



CITY OF ALBUQUERQUE

Albuquerque Police Department
Office of Policy Analysis (OPA)

Meeting Minutes
18-16

DATE: September 13, 2018

TIME: 10:00 am – 12:00 pm

VENUE: Chief’s Conference Room, 5th Floor, LEC

ATTENDEES:

Jolene Luna, Implementation Unit Mgr.
William Kass, POB
Ed Harness, CPOA Executive Director
Patty French, Records
Chantel Galloway, POB
Justin Montgomery, APOA Rep.
Leroy Garcia, APD Records Technician
Kim Prince, SOP Liaison
Julie Maycumber, APD Officer/FS

Greg Mondragon, Transport Officer
Sofia Torres/ Communications
Lindsay Van Meter, City Legal
Jim Edison, Sgt./FS/APD
Shaun Willoughby, APOA Representative
Shawn Lockey, Sgt./Academy/Basic
Rudy Wright, APD Planning
Alyssa Ferda, USAO

1. SOP 1-11 Behavioral Sciences Section	Presented by Dr. Nils Rosenbaum (APD Behavioral Sciences)
Discussion:	
Action:	1. This policy review was postponed to allow MHRAC two weeks in advance of the OPA Meeting to review and approve the policy.

2. SOP 2-10 Use of Emergency Communications	Presented by Sophia Torres (APD Communications)
Discussion:	Presenter noted that the policy was due for an annual review. The policy needed some minor revisions and language clarification. Section 2-10-2-J is an addition which represents how they dispatch out from the communication center. It was brought up by the union during discussion that language in section 2-10-2-I should be repeated in section (J) in order to clarify that emergencies will be dispatched immediately. Further

	discussion concluded that section (J) and section (I) should be combined to clarify language. It was recommended that section 2-10-2-L1.b be removed because this practice does not occur anymore. The language in 2-10-2-M1 was added to clarify coordination with ECC Control to secure a frequency. The practices in sections 2-10-2-Q and 2-10-2-S1.d are obsolete and are being removed from the policy.
Action:	1. After policy is amended, OPA members agree to post the policy on PowerDMS 7-Day Commentary.

3. SOP 8-1 Planning Division		Presented by Rudy Wright (Planning Division)
Discussion:	Presenter is the Planning Supervisor. Language clarity is the main reason for policy changes. Modifying paragraphs for the purpose of streamlining the language. Removal of job descriptions is also a part of the revisions within the SOP. As part of the SOP renumbering process, this policy will become SOP 1-75. No comments or questions were brought to the table for discussion.	
Action:	1. OPA members agree to post this policy to PowerDMS 7-Day Commentary.	