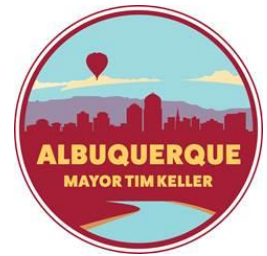


City of Albuquerque

Department of Senior Affairs Advisory Council

714 Seventh Street SW
Albuquerque, NM 87102



Anna M. Sanchez, Director

DSA Advisory Council Meeting
Palo Duro Senior Center
February 24, 2020

DRAFT

Minutes

- I. Meeting Called to Order by Evan Thompson – 12:12 pm
 - a. Present: Evan Thompson, Bobbi Carmona-Young, Diann Huddleson, Onastine Jaramillo, Lucy Lopez, Greg Lopez, Steve Borbas, Richard Garcia, and Allison Weber
 - b. Absent: Joie Glenn, C. Hugh Formhals
- II. Approval of Minutes
 - a. Evan motions, Steve and Onastine second, January Minutes approved.
- III. Approval of the Agenda
 - a. Evan motions, Greg and Bobbi second, March Agenda approved.
- IV. Public Participation
 - a. No public participation. However, Diann spoke up on behalf of members from Palo Duro, that they expressed their concerns to Diann about how the food is not as good as some of the other centers, for instance, Highland and Bear Canyon. Anna explained that those centers in particular are not a meal site which means they have a little more flexibility in what they serve. The meal site menus are created and approved by CASA Kitchen. We are in the process of launching a Home Delivered Meal survey to solicit feedback from members.
- V. DSA Report: Kinsey Cooper – Mission Rework
 - a. In addition to working on the social media launch for DSA, Kinsey reported that we are working to revamp the Department's mission statement. She explained what we put out in social media should align with the mission and vision of DSA. During the retreat, staff members were asked to provide some feedback on what they think the mission should be and Kinsey asked for Advisory Council members to do the same thing. (AC members break off in groups for 10 minutes to discuss and provide examples to Kinsey)
- VI. Administrative Reports
 - a. Director Report – Anna Sanchez
 - a. Anna explained that the Deputy Director and Division Managers were not present at this meeting due to the monitoring visit from the Area Agency on Aging (AAA). During this time, the agency spot checks areas they provide funding for, analyzes how things are working, audits what we're doing, and provides a report of their findings. In 2019, there were a lot of key positions that had an Acting Manager so now that those positions have been filled, this gives us a chance to correct any findings that need to be addressed.
 - b. Anna thanked the council members for their presence at the legislative session. Their advocating helped gain an additional \$1,000,000 in funds, though there is still

a lot of work to be done. Anna, Anthony, and Karen will be attending a budget hearing in front of the Finance Committee. We are requesting money for a Community Engagement Manager who will provide oversight of our volunteer programs to hopefully bring those numbers up. We also asked to increase our C19 positions from 30 hour to 40 hours to provide more support. Lastly, we asked for a contract for cleaning services as we can no longer close the facilities for cleaning week. She is happy to report that there are no negative issue papers which means we are saving money while still providing the same services.

VII. Council Member Reports

- a. Diann asked a question about adult daycare services and was not aware that DSA leases space in 4 of the centers to Share Your Care which is an adult daycare program. We have worked out an agreement with Bernalillo County to build a Respite Center that would also be available to families.
- b. Lucy just wanted to mention the importance of cleaning week since we are dealing with such a vulnerable population and suggests that hand sanitizer be available for all to use throughout all the centers.
- c. Bobbi reported that the construction is completed at Los Volcanes. Members are still complaining about the parking and have trouble parking when there is a big event taking place at the center. She also mentioned that there is a new program being offered at Los Volcanes called Sip and Paint; it begins on March 25th from 1:30-3:30pm and there will be canvas and virgin drinks provided.
- d. Evan reported that there was an ice cream and pie social held recently at Bear Canyon and there were 134 people in attendance and is curious to see if the numbers are up all around. Anna chimes in about our current ability to count individuals and activities attended and how we are looking at getting a more accurate count. Some centers pose a problem just given the amount of entrances and exits in the building; because the centers are considered public facilities, it is hard to limit in/out access.
- e. Onastine commented on what a great idea it is to have a suggestion box in the centers and they are trying to get one placed at Barelvas and North Valley Senior Centers. She also commented on the social media launch that Kinsey is working on as is excited to hear about it and asks if we could add info about upcoming Spirit Club events. Lastly, she suggested that in preparation for next year's Senior Day at the Legislature, that we have on hand a pre-populated letter to give to Senator's and Representatives to make the process a little smoother.

VIII. Advisory Council Business

- a. Anna asks the council members if they had a chance to review the proposed changes to the bylaws that were emailed and if not, take a moment to review them. The council took a vote, no changes, new amendments to bylaws approved.

IX. Old/New Business

- a. Mr. Louis Carlentine has been invited to join the council and will be here for the next meeting. Anna announced that Hugh has resigned his position on the council; it was wonderful having him for these two terms and we wish him well in the future. That leaves a vacancy open to represent Los Ranchos, that we will work on filling.

X. Announcements: Upcoming Events, Etc.

- a. Handout with upcoming events through March 16th was provided.

XI. Adjournment – Meeting was adjourned at 1:19pm.