

CITY OF ALBUQUERQUE
ALBUQUERQUE, NEW MEXICO
PURCHASING DEPARTMENT

INTER-OFFICE CORRESPONDENCE

REF. NO.: SPD2009-022-TC

AUGUST 6, 2008

TO: JOHN J. VIGIL, PURCHASING MANAGER

FROM: THOMAS COURTIN, SENIOR BUYER *TC*

SUBJECT: GENERATOR MAINTENANCE

DEPARTMENT: VARIOUS

PURSUANT TO THE AUTHORITY CONTAINED IN SECTION 5-5-10-G-1-a-2 AND APPROVAL PROCEDURES OUTLINED IN SECTION 19-C OF THE PUBLIC PURCHASES ORDINANCE, AUTHORIZATION IS HEREBY REQUESTED FOR THE FOLLOWING:

DESCRIPTION: GENERATOR MAINTENANCE

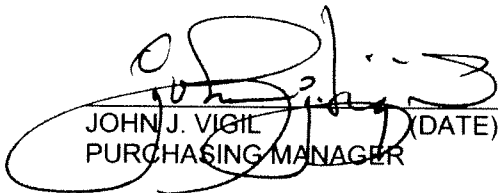
AMOUNT: WILL VARY
WITH USAGE

VENDOR: POWER GENERATOR SERVICE
UNDER SPD CONTRACT NO. RFB2008-162-TC, PO # 450666
EFFECTIVE 8/1/2008 THROUGH 7/31/2010

JUSTIFICATION:

THE CITY AQUARIUM HAS A GENERATOR REQUIRING REPAIRS. THE CITY IS REQUESTING TO PIGGYBACK OF THE WATER AUTHORITY'S GENERATOR MAINTENANCE CONTRACT WHICH ALSO PROVIDES FOR REPAIRS. THIS CONTRACT WILL BE AVAILABLE FOR OTHER CITY DEPARTMENTS TO USE.

APPROVED:

 *8/6/2008*
JOHN J. VIGIL (DATE)
PURCHASING MANAGER