

CITY OF ALBUQUERQUE
ALBUQUERQUE, NEW MEXICO
PURCHASING DEPARTMENT

INTER-OFFICE CORRESPONDENCE

REF. NO.: SPD2008-065-KD

MARCH 10, 2008

TO: JOHN J. VIGIL, PURCHASING MANAGER
FROM: KELLI DEANGELIS, SENIOR BUYER
SUBJECT: DESTRUCTION OF CONFIDENTIAL DOCUMENTS
DEPARTMENT: VARIOUS

PURSUANT TO THE AUTHORITY CONTAINED IN SECTION 5-5-10-G-1-a-2 AND APPROVAL PROCEDURES OUTLINED IN SECTION 5-5-19-C OF THE PUBLIC PURCHASES ORDINANCE, AUTHORIZATION IS HEREBY REQUESTED FOR THE FOLLOWING:

DESCRIPTION
DESTRUCTION OF CONFIDENTIAL DOCUMENTS

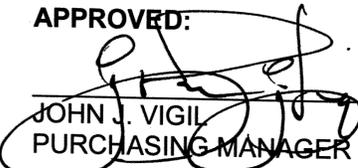
AMOUNT
WILL VARY WITH USAGE
PRICING PER PRICE AGREEMENT

VENDOR: CINTAS DOCUMENT MANAGEMENT
UNDER SPD CONTRACT NO. 80-000-00-00033
EFFECTIVE 2/1/2008 THROUGH 1/31/2009

JUSTIFICATION:
PRICING IS BEING MADE AVAILABLE THROUGH A STATE AWARD FOR DESTRUCTION OF CONFIDENTIAL DOCUMENTS.

REFERENCE: SPD 80-000-00-0003
EFFECTIVE 2/1/2008 THROUGH 1/31/2009
EXTENSIONS AVAILABLE

APPROVED:


JOHN J. VIGIL
PURCHASING MANAGER

3/10/2008
(DATE)