



CITY OF ALBUQUERQUE

Albuquerque Police Department

Office of Policy Analysis (OPA)

MEETING MINUTES: 20-07

DATE: July 1, 2020

TIME: 1:00 pm – 3:00 pm

VENUE: Zoom Meeting

ATTENDEES:

Lt. Matt McElroy	Crime Lab
No attendance	APD Safety Officer
Shawn Willoughby	APOA President
Patricia Serna	Policy Manager
Dr. William Kass	CPOA Member
Diane McDermott	CPOA Member
Sharon Walton	APD Policy Consultant
Ali Abassi	CPOA Member
Roslin Nieto-Sandoval (for Kathy)	Records
Sgt. Hoisington	Advanced Training/Academy/Backgrounds
Edward Harness	CPOA Director
Camila Valdez	SOP Liaison
Det. Chermaine Carter	SOP Coordinator
Greg Mondragon	Prisoner Transport Center
Robyn Rose	City Legal
Sgt. M. Vollmer	Cold Case Unit
Frank Tafoya	FTEP/Academy
Lt. Chris Patterson	FTEP/Academy

1. SOP 1-27 Cold Case Unit	Presented by: Sgt. Vollmer
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. This was rewritten as an entirely new SOP. Cold Cases may be returned to the original detective but this is determined by Supervisor/Sergeant of unit, depending on case load. They may pull in other detectives from other units. They have 500 cases to go through and use forensic technology or missing information or witnesses. The case agent will sometimes get called out with homicide

	unit. They evaluate cases for solvability and time needed. The Sergeant also supervises missing persons.
Action:	1. The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 15 Day Commentary.

2. SOP 1-46 Field Training and Evaluation Program (FTEP) (Currently 6-1-5)	Presented by: Lt. Patterson
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. This policy was previously part of SOP Training Division. Definitions were added for collateral duty and community-oriented policing. Many of the included provisions are necessary to be in compliance with the CASA. The program requirements now include those for no experience lateral officers. There have been provisions added for on-the-job training requirements. Roles and responsibilities within the program have been added to be comprehensive and effective. A field training guide exists for each training supervisory role in the program. Refresher training was discussed and clarified within the SOP.
Action:	1. The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 15 Day Commentary.

3. SOP 2-21 Apparent Natural Death/Suicide	Presented by: Lt. McElroy
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. Added purpose statement and policy statement. Clarifying language for OMI request in dangerous situation. A crime scene specialist will assist the investigation. Designates inner perimeter of the crime scene to make sure there is no interference. Responsibility of notification to family/next of kin was discussed and determined to be the OMI's job. It was also discussed that based on the experience of the dispatched officer, they may not necessarily need to check for a pulse for an apparent natural death.
Action:	1. The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 15 Day Commentary.