Parks & Recreation	Y	Clint Hubbard APD	Y	Dave Mathews CSD
Y	John Meier CSD-Library	Y	Danny Nevarez EHD	Y	Robert Nunez DMD	Y	Brian Osterloh ITSD
Y	Lt. Jeff Remington APD	N	Kyle Roth Planning	Y	Joe Saraphon (Stan Low) TRANSIT	Y	Diane Schaller ITSD
Y	Tony Schupp SWD	Y	Michael Silva Animal Welfare	Y	Art Montoya ITSD	Y	Andre O'Brian ITSD

WHAT	WHO	TIME	MINUTES
Housekeeping:			Next TRC Meeting is on July 21, 2011
Call to order	Diane	1	
Roll call	Tony	1	
Approval of the Agendum:	Diane	1	Jeff Remington made a motion to approve the agendum. Danny Nevarez second the motion. Remaining agreed.
Review Minutes from previous TRC	All	2	Previous TRC 05-19-11: http://www.cabq.gov/isd/documents/trc_meeting_agendum_min_may_19_2011.pdf Robert Nunez made a motion to approve the Minutes from the previous TRC meeting. Danny Navarez second the motion. Remaining agreed.

Unfinished Business:	All	5	<p>Art Montoya - Gather information on how other government agencies filter their public networks and report findings back to TRC Committee.</p> <p>Research was conducted to review policies for free internet access at a variety of locations both near Albuquerque and throughout the country to include Denver Library, Roswell, State of Washington and Connecticut public library.</p> <p>The filtering of free internet access throughout the country varies considerable from one location to another, with many locations allowing unlimited internet access. In general, visual depiction of pornography, obscenity, and child pornography are the categories that are commonly blocked. It is however, at the discretion of the entity to filter whatever categories they deem appropriate. In many libraries there is a separation of computer resources including a kid zone which requires parents signed authorization.</p> <p>In the State of Washington, The Supreme Court ruled that a library’s Internet filter policy does not violate the free speech protections in the Washington State Constitution. The case is <i>Bradburn v. North Central Regional Library District</i>, No. 82200-0 most importantly, just as a public library has discretion to make content-based decisions about which magazines and books to include in its collection, it has discretion to make decisions about Internet content.</p> <p>Currently the free wireless access is being filtered using an application called Untangle. The following three categories are being blocked: Pornography, Obscenity and Child pornography.</p> <p>Clint Hubbard suggested this should be implemented into Policies, Procedures & Standards. Art Montoya will work with Diane Schaller on this issue.</p>
Routine Business:	All	0	<ul style="list-style-type: none"> • None
Review TRC Request	All	25	<ul style="list-style-type: none"> • DEII VIOP System - \$13,277.55 – Patrick Frias – Qwest services are maxed out, there are no capabilities for new tenants. DEII has several bldgs empty that need to be leased but, with no services tenants are not interested. This project was developed out of necessity for space leasing and to make DEII more sustainable. Support, maintenance, configuration, installation and training will be provided under this project and will be for 3 years. Patrick Frias assured the committee this would not be connected or involved with COA’s current telephone or network system (Blackbox or CISCO). Robert Nunez made motion to approve. Dave Mathews second the motion. Remaining agreed. http://trc.cabq.gov/cityapps/trc.nsf/8178b1c14b1e9b6b8525624f0062fe9f/a2d865423755deec872578b0007642c1?OpenDocument • MS Office Std 2010 - \$22,227.30 – Tony Schupp - Upgrade to MS Office std 2010 for all department users requiring Office applications. Standardize on a single version release to maximize communication and support within the department. This request was not addressed since the items in the purchase were covered in the approval of the new standard.

			<p>http://trc.cabq.gov/cityapps/trc.nsf/8178b1c14b1e9b6b8525624f0062fe9f/de3b7c32a17a4405872578b2007f6a30?OpenDocument</p> <ul style="list-style-type: none"> • Library IronPort WSA - \$49,936.09 - Kristen L. Woodard - The Ironport WSA web filtering appliance provides web reputation filtering for http traffic, and protection from viruses and malware. This request was not addressed since the items in the purchase were covered in the approval of the new standard. <p>http://trc.cabq.gov/cityapps/trc.nsf/8178b1c14b1e9b6b8525624f0062fe9f/2b76a9ee0bdaf7ed872578c00056ee03?OpenDocument</p>
Review and Approval of Policies, Procedures & Standards	All	30	<p>New</p> <ul style="list-style-type: none"> • None <p>Revised</p> <ul style="list-style-type: none"> • Personal Computer Hardware and Software - Danny Navarez made motion to approve only adding Windows 7 and Office 2010 to the standard. The remainder of the proposed standard changes will be addressed by the appropriate ITIL Domain Team. Robert Nunez second the motion. Remaining agreed. • Enterprise System Software– Danny Navarez made motion to approve. Robert Nunez second the motion. Remaining agreed. <p>Deprecated</p> <ul style="list-style-type: none"> • None <p>Discussion</p> <ul style="list-style-type: none"> • None
New Business	Various	5	<ul style="list-style-type: none"> • Status of Active Directory – Mark Leech skimmed around the migration progress and the stages of testing. He expressed concern with various issues involving Access databases and noted we must be aware of compliance issues. Mark assured the migration process would be complete by the end of December. • ITIL - Peter spoke on Architectural Domain teams designed to address such issues as Asset Management, citywide IT standards as well as Enterprise licensing. Peter also mentioned as we work out an agreement with Microsoft our need to take into account existing City contracts department have and how best to transition into Enterprise licensing. • Laura Church announced that self-help cards for Windows 7 and Office 2010 were purchased and will be available on the Web.
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	None

Action Items:		0	
		110	